

Notice of meeting
Full Council: Thursday 18th July 2024
Time: 7.30 pm
Venue: The Village Hall, Holt

All members of the Council are hereby summoned to attend the **ORDINARY MEETING OF HOLT PARISH COUNCIL** for the purpose of transacting the business as set out below.

Under the Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100 if any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk@holtparishcouncil.gov.uk or phone 07375 934468.

Georgina Berry Parish Clerk
12th July 2024



7:30pm Public Participation

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

AGENDA

69/24 Welcome and to receive **apologies** for absence and note any matters relating to the vacant seat.
At the time of publication apologies had been received from Cllrs Bloomfield and Warran.

70/24 Council is asked to note the **resignation** of Cllr Mizen.

71/24 To receive any **declarations of Pecuniary and Non-Pecuniary Interests** – declarations of pecuniary and non-pecuniary interests pertaining to agenda items for this meeting.

72/24 **Dispensations** - Council is asked to note any dispensations the Clerk may have received from Councillors. Dispensations must be received in writing *before* the start of the meeting.

73/24 **Exclusion of the Press and Public** Standing Order #1c
The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

The Clerk advises Council that agenda point **90/24 will require** the exclusion of the Public.

74/24 **Wiltshire Councillor:** Council is asked to hear a report from Cllr Trevor Carbin.

PREVIOUS MEETING & MATTERS ARISING

75/24 **Previous meeting minutes:** To receive and sign the minutes of the meeting held on Thursday 20th June 2024

76/24 **Little parks:** Ongoing – the clerk has established that the surface of the land to ‘two spits below’ is owned by Wiltshire Council. From two spits and below is owned by Barratt (Bristol) Ltd. The clerk will liaise with Wiltshire Council regarding the management and/or purchase of the land.

77/24 **Bewley development signage:** Council is asked to note that the new signage for the development has been referred to enforcement for an opinion.

PLANNING

78/24 To consider the below applications and any applications that may be received after the publication of the agenda. *Extensions to deadlines have been sought where necessary.*

Application reference	Address	Proposed works	Deadline for comments
PL/2024/04625	Land off Melksham Road, BA14 6QP	Approval of Reserved Matters (appearance, landscaping, layout and scale) pursuant to outline planning permission PL/2022/03315	26/07/2024
PL/2024/05582	Formosa Kitchens, Ham Green, BA14 6PX	Variation of condition 5 (change of wording) relating to 20/10525/FUL	26/07/2024
PL/2024/05435	Land North of Melksham Road	Outline planning permission to provide up to 55 no. residential (use class 3) units with all matters reserved except for access	01/08/2024
PL/2024/04882	64 Ham Green, BA14 6PY	Works to a listed building: Replacement window at front of property on first floor.	26/07/2024
PL/2024/01603	Gaston Farm, BA14 6QA	Provision of private all weather horse arena	02/08/2024

79/24 **Decisions:** Council is asked to note the decisions made by Wiltshire Council.

Application reference	Address	Proposed works	HPC decision	HPC Comments	Wilts council decision
PL/2024/04612	321 Station Road, BA14 6RD	Holly tree - fell	No Objection	No objection	No objection

80/24 **Road Names:** Bewley homes have asked the council for 6 street names for submission for the new development. Council is asked to receive the report from Cllr Bloomfield and compile 6 new road names.

FINANCE

81/24 **Banking**

a. **Invoices** - Total invoices for this month: £667.53 Inc VAT

Authority	Payee	Description	Net	VAT	Gross
LGA 1972 s.134(4)	Holt Village Hall	Room hire	107.25	-	107.25
LGA 1972 s.137	Townsend Design & Print	Leaflets	79.00	-	79.00
HA 1980 s.96	P Eyers	Grasscutting	380.00	-	380.00

b. To note the **bank balance** as at 30th June 2024 was: £75,152.32

VILLAGE MAINTENANCE

82/24 **Village inspection report:** Not completed this month.

83/24 **Village Inspection:** Council is asked to note the rota for monthly inspections. Noting that in August the task falls to Cllr Fox. Councillors are asked to complete their inspections by the 10th of the month ahead of the parish stewards visit.

2024/25

August - Cllr Fox

September - Cllr Hendon

October - Cllr Fletcher

November - Cllr Warran

December - Cllr Learoyd

January 2025 – Cllr Siddall

February - Cllr Mizen

March – Cllr Wickes

April – Cllr Goodman

84/24 **Parish Steward:** Council is asked for any additional work for the steward.

85/24 **Dog mess in The Midlands:** Council is asked to consider the email from a resident regarding an ongoing dog mess issue.

86/24 **Bug Hotel:** Council is asked to consider the installation of a bug hotel from Milestone Infrastructure (Parish Steward), free of charge.

87/24 **Operational Flood Working Group Meeting:** Council is asked to receive the report from Cllr Bloomfield from the OFWG meeting

88/24 **Annual Footpath survey:** Councillors are asked to allocate sections of the footpath map for the annual footpath survey.

FACILITIES

89/23 **Facilities Working Party** - *As the Facilities Working Party now have some delegated authority the group lead will provide a monthly report – including an updated budget report. This will be a monthly agenda point.* Council is asked to note this month's report.

90/24 **CONFIDENTIAL ITEM: Bowls Club lease:** Council is asked to hear the meeting report from Cllr Fletcher and consider how to proceed.

91/24 **Recreation Ground gates:** Council is asked to note that the gates have been painted and to permit the reimbursement of expenses to Cllr Hendon at a cost of no more than £75.

92/24 **Pavilion maintenance:** Council is asked to permit the reimbursement of expenses for paint to HFC at a cost of no more than £50.

93/24 **Pavilion Keys:** Council is asked to agree to a key being kept in a lockbox on the Pavilion to facilitate more autonomy for those hiring the space.

HIGHWAYS, FOOTWAYS, & FOOTPATHS

94/24 **Station Road traffic:** Council is asked to consider the email from a resident regarding the increase in traffic along Station Road.

95/24 **Closure of Footpath 56:** Council is asked to discuss the closure of Footpath 56 for 6 months from August 2024.

96/24 **Highways Improvement Request:** Council is asked to consider the HIR received from a resident regarding the entrance to Hawcroft.

NEIGHBOURHOOD PLAN

97/24 **Neighbourhood plan report:** Council is asked to hear from the NP working group and to agree the Holt Character Statement which will form part of the comments to Wiltshire planning.

ADMINISTRATIVE

98/24 **Items for future meetings:** Council is asked to consider any items for next month's agenda.

99/24 **Date of Next Meeting:** Thursday 19th **September** – 7:30pm – Holt Village Hall.