

A meeting of Holt Parish Council was held on Thursday 15th September 2016 at the Village Hall.

Present: Cllr. Becky Stevens, Cllr. Bob Mizen, Cllr. Steve Siddall, Cllr. Ian Bolden, Cllr. Richard Goodman, Cllr. Halma Hughes

Apologies: Cllr. Marsha Nicholson, Cllr. Philip Game, Cllr. David Cullop, Cllr. Robin Paice, Cllr. Andrew Pearce, PCSO Andrew MacLachlan.

In Attendance: Cllr. Trevor Carbin.

Open Meeting: Mr. Alistair Steadman expressed concern about speeding in The Midlands and the dangers presented by the sharp bends at either end of the road. To be considered by Highways & Streetscene Committee.

The overhanging hedge at BT exchange needs to be cut back. Clerk to follow up.

Cllr. Trevor Carbin presented the following report:

- Housing DPD – Chippenham Site Allocation Development Plan document hearing was suspended in November 2015 because of inadequate preparation by Wiltshire Council. The hearing is due to restart later this month. Lack of a plan for Chippenham has had a knock on effect on the North and West Wiltshire housing area. Because of the lack of a five year land supply developers were able to get permission, either directly or on appeal, on sites outside normal development limits. WC currently claims to have a 4.76 year land supply; the Government requirement is 5.25 years.

Notes:

- 1 Even when WC claims to have sufficient land allocated for housing, developers can challenge the figures.
- 2 Application outside development limits can still be refused if there are other valid reasons, as happened with Gladman.
- 3 Simply permitting more housing does not automatically increase the housing land supply by that amount. Things like deliverability and construction rates are also taken into account.

There should be more clarity as the Chippenham hearing progresses.

- Neighbourhood Plan – Wiltshire Council senior Planning Officer has apologised over the length of time being taken to give a decision. This should happen very soon.
- Holt New Cemetery – complaints have been received about the poor standard of maintenance. Grass cutting should be done monthly and details of the exact specification are awaited.
- Bus Consultation – An update on the results of the public consultation and Wiltshire Council's intentions will go to the Cabinet meeting on 11th October. The X86 service has been cut by Faresaver.

- Road Closure – Market Street in Bradford-on-Avon will be closed from 9th to 30th October, assuming that the traffic lights on Holt Road have been removed by then.

In his absence, PCSO Andrew MacLachlan has sent the following Police Report:

Crime statistics 28th June – 28th July 2016 There have been 34 reported incidents for the Bradford Rural beat of which 0 occurred in Holt. This compares with 44 reported incidents for the Bradford Rural beat of which 4 were relevant to Holt in the last report. These are broken down as follows (previous period in brackets):1

Crime	Rural beat	Holt	Comments
Anti Social Behaviour (personal)	1 (2)	0 (0)	
Anti Social Behaviour (Nuisance)	1 (3)	0 (0)	
Burglary	3 (7)	(2)	
Fraud	0 (0)	0 (0)	
Drug Offences	0 (0)	0 (0)	
Criminal Damage	4 (4)	0 (0)	
Public Order Offences	1 (1)	0 (0)	
Theft and Handling	3 (3)	0 (0)	
Violence against the person	8 (10)	0 (0)	
Other	0 (0)	0 (0)	
Concern for Safety	2 (1)	0 (0)	
Domestic related	2 (6)	0 (0)	
Suspicious circumstances	1 (3)	0 (1)	
Transport related	8 (4)	0 (1)	

Other incidents of interest - Burglaries this month were 2 non dwelling in Turleigh and Monkton Farleigh and a dwelling in Norbin.

Success Stories - Hayley Beaven of Green Close Holt was found guilty of supplying class A drugs last year and is awaiting sentencing in October.

A search was carried out in Bradford Leigh last week which uncovered cannabis plants being grown to the value of £25k.

Please feel free to give out my mobile number to anyone who would like to contact me:

PCSO Andrew MacLachlan 0752 897 2236 *Like" our Facebook page – Bradford on Avon NPT*

Sign up to Community Messaging at www.wiltsmessaging.co.uk

Police Communication In an emergency call 999

Call 999 if you need an immediate response because :

- A crime is in progress
- You or someone else is injured or there is a threat to life
- A serious road traffic collision has taken place
- Violence is being used

For less urgent matters you can call 101 Call 101 to :

- Report a crime or issue that does not require an immediate emergency response
- You would like to speak to your local officer (you can also do this via e-mail)
- To provide information about an issue in your community

Visit a Police Station - Crimes and Road Traffic Collisions can be reported at our Enquiry Office at Trowbridge Police Station, Polebarn Road, and Trowbridge. Their opening hours are Monday to Friday 8.30 am to 5.30 pm, Saturday 9 am to 1 pm. The office is closed on Sundays and Bank Holidays.

Stop a Police Officer or PCSO - Although unable to take crime reports on the street, our officers are always happy to receive information and give advice.

E-mail - Your local officer can be contacted by e-mail on the address at the top of this report. Alternatively you can e-mail the central inbox, and your request will be allocated accordingly. The central inbox is CPTTrowbridgeWarminster@wiltshire.pnn.police.uk We are unable to take crime reports via e-mail.

Website - There are a number of online forms that can be used to pass information, on the Wiltshire Police website : www.wiltshire.police.uk

Crimestoppers - You are able to pass information or report matters anonymously, there is also a lot of information and security advice available on this website. www.crimestoppers-org.uk or 0800 555 111.

Declarations of Interest & Dispensation: Cllr. Becky Stevens declared an interest in Planning Application 16/07689/AGD – Ingleside, and did not take part in any discussion.

Minutes of the Meeting Held on 28th July 2016: The minutes of this meeting were approved and signed. Page 113 - Cllr. Bob Mizen queried the distance that a skateboard park can be built from residential properties without permission from the residents. To be confirmed.

Matters Arising: Members of the Youth Club arrived at the meeting to speak about building a skateboard park. The Chairman opened the meeting to allow them to speak. Cllr. Bob Mizen assured them that the Parish Council is working with them to try to secure a suitable site, but things will not happen quickly. He will also approach the insurers again to see if the multi- purpose sports court can be used at set times each week.

Paint cans pavilion – footballers to remove.

Double yellow lines – monitoring will continue. Appear to be successful.

Garry Aland has been asked to empty the bins more frequently.

Cllr. Bob Mizen has spoken to Mr. Nick Kirkham re edging stones on the path by the second sports court and he has agreed to do the work.

Publication of unadopted minutes on website two weeks after circulation to councillors – this has been done.

Flood Working Group – the Clerk to let Cllr. Halma Hughes know the date of the next meeting.

Playing Fields gates – gates & chains are still missing. Cllr. Bob Mizen to replace.

The damaged swing has been removed.

Planning Committee Report:

Planning Application 16/06808/LBC, National Trust, 353 The Walk – proposed internal alterations and change of use to residential and office space – Object – no provision for parking and parking in the area is severely limited.

Planning Application 16/07335/FUL, National Trust 353 The Walk – proposed internal alterations and change of use to residential and office space – Object –as above.

Planning Application 16/07636/FUL, Bradley Farm – conversion of existing farm buildings to three holiday cottages; parking and garden area and associated works - No comment.

Planning Application 16/06710/FUL, 7 Little Parks – erection of 1.83 meter high 'Bradstone' wall, 100mm wide 2.5 meters from boundary - No Comment

Planning Application 16/07605/FUL, 393 Ham Green – change of proposed coating of reconstructed stone (Bradstone) on rear two-story section of property to Marley Eternit Cedril Click Grey – Object – cladding inappropriate in the setting on this building.

Planning Application 16/07689/AGD Ingleside – construction of an agricultural barn for storage of farm machinery and farm materials – No Objection.

Barn Melksham Road – ongoing. The Clerk to follow up.

Caretaker's Pay: The Village Facilities Committee recommended that the caretaker's pay should be increased to £7.20 per hour from 1st October to the end of the financial year. It was proposed, seconded and unanimously agreed that this recommendation should be accepted.

It was also agreed that both the caretaking job and ground maintenance contract should be put out to tender. This will be advertised through the Magazine. The existing contractor will be invited to tender and the job specifications to be modified.

Village Facilities Committee Report:

- Dawes' Pond – work is now complete and the new seeded grass area is growing. Work on planting will follow.
- Trees – Cllr. Steve Siddall still awaits information on the American Oak tree on Ham Green.
- Defibrillator – Bradford-on-Avon Lions Club has no objection to the defibrillator being moved from the pavilion to a more public location. The Village Hall Committee to be approached for approval to site it on an outside wall of the Hall. A secure box to be purchased and prices range from £50.00 to over £600.00. Cllr. Halma Hughes to take this forward.
- Hedge cutting – Mr. Keith Tucker has kindly offered to cut the hedge around the Playing Fields free of charge. Cllr. Bob Mizen to liaise with Keith.
- Maintenance of playground equipment – Cllr. Bob Mizen has found someone to carry out necessary work.
- Replacement swing with harness – the cost would be £120.00 - £200.00. To be considered at the next meeting.
- Fundraising for equipment for the Playing Fields – some years ago the Pavilion Committee asked Waitrose for support with fundraising; this is currently one of their fundraising causes.
- Moles, Playing Fields – Cllr. Bob Mizen to follow up.
- Logs, Playing Fields – Cllr. Bob Mizen to follow up.

Highways & Streetscene Committee Report: In the absence of Cllr. Andrew Pearce this was carried over to the next meeting.

Bradford-on-Avon Community Area Board: Cllrs. Becky Stevens and Steve Siddall attended the meeting at the Glove Factory Studios on 14th September. Cllr. Stevens reported that meeting was largely about businesses in the area. She spoke at the meeting about concerns re delays with a response on the Neighbourhood Plan and the situation regarding the Housing DPD.

Mr. Tim Martienssen, Economic Development Officer, Wiltshire Council, spoke about the proposed Tannery Development and said he considered it would be commercial over development in the area. Cllrs. Siddall and Carbin think it likely that there will be further consultation as the plans have been changed significantly.

The Chairman said it would be good to see more councillors at Area Board meetings.

Neighbourhood Plan – Progress Report: Cllr. Becky Stevens has received an email from Mrs. Heather Morris and she believes a decision statement has been received. If so, a response will be required quickly and it may be necessary to hold an extraordinary meeting of the Council.

Bowls Club Lease: The new lease, which makes the 2009 lease a legal document, has now been received. This lease runs from September 2009 for twenty five years. A starting rent of £500 per annum from September 2015 to be increased by RPI annually has been agreed with Mr. Rodney Moody. It was proposed, seconded and unanimously agreed that this lease should be accepted and signed.

The clerk to invoice the Bowls Club.

Complaints Procedure: Held over until the next meeting.

Insurance Renewal: Four quotes have been received. After discussion it was proposed, seconded and unanimously agreed that the quote received from Came & Company from Hiscox for £1065.02 per annum, fixed for three years, should be accepted.

Correspondence: Mr. Jimmy Gooding has written to the Council asking that they approach Wiltshire Council requesting that they register the verges through Holt Manor as highway. Councillors were receptive to the suggestion. This was passed to the Highways and Streetscene Committee for consideration.

Footpath 7 – a fixed sign saying there is a bull in the field has been placed on the fence near the entrance to Holt Manor. It is illegal to display 'fixed' signs re bulls. The Clerk to follow up.

Village Inspection Report: Cllr. Phillip Game has circulated his report. The Clerk to follow up. Cllr. Halma Hughes to do the October inspection and Cllr. Richard Goodman December.

Parish Steward Task List: Cllrs. Mizen and Pearce have inspected the Village and sent the Clerk a list of jobs for the Parish Steward. This has been forwarded to WC. This list to be sent to the councillor doing the Village Inspection each month.

Accounts for Payment: The following accounts were approved for payment:

Appleton Hardscape/Repairs to fence	£ 72.00	(VAT £12.00)
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Grist Environmental/Waste Collection	£ 54.00	(VAT £9.00)
Land & Waterscapes	£7,947.72	(VAT £1324.62)
Battrick Clark/Bowls Club Lease	£ 470.00	(VAT £70)
Came & Company/Ins. Premium	£1065.02	
G. Aland/Caretaking	£ 474.83	
G.Aland/Ground Maintenance	£ 670.00	
JM Beale	£1068.89	(VAT £3.74)
Remuneration	£ 718.50	
Fixed Expenses	£ 69.24	
Pension	£ 205.00	
Fastmail Sub/2 years	£ 26.71	
Stationery	£ 22.44	
Telephone	£ 37.00	

Website – Information for Posting: Problems caused by speeding in The Midlands and parking on pavements and verges throughout the Village to be highlighted on the website.

Any Other Business: Cllr. Ian Bolden offered to clarify the reporting system for the Village Inspection once he has done an inspection.

Cllr. Steve Siddall reported that some of the kerbstones on Ham Green have been overrun in the narrow parts and several posts have been struck.

Footpath Survey – just one report awaited.

Precept meeting – this meeting will now be held on 17th November, 2016.

