

**Annex B to Holt Parish Council Minutes o Meeting 15th November 2018**

**Precept 2019/2020**

| <b>Notes to the Income &amp; Expenditure Account</b> | <b>2017/18</b> |                | <b>2018/19</b>   |                       |                | <b>2019/20</b> |               |
|--|----------------|----------------|------------------|-----------------------|----------------|----------------|---------------|
|  | <u>Actual</u>  | <u>Precept</u> | <u>Half year</u> | <u>Full year est.</u> | <u>Precept</u> | <u>Precept</u> | <u>Change</u> |
|  | £              | £              | £                | £                     | £              | £              | £             |
| <i>1. Playing field &amp; bowls</i>                  |                |                |                  |                       |                |                |               |
| Pitch hire   | 360            | 700            | 430              | 500                   | 700            | 500            | -             |
| Bowls club   | 3              | 510            | 540              | 540                   | 520            | 550            | 10            |
| HSRC   | 50             | 50             | 100              | 100                   | 50             | 100            | -             |
|  | 413            | 1,260          | 1,070            | 1,140                 | 1,270          | 1,150          | 10            |
| <i>2. Earmarked projects</i>                         |                |                |                  |                       |                |                |               |
| Orchard  | 865            |                | 360              | 360                   |                |                | (360)         |
|  | 865            | -              | 360              | 360                   | -              | -              | (360)         |
| <i>3. Miscellaneous</i>                              |                |                |                  |                       |                |                |               |
| Electricity - pavillion                              | 142            | 200            | 59               | 59                    | 200            | 70             | 11            |
| Interest & wayleave                                  | 24             | 125            | 120              | 135                   | 125            | 140            | 5             |
|  | 166            | 325            | 179              | 194                   | 325            | 210            | 16            |
| <i>4. Administration</i>                             |                |                |                  |                       |                |                |               |
| Clerk's salary & pension                             | 3,088          | 4,950          | 2,221            | 4,500                 | 5,000          | 4,650          | 150           |
| Clerk's expenses                                     | 404            | 900            | 232              | 500                   | 900            | 600            | 100           |
| Audit fees   | 300            | 375            | -                | 380                   | 380            | 400            | 20            |
| Insurances   | 1,198          | 1,065          | 600              | 1,200                 | 1,200          | 1,300          | 100           |
| Web domain   | 252            | 150            | 50               | 150                   | 250            | 150            | -             |
| Meeting venue fee                                    | 365            | 640            | 180              | 360                   | 360            | 360            | -             |
| Other expenses                                       | 670            | 500            | 86               | 1,000                 | 1,000          | 1,000          | -             |
|  | 6,277          | 8,580          | 3,369            | 8,090                 | 9,090          | 8,460          | 370           |
| <i>5. Grass cutting &amp; maintenance</i>            |                |                |                  |                       |                |                |               |
| Grass cutting  | 3,741          | 2,500          | 2,505            | 4,500                 | 4,620          | 5,040          | 540           |
| Caretaker  | 1,785          | 3,200          | 1,210            | 2,400                 | 3,200          | 2,730          | 330           |
| Hedges   | 25             | 450            | -                | 50                    | 50             | 450            | 400           |
| Tree maintenance                                     | 2,125          | 650            | -                | 1,500                 | 1,500          | 1,500          | -             |
| Dawes Pond   | 450            |                | 176              | 400                   |                | 500            | 100           |
| Repairs & maintenance                                | 514            | 1,400          | 80               | 1,200                 | 1,600          | 1,600          | 400           |
| Waste collection                                     | 302            | 230            | 114              | 220                   | 220            | 230            | 10            |
| Play area  | 163            | 1,000          | -                | 8,500                 | 1,000          | 600            | (7,900)       |
|  | 9,105          | 9,430          | 4,085            | 18,770                | 12,190         | 12,650         | (6,120)       |
| <i>6. Pavilion</i>                                   |                |                |                  |                       |                |                |               |
| Water rates  | 98             | 150            | 83               | 160                   | 100            | 200            | 40            |
| Electricity  | 118            | 150            | 80               | 140                   | 140            | 140            | -             |
| Repairs & Maintenance                                | 403            | 200            | 40               | 900                   | 150            | 150            | (750)         |
|  | 619            | 500            | 204              | 1,200                 | 390            | 490            | (710)         |
| <i>7. Other expenses</i>                             |                |                |                  |                       |                |                |               |
| Subscriptions  | 651            | 650            | 812              | 812                   | 620            | 800            | (12)          |
| Donations  | 1,600          | 600            | 600              | 600                   | 600            | 600            | -             |
| New bench  | 1,120          |                |                  |                       | 50             |                | -             |
| Training & research                                  |                | 100            | -                | 100                   |                | 100            | -             |
| Contingency  |                | 1,000          |                  |                       |                | 500            | 500           |
|  | 3,371          | 2,350          | 1,412            | 1,512                 | 1,270          | 2,000          | 488           |
| <i>8. Earmarked projects</i>                         |                |                |                  |                       |                |                |               |
| NHP  |                |                |                  |                       |                |                |               |
| Orchard  | 294            |                | 110              | 110                   | -              |                | (110)         |
| Defibrillat<br>or                                    | 340            |                |                  |                       | -              |                | -             |
|  | 634            | -              | 110              | 110                   | -              | -              | -             |