

Holt Parish Council

Clerk: Georgina Berry

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To: Members of the Council,

You are cordially summoned to the **Ordinary Council Meeting of Holt Parish Council** which will be held on **Thursday 16th February 2023 at 7:30 p.m. in the Village Hall** to consider the agenda below.

Press & Public are invited to attend.

AGENDA

457. Preliminaries:

- a. Welcome and apologies
- b. To receive Declarations of Interest

458. Public Participation

In line with the standing orders, the time designated to public participation shall not exceed 15 minutes unless directed by the chairman of the meeting.

Wiltshire Councillor Trevor Carbin will give a report, if required.

459. Finance:

- a. To check and approve invoices for payment:

Payee	Description	Authority	Net	VAT	Gross
Holt Village hall	Room hire		30.00	-	30.00
Grist	Waste collection		51.94	10.39	62.33
EE	Nov, Dec, Jan, and Feb bills		65.03	17.93	82.96
Scribe accounts	Annual subscription fee		345.60	69.12	414.72
Georgina Berry	AVG subscription reimbursement		54.16	10.83	64.99
Georgina Berry	Lanyard & postage - Play area lanyard		7.01	1.40	8.41
Georgina Berry	ID Card		5.85	1.17	7.02

- b. To note the balance of the current account as at 31st January was: £75,739.43
- c. To discuss the allocation of monies to the Capital Replacement Fund.
- d. To note the change in hire fees for the Village Hall.
- e. To approve the payment of £2575+VAT to resurface the Ham Green path
- f. To approve the payment of £2520+VAT for a concrete table tennis table
- g. To approve the payment of £1240+VAT for a concrete base for table tennis table

460. Planning: To consider the following applications – *and any that may be received after the publication of the agenda*

- a. **Application Ref:** PL/2023/00713
Address: 46 Leigh Road, BA14 6PW
Proposal: Variation of condition 3 (approved plans) on application 20/11391/FUL to allow an alternative design to garden room (home office/gym/store)
Deadline: 02/03/2023
- b. **Application Ref:** PL/2023/00781
Address: 201 The Common, BA14 6N
Proposal: Single storey side and rear extension
Deadline: 03/03/2023
- c. **Application Ref:** PL/2022/09469
Address: Land Southeast of Forewoods Common, Holt, BA14 6PJ
Proposal: Proposed steel portal framed agricultural building
Deadline: 08/03/2023

461. Planning decisions:

Council is asked to note the below decisions made by Wiltshire Council

- a. **Application Ref:** PL/2022/03680
Address: Manor Farm, Bradford Road, BA14 6PL
Proposal: Use of land for enclosed dog walking/exercise area, erection of 1.8m high fencing, gates, and timber shelter with associated parking/turning area.
Decision: Approve with Conditions
- b. **Application Ref:** PL/2022/06727
Address: Hayleyan Farm, BA14 6QU
Proposal: Oak framed garage with home office space
Decision: Approve with conditions
- c. **Application Ref:** PL/2023/00048
Address: 117 The Midlands, BA14 6RX
Proposal: Remover conifer
Decision: No objections
- d. **Application Ref:** PL/2023/08959
Address: Sewage disposal works, Bradford Road, BA14 9AX
Proposal: Certificate of lawfulness for proposed Solar PV installation on operational land (All infrastructure is under 15m in height, no new buildings are proposed and kiosks or cabins will be under 29m³ in volume.)
Decision: Approve
- e. **Application Ref:** PL/2022/09265
Address: 1 Stillman Close, BA14 6QS
Proposal: Mature lime tree (T1) to have crown reduction and dead wood removed, to maintain healthy canopy and reduce any hazardous/significant risks with deadwood.
Decision: No objection
- f. **Application Ref:** PL/2022/09343
Address: 324 Station Road, BA14 6RD
Proposal: T1 – Copper Beech tree – all round reduction and reshape by 2m and replace non-invasive brace. T2 – Common Beech tree – all round reduction and reshape by 2m.
Decision: No objection

462. Previous Council Meeting:

- a. To approve the minutes of the Ordinary Council Meeting held 11th January 2023
- b. Any matters arising not otherwise covered on the agenda:
 - i. Clerk to update re: Wiltshire council asking Parish councils to cover election costs
 - ii. To note that Holtparishcouncil.gov.uk email addresses are now in use
 - iii. To note the holding response from Wiltshire Council re: HPC challenge of the approval of planning application PL/2022/04462 Manor Lodge without reference to the report from the conservation officer
 - iv. Council is asked to note that a replacement 'Station Road' sign has been ordered by Wiltshire Council
 - v. Council is asked to note that the manhole cover outside the Bowls Club will be fixed in February

463. Pavilion meter readings: Council is asked to nominate a councillor to take on the task of submitting meter readings to the supplier

464. Commenting on the National Planning Policy: Council is asked to delegate powers to Cllrs Goodman and Siddal to allow them to comment on the NPP as the deadline is before the March meeting date.

- 465. Annual Parish Meeting:** Council is asked to consider the date of the APM and whether council would like the clerk to organise an event and invite local groups to give a report. If so, council is asked to approve an advert for the village magazine.
- 466. Interim Internal Audit:** Council is asked to note that the interim internal audit is under way.
- 467. Councillor contact details on noticeboard:** Councillors are asked to confirm they're happy to publish contact details, including addresses and contact numbers.
- 468. Village Dog Show:** Council is asked to consider the request from Holt Primary School PTA to hold a dog show on the rec.
- 469. Play Park Inspection:** Council is asked to note the inspection report from Cllr Warran
- 470. Village inspection:** Council is asked to note the rota for monthly inspections. Noting that in March the task falls to Cllr Offiler.

Councillors are asked to complete their inspections by the 10th of the month ahead of the parish stewards visit.

2023

January - Cllr Warran

March - Cllr Offiler

May - Cllr Siddall

July - Cllr Game

September - Cllr Hendon

November - Cllr Warran

February - Cllr Mizen

April - Cllr Learoyd

June - Cllr Fletcher

August - Cllr Goodman

October - Cllr Latimer

December - Cllr Mizen

- 471. Parish Steward:** Council is asked to discuss a list for the next Parish Steward visit. The parish steward can complete the following jobs:
- Hand clearing and cutting of growth from drainage grips and drain gully covers.
 - Hand clearing of blocked drainage gullies, culverts, pipes and pits
 - Clearing storm debris from the roads and footways
 - Clearing collision debris, clinical waste etc.
 - Pedestrian barriers repairs, preparation, and painting
 - Cleaning, re-installation and straightening of small road signs, street nameplates and bollards.
 - Installation of small road signs, verge marker posts and supplied street nameplates
 - Removal of limited graffiti from road signs, bollards, and street nameplates
 - Hand cutting of grass and vegetation in visibility areas
 - Hand treatment of weeds in rural areas
 - Removal of Ragwort and other noxious weeds
 - Clearance of encroaching growth and soils from footways
 - Repair of minor surface defects in roads and on footways

472. Correspondence: *The following emails were received and sent to councillors.*

Tag		Quick Filter	Search <Ctrl+K>	
	Subject		Correspondents	Date
★	→ Latest news and events from Bradford On Avon Our Community Matters for 0...		Wiltshire Council, Engagement and Partnerships Team	13/01/2023, 14:06
★	→ We've published our proposed budget for 2023/24		Wiltshire Council	18/01/2023, 16:16
★	→ Quarterly Performance Newsletter for distribution		Police and Crime Commissioner	19/01/2023, 11:52
★	→ Latest news, resources and funding opportunities from Wessex Community A...		Wessex Community Action	25/01/2023, 16:19
★	→ Article for your local newsletter		John Harris	25/01/2023, 17:11
★	→ Police Update - January 2023		James Twyford	26/01/2023, 12:49
★	→ Special Meeting Update		Deborah Bourne	30/01/2023, 13:24
★	→ Fundraising - church youth club Sunday 5th Feb		Louella Oakey	30/01/2023, 18:11
★	→ WALC - January 2023 Newsletter		Deborah Bourne	31/01/2023, 13:21
★	→ Special Meeting Minutes 18 Jan 23		Deborah Bourne	31/01/2023, 15:01
★	→ Climate info and support for local councils		Schell, Rhys	01/02/2023, 12:08
★	→ Changes to VAT on Sports Fees and Procurement Thresholds		Deborah Bourne	01/02/2023, 18:01
★	> → Surviving Winter Grant £200 scheme still open from Age UK Wiltshire		Rachel Clarke	03/02/2023, 10:26
★	→ Briefing Note 23-03 - End of COVID19 Vaccine Booster Campaign		Democratic and Member Services	07/02/2023, 13:18
★	→ Briefing Note 23-04 - Community Governance Review - Consultation		Democratic and Member Services	07/02/2023, 15:24

473. Date of next Meetings:

- a. Thursday 16th March 2023 – Ordinary Council Meeting



Georgina Berry
Parish Clerk
10th February 2023