

**Holt Parish Council**

Clerk: Georgina Berry

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To: Members of the Council,

You are cordially summoned to the **Ordinary Council Meeting of Holt Parish Council** which will be held on **Thursday 19<sup>th</sup> January 2023 at 7:30 p.m. in the Village Hall** to consider the agenda below.

**Press & Public are invited to attend.**

**AGENDA**

**437. Preliminaries:**

- a. Welcome and apologies
- b. To receive Declarations of Interest
- c. To receive the signed Acceptance of Office from James Latimer

**438. Public Participation**

*In line with the standing orders, the time designated to public participation shall not exceed 15 minutes unless directed by the chairman of the meeting.*

Wiltshire Councillor Trevor Carbin will give a report, if required.

**439. Finance:**

- a. To check and approve invoices for payment:

Payee	Description	Authority	Net	VAT	Gross
Bob Prior	Caretaking	LGA 1972 s.111	93.73	-	93.73
John Fletcher	Key Cutting	LGA 1894 s.8(1)(i)	4.00	-	4.00
Holt Village Hall	Warm Hub room hire	LGA 1972 s.134(4)	240.00	-	240.00
Parish Online	Digital mapping	LGA 1972 s.111	50.00	10.00	60.00
Grist	Waste removal	LGA 1972 s.111	32.94	6.59	39.53
Scottish Power	Pavillion electric	LGA 1894 s.8(1)(i)	41.80	2.20	44.00

- b. School street signs - the council is asked to consider paying the outstanding balance of up to £300 for the purchase and installation of the two new 'School' street signs.

**440. Planning:** To consider the following applications – and any that may be received after the publication of the agenda

- a. **Application Ref:** PL/2022/09735  
**Address:** Phase 2a Star Ground, Land off station road  
**Proposal:** Proposed 2 no. affordable homes with landscaping  
**Deadline:** 25/01/2023
- b. **Application Ref:** PL/2022/09701  
**Address:** 365 The Street, BA14 6RS  
**Proposal:** To replace existing sunroom at the rear of the house  
**Deadline:** 03/02/2023
- c. **Application Ref:** PL/2022/09706  
**Address:** 365 The Street, BA14 6RS  
**Proposal:** Replacement rear conservatory/sunroom  
**Deadline:** 01/02/2023
- d. **Application Ref:** PL/2023/00048  
**Address:** 117 The Midlands, BA14 6RX  
**Proposal:** Remove conifer  
**Deadline:** 27/01/2023

**441. Planning decisions:**

Council is asked to note the below decisions made by Wiltshire Council

- a. **Application Ref:** PL/2022/07896  
**Address:** The Courts, The Walk, Holt, Trowbridge, BA14 6RR  
**Proposal:** Trees 1 - 6. Tilia europa Trees are an avenue along the National Trust Courts Garden NNE boundary with Withy Walk, Holt. The trees were significantly reduced in 2009 / 2010 with the view to pollarding new growth after 10 years. These trees now need re pollarding due to significant regrowth of new branches. We request that this be done during November and December.  
**Decision:** Approve with Conditions
- b. **Application Ref:** PL/2022/04462  
**Address:** Manor Lodge, Leigh Road, BA14 6PR  
**Proposal:** Extensions and alterations to dwelling  
**Decision:** Approve with conditions
- c. **Application Ref:** PL/2022/08178  
**Address:** 216 Gipsy Lane, BA14 6QN  
**Proposal:** Oak Tree – Prune back overhanging branches  
**Decision:** Approve with conditions

**442. Previous Council Meeting:**

- a. To approve the minutes of the Ordinary Council Meeting held 16th December 2022
- b. Any matters arising:
  - i. To note that the Neighbourhood Watch scheme has been withdrawn. Instead there will be a IT support club or group for elderly residents of Holt
  - ii. Table tennis table update

**443. Election costs:** Council is asked to note the email from Wiltshire Council stating election costs must now be covered by the parish council.

**444. Affordable homes policy:** Council is asked to consider the allocations policy for new affordable homes at The Star

**445. Village events noticeboard:** Council is asked to hear the update on the plans for the village events noticeboard

**446. Midlands Junction:** Council is asked to hear the update on the work on Midlands Junction

**447. Parking refuge:** Council is asked to hear the update on the work on the parking refuge

**448. Parish Council Committee groups:** Council is asked to consider disbanding the current working parties in order to create Committees.

**449. Annual return 2022:** Council is asked to note that the Annual return for Recreation Ground(Holt) has been submitted.

**450. Best Kept Village Competition:** Council is asked if it would like to apply to the Wiltshire Best Kept Village Competition for 2023.

**451. Parish steward:** Council is asked to note that the Parish Steward will attend the village on January 25<sup>th</sup>, 26<sup>th</sup>, February 22<sup>nd</sup>, 23<sup>rd</sup>, and March 22<sup>nd</sup>, 23<sup>rd</sup>.

**452. Clerks contract:** Council is asked to finalise and sign the clerk's contract of employment.

**453. Email addresses:** Council is asked to update the clerk as to where they are with setting up their Holt Parish Council email address.

**454. Fundraising:** To note that 2 residents have raised money toward the table tennis table.

**455. Correspondence:** *The following emails were received and sent to councillors.*

12/12/2022	New £1m fund to warm up local communities	Crowdfunder
09/01/2023	Police and Crime Commissioner asks for public support to increase precept	Wiltshire Police and Crime Commissioner
09/01/2023	Temporary Closure of:C21 (part) Broughton Gifford (13.02.2023)	Wiltshire Council
09/01/2023	Meeting notes – T&PC/WC 09.12.22	Wiltshire Council
09/01/2023	Bradford on Avon Police report	Wiltshire police
09/01/2023	Town, City, and Parish Council (four-yearly-cycle) Election costs	Wiltshire Council
13/01/2023	Business grants for young people in Wiltshire and Swindon	Wiltshire Community Foundation
13/01/2023	How to submit LHFIG highways requests	Wiltshire Council
14/01/2023	Latest news and events from Bradford on Avon Our Community matters	Wiltshire Council
14/01/2023	Special meeting 18 <sup>th</sup> January 2023	WALC

**456. Date of next Meetings:**

- a. Thursday 16<sup>th</sup> February 2023 – Ordinary Council Meeting



Georgina Berry  
Parish Clerk  
14<sup>th</sup> January 2023