

**Notice of meeting**  
**Full Council:** Thursday 5<sup>th</sup> December 2024  
**Time:** 7.30 pm  
**Venue:** The Village Hall, Holt

All members of the Council are hereby summoned to attend the **ORDINARY MEETING OF HOLT PARISH COUNCIL** for the purpose of transacting the business as set out below.

Under the Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100 if any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@holtparishcouncil.gov.uk or phone 07375 934468.

Georgina Berry Parish Clerk  
29<sup>th</sup> November 2024



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**7:30pm Public Participation**

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

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**AGENDA**

- 171/24 Welcome and to receive **apologies** for absence and note any matters relating to the vacant seat.  
*At the time of publication apologies had been received from Cllrs Goodman and Hendon.*
- 172/24 To receive any **declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting.
- 173/24 **Dispensations** - Council is asked to note any dispensations the Clerk may have received from Councillors. Dispensations must be received in writing *before* the start of the meeting.
- 174/24 **Exclusion of the Press and Public:** The Clerk advises Council item 181/24 d. will require the exclusion of the public.  
*The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.*
- 175/24 **Wiltshire Councillor:** Council is asked to hear a report from Cllr Trevor Carbin.

**PREVIOUS MEETING & MATTERS ARISING**

- 176/24 **Previous meeting minutes:** To receive and sign the minutes of the meetings held on Thursday 17<sup>th</sup> October 2024 and November 21<sup>st</sup> November 2024

177/24 **Matters arising:** Council is asked to note, and update if necessary, the actions spreadsheet.

### PLANNING

178/24 Council is asked to consider the below **planning applications**. Any applications received before the meeting may still be discussed.

Application reference	Address	Proposed works	Deadline for comments
PL/2024/09538	Stove House, The Former Tannery, BA14 6HS	Insertion of new window to first floor level on south elevation	22/11/2024

179/24 **Decisions:** Council is asked to note the decisions made by Wiltshire Council.

Application reference	Address	Proposed works	HPC decision	HPC Comments	Wilts council decision
PL/2023/06274	Land South of Hunts Hall Cottages, Leigh Road, BA14 6PP	Amended plans: Field Barn	Object	Holt Parish Council strongly objects to this application on the grounds that it is detrimental to the surrounding areas. There is a need to safeguard rural and open views from the public footpaths. This application is harmful to the landscape views and public amenity from the footpaths 73, 31, 36, 41, and 34.	Withdrawn by Applicant

180/24 **Bewley Homes / Redcliffe Homes:** To hear an update from the working party.

181/24 **Apetitio Pre-Application meeting:** Council is asked to note the invitation to meet the company ahead their planning application.

182/24 **Whistlemead solar farm:** Council is asked to note the email regarding further delays.

### FINANCE

183/24 **Banking**

a. **Invoices** - Total invoices for this month: £2027.15 Inc VAT

Authority	Payee	Description	Net	VAT	Gross
HA 1980 s.96	P Eyers	Grass cutting - October	380.00	-	380.00
HA 1980 s.96	P Eyers	Grass cutting - November	380.00	-	380.00
LGA 1972 s.143	WALC	Subscription fees	612.96	122.59	735.55
LGA 1972 s.134(4)	HVH	Hall hire	78.00	-	78.00
LGA 1972 s.142	Parish Council websites	gov.uk domain renewal (5 years)	150.00	30.00	180.00
LGA 1972 s.142	Parish Council websites	Website & email hosting (1 year)	228.00	45.60	273.60

b. To note the following invoices were paid with prior approval or approval from the facilities group between meetings totalling £1,426.95 Inc VAT.

Authority	Payee	Description	Net	VAT	Gross
<b>Direct debits &amp; standing orders</b>					
LGA 1972 s 112(2)	HMRC	November tax & NI (& June & July NI)			
LGA 1972 s 112(2)	G Berry	November salary			
LA 1983 s.5	Grist	September invoice	34.96	7.00	41.96
LGA 1972 s.111	EE	September payment	19.74	3.95	23.69
LGA 1894 s.8(1)(i)	Scottish Power	Monthly direct debit	24.70	1.30	26.00
<b>Facilities</b>					
LGA 1972 s.111	Holt Primary School	Fete table hire	25.00	-	25.00
LG(MP)A 1976 s.19(3)	ROSPA	Annual safety inspection	172.00	34.40	206.40
LGA 1892 s.8 (1)(i)	A Welch	September invoice	210.00	-	210.00
LGA 1892 s.8 (1)(i)	JRB Enterprise	Dog waste bags	63.90	12.78	76.68
HA 1980 s.96	Ashton Farms	Hedgecutting	240.00	48.00	288.00
LGA 1894 s.8(1)(i)	J Fletcher	Expenses	46.87	-	46.87
LA 1983 s.5	Leafield Environmental	Bin purchase	206.00	41.20	247.20

- c. the **bank balance** as at 31<sup>st</sup> October 2024 was: £84,668.80
- d. **Clerk's salary:** Council is asked to consider the clerk's request.
- e. **CIL Spend:** Council is asked to note there is £96.61 in unspent CIL monies.
- f. **Village Hall hire:** Council is asked to note the 50p per hour increase.
- g. **Precept for 2025/26:** Council is asked to consider the proposal to increase the precept *from* £35,000 *to* £36,750, which equates to a 5% rise.

### VILLAGE MAINTENANCE

184/24 **Village inspection report:** Council is asked to note the inspection report from Cllr Warran.

185/24 **Village Inspection:** Council is asked to note the rota for monthly inspections. Noting that in November the task falls to Cllr Warran. Councillors are asked to complete their inspections by the 10th of the month ahead of the parish stewards visit.

#### 2024/25

November - Cllr Warran

February - Cllr Mizen

December - Cllr Learoyd

March – Cllr Wickes

January 2025 – Cllr Siddall

April – Cllr Goodman

186/24 **Parish Steward:** Council is asked to note the stewards report and flag any additional work required.

### FACILITIES

187/23 **Facilities Working Party** - *As the Facilities Working Party now have some delegated authority the group lead will provide a monthly report – including an updated budget report. This will be a monthly agenda point.* Council is asked to note this month's report.

188/24 **Cycle stands:** Council is asked to contribute to the cost of £100 towards cycle stand installation outside the Village Hall.

189/24 **Bowls club lease:** Council is asked to hear the brief update.

## HIGHWAYS AND STREETSCENE

- 190/24 **Area board meeting:** Council is asked to hear the report from the meeting.
- 191/24 **LHFIG meeting:** Council is asked to hear the report from the meeting.
- 192/24 **Highways Improvements:** Council is asked to consider the proposal to press ahead with previously agreed improvements to The Street and The Common.
- 193/24 **Highways Improvements:** Council is asked to consider the proposals from Cllr Hendon
- 194/24 **Storm Bert:** Council is asked to note that Wiltshire Council is asking for reports of property flooding to be sent to [drainage@wiltshire.gov.uk](mailto:drainage@wiltshire.gov.uk)
- 195/24 **White lines:** Council is asked to approve a contribution of £300 towards the white line installation opposite Gaston Farm and Ground Corner.
- 196/24 **Double yellow lines:** Council is asked to consider the request for double yellow lines from a resident.
- 197/24 **The Walk:** Council is asked to approve the installation of a 'no cycling' sign at the bottom of The Walk and approve a budget for the spend.

## NEIGHBOURHOOD PLAN

- 198/24 **Neighbourhood plan report:** Council is asked to hear an update from the NP working group.

## ADMINISTRATIVE

- 199/24 **Annual Return:** Council is asked to note the submission of the Annual Return to the Charity Commission.
- 200/24 **Register of Interest:** Council is asked to consider the Register of Interest.
- 201/24 **Items for future meetings:** Council is asked to consider any items for next month's agenda.
- 202/24 **Date of Next Meetings:** Thursday 16<sup>th</sup> January 2025 – 7:30pm – Holt Village Hall.