

Notice of meeting
Full Council: Thursday 16th January 2025
Time: 7.30 pm
Venue: The Village Hall, Holt

All members of the Council are hereby summoned to attend the **ORDINARY MEETING OF HOLT PARISH COUNCIL** for the purpose of transacting the business as set out below.

Under the Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100 if any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@holtparishcouncil.gov.uk or phone 07375 934468.

Georgina Berry Parish Clerk
10th January 2025



7:30pm Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

AGENDA

- 203/24 Welcome and to receive **apologies** for absence and note any matters relating to the vacant seat.
At the time of publication apologies had been received from Cllrs Bloomfield and Hendon.
- 204/24 To receive any **declarations of Pecuniary and Non-Pecuniary Interests** pertaining to agenda items for this meeting.
- 205/24 **Dispensations** - Council is asked to note any dispensations the Clerk may have received from Councillors. Dispensations must be received in writing *before* the start of the meeting.
- 206/24 **Exclusion of the Press and Public:** The Clerk advises there is no requirement to exclude the public or press.
The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 207/24 **Wiltshire Councillor:** Council is asked to hear a report from Cllr Trevor Carbin.

PREVIOUS MEETING & MATTERS ARISING

- 208/24 **Previous meeting minutes:** To receive and sign the minutes of the meeting held on December 5th, 2024

209/24 **Matters arising:** Council is asked to note, and update if necessary, the actions spreadsheet.

PLANNING

210/24 Council is asked to consider the below **planning applications**. Any applications received before the meeting may still be discussed.

Application reference	Address	Proposed works	Deadline for comments
PL/2024/10667	4 Forewoods Common, BA14 6PJ	The use of No.4 Forewood Common as two separate dwelling houses began more than 10 years ago.	06/01/2024
PL/2024/11352	The Courts, The Walk, BA14 6RR	<p>T1 Fagus Sylvatica - Reduction to bring back down to hedge height 2m after hedge had been allowed to form into a tree.</p> <p>T2 T3 - Salix sp. - Removal of self sown trees.</p> <p>T4 Taxus Bacatta - Removal due to poor health.</p> <p>T5 Taxus Bacatta - Removal due to poor health.</p> <p>T6 Acer Pseudoplatanus seedling - Removal of self sown tree.</p> <p>T7 Taxus Bacatta - Crown lift to up to 3m for better access for visitors on path and to provide a clearance from the pond water.</p> <p>T8 Betula Pendula subsp. Pendula 'Youngii' - Crown lift to up to 2m to provide a clearance from the pond water and better visitor access on the path.</p> <p>T9 Tilia sp. seedling - Removal of self sown tree.</p> <p>T10 Prunus Lusitanica - Removal of over grown hedge.</p> <p>T11 Acer Pseudoplatanus - Pollard to main trunk due to poor connection joints.</p> <p>T12 Pinus sp. - Remove lower limb that is over extended above the visitor route at about 7m up the trunk and other dead limbs.</p> <p>T13 8 Chamaecyparis Lawsoniana - Fell.</p> <p>T14 Malus Nigra 'Chelsea' - Removal due to disease and poor health.</p> <p>T15 Ilex x Altaclerensis - Reduction of up to 3m, crown lifting for access of up to 2.5m.</p> <p>T16 Ilex x Altaclerensis - Reduction of up to 3m, crown lifting for access of up to 2.5m.</p>	14/01/2025

		T17 Prunus Maackii - Fell. T18 T19 - Fagus Sylvatica - Reduction of 30% over the next 3 year to reduce weight on the trees. T20 Taxus Bacatta hedge - Fell	
PL/2024/11342	The Dower House, Leigh Road, BA14 6PR	Variation of Conditions 2 (approved plans), 3 (approved ecological reports and plans) & 4 (bat mitigation implementation) of planning permission PL/2023/07095 to allow for the approval of a new site plan, plans, elevations and bat mitigation and compensation strategy which incorporates the above amendments.	17/01/2025
PL/2024/10928	Manor Farm, Bradford Road, BA14 6PL	Use of land for an enclosed dog walking/exercise area, erection of 1.8 metre high fencing, gates and timber shelter with associated car parking/turning area. Change of use and adaptation of a shed for an internal dog play park with associated car parking/turning area and stationing of a dog grooming cabin.	31/01/2025
PL/2024/11598	23 Leigh Road, BA14 6PW	New Garage & studio	03/02/2025

211/24 **Decisions:** Council is asked to note the decisions made by Wiltshire Council.

Application reference	Address	Proposed works	HPC decision	HPC Comments	Wilts council decision
PL/2024/08980	The Dower House, Leigh Road, BA14 6PR	Erection of cartshed with home office above to serve new dwelling.	No Comment	No Comment	Withdrawn by Applicant
PL/2024/07479	242 Melksham Road, BA14 6QW	Two Story Rear extension - amended plans.	No Comment	No Comment	Approve with conditions
PL/2024/09538	Stove House, The Former Tannery, BA14 6HS	Insertion of new window to first floor level on south elevation	No Comment	No Comment	Approve with conditions

212/24 **Bewley Homes / Redcliffe Homes:**

- a. To hear an update from the working party and
- b. Approve the response to PL/2024/05435, Land North of Melksham Road, Holt; Outline planning permission to provide up to 55No.residential (Use Class C3) units with all matters reserved except for access.

FINANCE

213/24 **Banking**

- a. **Invoices** - Total invoices for this month: £380.00 Inc VAT

Authority	Payee	Description	Net	VAT	Gross
HA 1980 s.96	P Eyers	Grass cutting - October	380.00	-	380.00

b. To note the following invoices were paid with prior approval from a council meeting or approval from the facilities group between meetings totalling £862.50 Inc VAT.

Authority	Payee	Description	Net	VAT	Gross
Direct debits & standing orders					
LGA 1972 s 112(2)	HMRC	December tax & NI (& June & July NI)			
LGA 1972 s 112(2)	G Berry	December salary			
LA 1983 s.5	Grist	November invoice	19.73	3.95	23.68
LGA 1972 s.111	EE	December payment	30.00	6.00	36.00
LGA 1894 s.8(1)(i)	Scottish Power	Monthly direct debit	24.70	1.30	26.00
Facilities					
LGA 1892 s.8 (1)(i)	A Welch	November invoice	255.00	-	255.00
LGA 1892 s.8 (1)(i)	A Welch	December invoice	247.50	-	247.50
LG(MP)A 1976 s.19(3)	ASW Pest control	Mole treatment	200.00	40.00	240.00
LG(MP)A 1976 s.19(3)	Bulldog sheds and fences	Replacement gate	100.00	20.00	120.00

c. the **bank balance** as at 31st December 2024 was: £79,915.33

d. **Budget reports:** Council is asked to note the quarterly and year-to-date budget reports.

VILLAGE MAINTENANCE

214/24 **Village inspection report:** Council is asked to note the inspection report from Cllr Siddall.

215/24 **Village Inspection:** Council is asked to note the rota for monthly inspections. Noting that in November the task falls to Cllr Warran. Councillors are asked to complete their inspections by the 10th of the month ahead of the parish stewards visit.

2024/25

January 2025 – Cllr Siddall
February - Cllr Bloomfield

March – Cllr Wickes
April – Cllr Goodman

216/24 **Parish Steward:**

a. Council is asked to flag any additional work required.

b. Council is asked to note visits will be: 13/14 Jan, 11/12 Feb, 11/12 Mar, 9/10 Apr, 10/11 Jun, 9/10 Jul, 9/10 Sept, 9/13 Oct, 11/12 Nov, and 8 Dec.

c. Council is asked to note the Parish Steward Scheme of Scope.

FACILITIES

217/23 **Facilities Working Party** - *As the Facilities Working Party now have some delegated authority the group lead will provide a monthly report – including an updated budget report. This will be a monthly agenda point.* Council is asked to note this month's report.

218/24 **Bowls club lease:** Council is asked to hear the brief update.

NEIGHBOURHOOD PLAN

219/24 **Neighbourhood plan report:** Council is asked to hear an update from the NP working group.

ADMINISTRATIVE

- 220/24 **Chat GPT:** Council is asked to consider using the tool with larger projects.
- 221/24 **Devolution update:** Council is asked to note the email from Wiltshire Council.
- 222/24 **Parish Council website:** Council is asked to agree a plan of action for the website.
- 223/24 **Items for future meetings:** Council is asked to consider any items for next month's agenda.
- 224/24 **Date of Next Meetings:** Thursday 20th February 2025 – 7:30pm – Holt Village Hall.