

Minutes of the Holt Parish Council (PC) Meeting held on Thursday 28<sup>th</sup> October 2021 in the Upstairs meeting room at Holt Village Hall at 7.30pm.

**Attendees:** Cllr Game (Chair), Cllr Mizen, Cllr Hendon, Cllr Fletcher, Parish Clerk Baker.

**In Attendance:** Cllr Carbin (Wiltshire County Councillor)

**239. Apologies** – Cllrs Goodman, Offiler, Siddall, Nicholson

#### **240. OPEN MEETING**

Cllr Carbin reported:

- a. Funding has been allocated in FY 22/23 for the Highways improvement programme for the B3107 but there could be a delay until FY 2025/26.
- b. Asset transfer is on hold, but individual projects will move ahead.
- c. He will reply to a Holt resident concerning what is effectively a neighbourhood dispute, and also write to Selwood Housing who manages the housing.

#### **CLOSED MEETING**

**241. Declarations of Interest and Dispensation** – None

**242.** a. Proposal to adopt Full Council minutes of meeting held on 23<sup>rd</sup> September 2021. Proposed Cllr Fletcher, seconded Cllr Mizen – **Resolved**

**243.** Proposal to Co-Opt Mrs Carol Warren as Parish Councillor. Proposed Cllr Mizen, Seconded Cllr Hendon **Resolved** and Mrs Warren signed the Declaration of Acceptance of Office

**244. Matters arising.**

- a. Internet Banking, **Clerk** in hand on-going. Authorisations to be checked with Lloyds Bank
- b. E mail addresses for Councillors. Questions remain on access through Outlook. Awaiting response from Website Admin **Cllr Siddall**.
- c. Update on a School Travel Plan – Understand that matter is still with Holt School but eventually will need approval by Wiltshire Council, unlikely to be resolved for some time. **Cllr Offiler**
- d. Include weed killing in Ground Corner and alongside church for Parish Steward –. **Clerk to liaise with Parish Steward.**
- e. Contact local MP to write to Wiltshire Council Cabinet Member regarding Tannery CIL. Cllr Carbin fed this issue into recent WC Meeting, but aim is for PC Councillors to attend WC Cabinet meeting in November.
- f. Affordable Housing in Station Road – Action Complete at September Meeting
- g. Clerk to research equipment, insurance costs for outside equipment including asset transfer of land. See item 247(c) for equipment details. Current policy covers any public liability issues, but premium would increase by between £50-£100 to insure equipment on replacement “old for new” basis. Asset transfers currently “in limbo” at Wiltshire Council. A suggestion was made

that if equipment was purchased then its location would be more appropriate within the recreation field. This would be considered further if subsequent decisions to purchase was made. Cllr Mizen advised that to meet insurance criteria, PC must own the land that any equipment is situated upon. **Action Complete**

h. Report back from Area Board meeting on BOA Health and Wellbeing group – Ongoing **Cllr Goodman**

**245.** Proposal to consider feasibility and process required to rename the Parish Council by removing “Parish” and inserting either Community, Neighbourhood or Village. A formal proposal on new name will be introduced in due course but the preferred title is Holt Village Council. Clerk to establish what costs are likely to be incurred resulting from a change. **Costs of domain change requested but not yet received - Clerk to hasten**

#### **246. To hear report from the Planning Committee.**

The Clerk reported those considered:

PL/2021/07278 The Tannery – Proposed changes to s106 deadlines – PC have requested a meeting with WC Planning Officer when one is appointed.

PL/2021/08457 Bradleys Farm – Erection of Barn and hardstanding – No comment.

PL/2021/08849 Manor Farm – Conversion of Barn to Holiday accommodation – No Objection.

PL/2021/09560 Holt Holdings – Replacement building with additional floor – Commented that concern re industrial spread into countryside and suitability of East Lane for HGV

PL/2021/09849 Three Lions Mews – Tree Works NO objection

#### **247. To hear report from the Village Facilities Advisory Group**

Cllr Mizen reported that most of the housekeeping tasks reported at the last meeting are either completed or are in hand being undertaken by the Caretaker.

Cllr Mizen will remove the sign listing the bye laws outside the Pavilion, forward it to the Clerk who will establish those that are still extant and in due course a new sign will be erected. **Clerk**

Work is required to allow mowing up to the Picnic Bench in the recreation field and a proposal will be placed at the November meeting for £150 to undertake this work.

b. Proposal to provide a Christmas tree with lights on Ham Green subject to a maximum spend by the Council of a sum to be agreed at the meeting. Cllr Hendon had obtained an estimate of £850 for a 15ft Tree dressed, with lights and decorations, Cllr Fletcher stated he could find one at a lower cost and would obtain details. Some local businesses had offered to provide some financial support for the purchase. It was proposed that a maximum of £200 be approved. **Proposed Cllr Hendon Seconded Cllr Mizen. Resolved**

b. Cllr Hendon to provide details of gym equipment for which a proposal is put to apply for a grant to cover the full cost of the supply and installation of said external gym equipment based on the assessed lowest quotation received (Streetscape £8500 exclusive of VAT) **Proposed Cllr Hendon seconded Cllr Mizen Resolved.**

**Clerk to process a grant request to The National Lottery**

#### **248. To hear report from the Highways Advisory Group**

The application for the Midlands East junction works has been submitted and a decision from WC is still awaited.

Double Yellow Lines are considered when there are areas of concern. Cllr Warran declared an interest when this is discussed in relation to the parking alongside Ham Green. The Clerk reported that there had been correspondence with Wiltshire Police and they would look more closely at the areas of concern and consider if further action is required.

**249..** To hear report from the Finance Advisory Group

a. Payment of Account/Invoices

The following payments were **approved/resolved following a proposal by Cllr Hendon seconded Cllr Fletcher. Resolved**

September Clerks Wages and monthly expenses	£360.28
September HMRC tax on Clerks Wages	£85.20
P J Eyres Grass/Hedge Cutting	£380.00
R Prior	£407.68

**250. Village Inspection Report/Parish Steward Tasking**

November – Cllr Mizen, December – Cllr Fletcher

**251. Communications/Social-Media**

Cllr Game will write to the owners of Holt Manor to thank them for their co operation and assistance in providing access to footpaths that cross their land.

Cllr Game briefed Council that the kissing gates at Holt Manor needed improvement to provide better access and an application would be made to Area Board.

**252. Policies and Grants**

a. Cllr Fletcher had produced a document entitled Draft Environmental Principles and will be circulated to all councillors and a formal proposal to adopt this will be presented at a future meeting.

**253. Correspondence**

a. The PC had received a request for funds from Westbury Town Council to support a fighting fund to challenge a building application for an incinerator. **Clerk to seek additional information**

b. Queens Jubilee celebrations and request from Holt School for PC involvement. **Clerk to reply positively**

c. WC have been advised of excessive green overgrowth obscuring the way-marker for Footpath 41 where it meets the B3107 near Forewoods Common. Cllrs Nicholson and Siddall will meet with the WC Footpath officer in November

**254. Police Crime Report**

a. A vehicle was damaged on 21 September using a sharp implement causing a large scratch

b. An RTC injury took place between Holt and Merkins, caused by road conditions of excessive mud on the road.

**238. Items of report for future Agenda - None**

**Meeting Closed at 2145 hours, Date of Next Meeting Thursday 11<sup>th</sup> November 2021 -  
2022/2023 Precept Setting at 7.30pm at the Village Hall**