

HOLT PARISH COUNCIL

Prepared by Georgina Berry – Clerk & Responsible Finance Officer

HOLT PARISH COUNCIL SUPPORTING STATEMENT

For End of Year Accounts 31st March 2024

1. Assets

Assets are defined as all items of land, buildings, vehicles, plant, and equipment with a considered value per item more than £50.

The Parish Council holds the following assets:

Date of Purchase	Description	Location/Comment	Cost or value £
Not known	Laminator	Clerks office	150.00
Dec 2022	HP laptop	Clerks office	319.99
2018	Portable hard drive	Clerks office	70.00
Not known	Printer	Clerks office	150.00
Not known	Voice recorder	Clerks office	100.00
Feb 2022	Bus shelter	Opposite village shop	10,000.00
Not known	Dawes pond	The Midlands	1.00
2018	Defibrillator	Outside the Village Hall	1,000.00
2015	Defibrillator	The Pavilion	500.00
Not known	Flag pole	Ham Green	1,212.88
Not known	Football goal posts	Recreation Field	569.88
Not known	Ham Green	Ham Green	1.00
Not known	Narrow Green	Leigh Road	1.00
2018	Oak Bench	The Midlands	1,800.00
Not known	Pavillion building	Recreation Field	63,586.71
Not known	Playground equipment	Recreation Field	39,886.75
Not known	Playing fields	Adjacent The Street	1.00
Not known	Refurbished metal benches	10 throughout the village	2,290.00
Not known	Small sports court	Recreation field	11,000.00
Not known	St Georges flag	Held by Cllr Siddall	48.00
Mar 2022	Union Jack flag	Held by Cllr Siddall	151.00
May 2021	Picnic bench	Little Parks	500.00

May 2021	Picnic bench	Recreation field	500.00
Not known	Wooden seat	Recreation field	299.00
Not known	Wooden shelter	Ham Green	17,651.93
2022	Mobile phone	Clerks address	1.00
Dec 2023	Recycled plastic bench	Play area	340.00
Nov 23	Projector	Clerks office	333.00
Dec 23	Dog waste bag dispensers	Recreation field	320.70
Mar 24	Metal bench	Outside Avon View House	1,060.00
	TOTAL ASSETS HELD		£154,400.51

2. Borrowings

At close of business on 31st March 2024 no loans to the Council were outstanding.

3. Leases

The Council does not have any leases.

4. Tenancies

During 2023/24, there were no tenancies held.

5. Outstanding Debts

At 31st March 2024, the Council was due to reclaim £4,428.87 VAT for the year 2023/24. A claim has now been submitted.

TOTAL Debts Outstanding £4,428.87

6. Community benefit – Cockhill Solar Farm money

In 2015 Holt Parish Council signed a contract with Trowbridge PV Limited in which Trowbridge PV Limited agreed to pay £5,000 per year (increased annually in accordance with the increase in RPI). These funds are earmarked as reserves.

The total reserves as at 31st March 2024 stood at £60,401.00 and are earmarked as followed:

Village Maintenance Fund:	£5,000
Village Development Fund:	
Emergency reserves:	£17,578
Highways changes (per the Neighbourhood plan)	£37,823

8. Credits outstanding

At the end of the financial year 2023-24 there were no amounts due from the Council to Creditors.

9. Transparency Code requirement

The Local Audit and Accountability Act 2014 set out a new Audit framework for local public authorities. Smaller authorities (with a turnover not exceeding £25,000) were subject to a new Transparency Code, with effect from 1st April 2015 that required publication of additional information, including details of all items of expenditure above £100.

Holt Parish Council are not subject to a Transparency Code as their turnover exceeds £25,000 per annum but is less than £200,000. As it is considered best practice to adhere to it Holt Parish Council will.

Payments more than £100 made during the year ended 31st March 2024, are detailed below, excluding grant-aid (see paragraph 9 below) Amounts are shown net of VAT, as where this is charged, it is recoverable.

DATE	PURPOSE OF EXPENDITURE	AMOUNT (Net)
	<u>GROUPED ANNUAL PAYMENTS (Paid in instalments over year)</u>	
01/04/2023	Annual salary for Clerk/R.F.O. (incl. Office Allowance)	£5,513.96
01/04/2023	HMRC – Tax & NI	£688.80
01/04/2023	Waste collection	£431.07
01/04/2023	Scottish power – pavilion electric	£361.92
01/04/2023	Holt Village Hall hire	£287.50
01/04/2023	Grass cutting	£4,340.00
01/04/2023	Village caretaker expenses	£776.57
01/04/2023	Payroll costs	£270.00
01/04/2023	EE mobile phone costs	£215.50
01/04/2023	Water2Business – pavilion water	£411.00

OTHER PAYMENTS

21/04/2023	Ham Green post repair	£130.00
26/05/2023	Village Hall notice board refurb	£100.00
26/05/2023	Internal Audit fee	£300.00
12/06/2023	Ham Green posts clean	£320.00
12/06/2023	Table tennis table	£2,520.00
12/06/2023	Table Tennis table base	£1,240.00
15/06/2023	Donation toward table tennis bat	£100.00
16/06/2023	Website rebuild balance	£486.85
16/06/2023	Replacement parts & deli	£507.00
23/06/2023	Planning consultant	£5,000.00
31/07/2023	Deposit on replacement bench	£106.00
22/09/2023	2023/24 insurance	£1,865.51
22/09/2023	Mole treatment	£150.00
07/11/2023	External audit fees	£210.00

17/11/2023	ROSPA inspection	£202.50
20/11/2023	Projector	£333.33
18/12/2023	Orchard Costs	£246.18
18/12/2023	Orchard Costs	£65.58
18/12/2023	Reference books	£191.50
18/12/2023	Clearing Stream	£380.00
18/12/2023	Play area bench	£340.00
18/12/2023	Dog waste bag dispensers	£320.70
18/12/2023	Pavilion inspection report	£300.00
22/01/2024	Repairs to bridge	£1,369.20
22/01/2024	Trimming	£190.00
22/01/2024	Swing replacement posts	£980.00
22/01/2024	Hedge cutting	£240.00
22/01/2024	Replacement pads for defibrillator	£155.00
29/01/2024	Additional swing costs	£280.00
08/02/2024	Annual hosting charge	£228.00
20/02/2024	Interim internal audit	£270.00
05/03/2024	Scramble net replacement	£440.00
19/03/2024	Final payment on bench	£954.00
22/03/2024	The Midlands Substantive Scheme	£13,720.00
22/03/2024	Expenses	£124.26
22/03/2024	SLCC membership	£159.00
22/03/2024	Pavilion refurb electrics - 50%	£5,610.00

10. Section 137 payments

For 2022/23 Section 137 of the Local Government Act enabled parish councils to spend up to £9.93 per head of electorate for the benefit of people, in the area of activities not specifically authorised by other powers. The total sum the Parish Council could spend on Section 137 payments for 2023/24 was £13,812.63.

In the financial year ending 31st March 2024, the council made £177.34 in S137 payments.

TOTAL Section 137 **£177.34**

11. Major Grants

No major grants were applied for in the year ended 31st March 2024.

12. Agency Work

The Parish Council is currently not engaged in agency work.

13. Advertising & Publicity

In 2011 the Council set up its own website. The cost in 2023/24 for website hosting was £714.85. During the financial year 2023/24 the Council placed no advertisements.

TOTAL Advertising & Publicity	<u>£714.85</u>
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14. Members' Allowances

The Council currently does not pay the Chairman or members any allowances. The Parish Council reimburses members for any expenses incurred subject to the Council authorising a Claims request.

15. Register of Fixed Assets

The Parish Council keeps a Register of Fixed Assets (attached).

16. Superannuation

For the year ended 31st March 2024 the Council's superannuation contributions were £Nil.

TOTAL Superannuation	<u>£Nil</u>
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Council Chair

Finance Officer

Date.....
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