

Minutes of the Holt Parish Council (HPC) Meeting held on Thursday 25th February 2021 by Video Conference at 7.30pm.

Attendees: Cllr Game (Chair), Cllr Nicholson, Cllr Hendon, Cllr Siddall, Cllr Mizen, Cllr Offiler, Parish Clerk Baker.

In Attendance: Cllr T Carbin plus 1 MOP

122. Apologies – Cllr Goodman

123. Open Meeting

a. Discuss Planning Application 20/11198/FUL 148 and 149 The Common Holt. There being no MOP wishing to comment the Chair referred the matter to Item 127(a)

Cllr Carbin reported the following:

Leigh Rd Pavements – Repair is programmed for End March.

Proposed charging for Parish Council elections. – There will almost certainly be no retrospective charging.

Beckerley Lane Appeal – The original refusal has been overturned by appeal as it appears the Inspector interpreted the Neighbourhood Plan as more permissive.

B3106 Hilperton Gap – It is recommended that HPC provides its views on the proposed one-way system. It is likely that the traffic will be diverted to Forewards Common. **Cllr Siddall** will collate and pass details to the Highways Advisory Group.

Council Tax – Increase will be 5% for 2021/22

124. Declarations of Interest and Dispensation - None

125. Proposal to adopt minutes of meeting held on 28th January 2021.

Proposed by Cllr Hendon, Seconded Cllr Offiler – **Resolved.**

126. Matters arising.

a. Internet Banking, **Clerk** in hand on-going.

b. Council Meeting Dates – Agreed that the December meeting would be 16th. Website to be updated. No further action

c. Re fitting of replacement door at the Pavilion – Cllr Siddall to distribute keys. No further action required.

d. Holt – Staverton Cycle Scheme – still awaiting response from Wiltshire Council but likely subsumed into other issues. **Highways Advisory Group to assume action.**

e. Costs of replacement matting for play area. Defer action until later in the year as some Equipment showing signs of wear and tear. Recent inspection report did not highlight matting as an issue.

f. Co-option of Ms P Hyde. Application withdrawn, No further action.

127. To hear report from the Planning Committee

a. Cllr Siddall outlined the background to application 20/11198/FUL, 148 and 149 The Common and is a follow-on from the refusal on the retrospective application. Following further submissions by owners of 149 The Common, WC Highways have on 2 occasions advised that insufficient information has been provided. Cllr Siddall advised that it seemed that little has changed and the ability to enter and leave in a forward direction will still be required. Notwithstanding that the application “Hangs on” WC Highways it is proposed that HPC Objects to this application. Seconded by Cllr Hendon – **Resolved**

It was further recommended that the application be called in by Cllr Carbin.

b. Planning applications

20/11316/FUL – Conversion and Extension, new swimming pool, Holt Manor, No Comment
21/00108/FUL – Demolish garage and erect new gym/office, 73 Ground Corner, No comment
21/00417/TCA – Tree works, 390 Gaston, No objection
21/00437/TCA – Tree works, 344 The Street, No objection

c. Neighbourhood Plan Status

Replies received from WC and whilst a step forward the issue is being “fudged”. Further letter to be sent to Secretary of State. No reply received from Michelle Donelan MP.

c. Wiltshire Council Local Plan Review consultation

Cllrs Siddall/Goodman and Hendon currently reviewing documentation.

128. To hear report from the Village Facilities Advisory Group

a. Holt Manor – Posts. **Cllr Mizen** to arrange a meeting with Holt Manor to discuss.

b. An increase of £154 was agreed by e mail, post 28th January 2021 meeting for lettering and delivery of new Parish Council Notice Board.

c. FAG to consider recent Annual Play Area Inspection Report and report back with recommendations. **FAG**

d. FAG Report:

i. New trees to be delivered early March. Caretaker and R Arlett to plant. Decision on planting location on Ham Green to be agreed. Location in Little Parks resolved with WC.

ii. New Notice board ordered, 8 weeks delivery.

iii. Hedge cutting complete.

iv. New picnic benches expected April. Positioning to be discussed

v. New sign for Dawes Pond ordered

vi. Metal Benches. Cllr Siddall to present proposals for damaged benches at next meeting. Bench at junction of Station Road and The Gravel to be spray painted funded by local resident. Bench on Ham Green to be moved to Dawes Pond area.

129. To hear report from the Highways Advisory Group

a. A recent letter concerning pavements and condition of the Star was discussed. (Clerk had previously sent a reply outlining current position) and is to be forwarded to WC Highways by **Clerk**. To be circulated to other councillors and discussed further at March meeting.

b. Proposals for works at the Midlands Junction being considered by WC Highways with the plan to consult with residents and submit final proposal late this year. The resident at 108 The Common has requested an assurance that if as results of excavation tree roots are removed which renders a tree unsafe or falls then no costs will fall to him. Council noted this. WC Highways will visit the site and forward revised proposal for junction for Council to submit application by July.

130. To hear report from the Finance Advisory Group

a. Payment of Account/Invoices

The following payments were **approved/resolved following a proposal by Cllr Nicholson seconded Cllr Mizen**.

Clerks Wages and monthly expenses	£360.48	
HMRC tax on Clerks Wages	£85.00	
February Zoom Fee	£28.78	Refunded to Clerk
Old Ham Tree Luncheons	£272.00	
N Adams Annual Play Area Inspection	£137.82	
Well Hund Doors Pavilion Garage	£900.00	
WALC Course Fees	£36.00	
K Mortimer Hedge Cutting	£450.00	

Already Paid as under £100

GeoXphere Parish Online Subs	£48.00
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Already approved at previous Council Meeting

Chew Valley Trees	£588.79
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b. To consider reductions for 2019/20 hirers for hire of tennis courts and recreation field in 2021/22. It was agreed that Council would wait until a request from HSRC was forthcoming, but it was also agreed that Cllr Mizen would write to the hirer of the recreation field offering a 50% reduction. HPC were keen to support youth football.

c. Proposal to increase the Covid Emergency Fund. Proposed an increase to £2500 by Cllr Mizen and seconded Cllr Offiler – **Resolved** This should provide support until the end of lockdown, currently June.

131. Village Inspection Report/Parish Steward Tasking

March – Cllr Hendon, April – Cllr Mizen

132. Youth Club Funding

The proposed funding for 2021/22, Cllr Mizen “That we increase the annual donation to YC to £1000 pa and agree to pay this for a fixed number of years (possibly 5). That we cease

payment of emergency funds for lunches for elderly and make an equal amount available to YC” was amended to “That we increase the annual donation to YC to £1000 p.a” Discussed at length, YC not fully funded by attendees, Loss of Lead Youth worker. Proposed Cllr Mizen seconded Cllr Hendon subject to written request being received (Post meeting note received 1 March) and additional £400 over the precepted amount will come from General Reserves **Resolved.** This donation which cannot be undertaken under S137 is covered by s.19 of the Local Government (Miscellaneous Provisions) Act 1976.

It was agreed that before any further funding is provided the YC needs to demonstrate viability and long-term funding plan.

133. Website – Nothing to report. However, it was agreed that more information should be published.

134. Correspondence

a. E mail addresses for Councillors. **Clerk** to discuss with Dave Huggins.

b. A resident of Avonfield had reported parking issues and the state of a footpath behind Starfield Court. The Clerk had replied to the satisfaction of the resident.

135. Police Crime Report

a. PCSO Laura Wallace provided details of a scam involving cold calling and details have been passed to the magazine for publication.

136. Items of report for future Agenda - None

Meeting closed at 2105 hours, Date of Next Meeting: Thursday 25th March 2021 at 7.30pm by Zoom Video Conference.