

A meeting of Holt Parish Council was held on Thursday, 28<sup>th</sup> July 2016 at the Village Hall.

**Present:** Cllr. Becky Stevens, Cllr. Andrew Pearce, Cllr. Marsha Nicholson, Cllr. Steve Siddall, Cllr. Bob Mizen, Cllr. Robin Paice, Cllr Philip Game, Cllr. Halma Hughes, Cllr. Richard Goodman.

**Apologies:** Cllr. David Cullop, PCSO Andrew MacLachlan.

**In Attendance:** Cllr. Trevor Carbin.

**Open Meeting:** Cllr. Trevor Carbin reported that a freight study for the area had been requested but was unsuccessful. It is hoped that a study will take place next year.

Cllr. Steve Siddall asked Cllr. Carbin the situation re the Wiltshire Council's Site Allocation DPD for housing. Cllr. Carbin reported that it is not yet determined and he will follow it up.

Mr. Ian Bolden spoke briefly about his interest in becoming a parish councillor.

In his absence, PCSO Andrew MacLachlan submitted the Police report for July:

LOCAL CRIMES - Crime statistics 28<sup>th</sup> June – 28<sup>th</sup> July 2016

There have been 44 reported incidents for the Bradford Rural beat of which 4 occurred in Holt. This compares with 30 reported incidents for the Bradford Rural beat of which 1 were relevant to Holt in the last report. These are broken down as follows (previous period in brackets):

Crime	Rural beat	Holt	Comments
Anti Social Behaviour (personal)	2 (2)	0 (0)	
Anti Social Behaviour (Nuisance)	3 (0)	0 (0)	
Burglary	7 (1)	2 (0)	5 <sup>th</sup> July – Unlocked farm outbuilding entered and disc cutter taken. Closed undetected  18 <sup>th</sup> July – The Street. Forced entry to summer house and bike stolen. Closed undetected

Fraud	0 (0)	0 (0)	116
Drug Offences	0 (0)	0 (0)	
Criminal Damage	4 (3)	0 (0)	
Public Order Offences	1 (2)	0 (0)	
Theft and Handling	3 (3)	0 (0)	
Violence against the person	10 (4)	0 (0)	
Other	0 (0)	0 (0)	
Concern for Safety	1 (3)	0 (0)	
Domestic related	6 (4)	0 (0)	
Suspicious circumstances	3 (2)	1 (0)	27 <sup>th</sup> July – Avonfield – Rogue Trader paid for carrying out poor standard guttering work. Enquiries ongoing
Transport related	4 (6)	1 (1)	27 <sup>th</sup> July – The Street – Parked car hit. Details of offending vehicle known and enquiries ongoing

**Other incidents of interest** - Burglaries have increased this month across the beat and are all non-dwelling burglaries. We urge residents to review their security particularly of outbuildings and sheds.

**In closing** - Please feel free to give out my mobile number to anyone who would like to contact me: PCSO Andrew MacLachlan 0752 897 2236. "Like" our Facebook page – Bradford on Avon NPT. Sign up to Community Messaging at [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

<https://www.police.uk/> This link will allow you to check stats in more detail for your area, and all surrounding areas. Community Coordinator Pc 1140 Mark Hough : [mark.hough@wiltshire.pnn.police.uk](mailto:mark.hough@wiltshire.pnn.police.uk). Deputy Sector Head Ps 1801 Louis McCoy : [louis.mccoy@wiltshire.pnn.police.uk](mailto:louis.mccoy@wiltshire.pnn.police.uk). Sector Head Insp 2517 Brain : [james.brain@wiltshire.pnn.police.uk](mailto:james.brain@wiltshire.pnn.police.uk)

**Co-option of Councillor:** It was proposed, seconded and unanimously agreed that Mr. Ian Bolden should be co-opted to the council.

Cllr. Ian Bolden joined the meeting.

**Declarations of Interest and Dispensation:** None.

**Minutes of the Meeting held on 23<sup>rd</sup> June 2016:** The minutes of this meeting were approved and signed with the following amendment: page 107/16 – HSRC has agreed to pay £1250 in total.

**Matters Arising:** The Police have been informed of the Council's preference for PCSO Andrew MacLachlan to attend meetings.

Cllr. Andrew Pearce attended a lengthy meeting regarding the Community Governance Review and was pleased to report that the Holt boundary will remain unchanged.

The Chairman expressed the Council's thanks to Cllr. Pearce for his work on the Review.

Ham Tree parking – the Chairman has spoken to the landlord and it appears that the problem has been resolved.

Double Yellow Lines have been installed in The Midlands with a modification from the plan as originally drawn as a result of consultation. A complaint has been received from a resident who is no longer able to park outside his property. Councillors to monitor that the lines are discouraging parking.

Pavilion – the Clerk to check that the footballers have removed the paint cans.

Work to blocked drains in The Star, overgrowth on footpath adjacent to 1 – 3 Avonfield and the footpath behind Starfield Court have been reported to Wiltshire Council.

Work highlighted in the Village Inspection report has been followed up.

**Planning Committee Report:** Cllr. Steve Siddall reported that Highways has raised objections to the parking allocation for the proposed Tannery Development; it is considered to be inadequate. There will be reduced café space. Wiltshire Council's Economic Development Officer has expressed the view that the development is not viable in business terms. The Glove Factory Studios is of the same opinion. Wiltshire Council considers there to be too much office space in Holt.

Planning Application 16/04252/FUL, 392A Ham Green, proposed detached garage – there are changes to these plans and this application has been called in by Cllr. Trevor Carbin.

Site Allocation DPD – there are strong indications that Holt is a target for housing development as it is the only large village in the community area which is not in the green belt.

Land at Leigh Road – Landhold Capital, the company which bought land in Leigh Road, has a subsidiary in South Africa which has advertised building plots for sale on the site for potential development.

The field bought by Landhold Capital has not been cut – the Clerk to ask again for this to be done.

### **Village Facilities Committee Report:**

- Repairs to roundabout – Mr. Bob Prior to be asked to carry out the work.
- Hedge cutting to be put out to tender for the autumn.
- Trees – Crispin Keysar has carried out much of the work scheduled.  
Cllr. Steve Siddall has applied for consent to fell an American Oak on Ham Green and has asked the Wiltshire Council Arboricultural Officer to confirm whether felling is necessary.
- The Clerk to ask Garry Aland to empty the bins more often and to clear the length of the Brook for which the Council is responsible.
- Small Green – the standard of grass cutting is considered to be good and the job will not revert to Garry Aland at present.
- Repairs to climbing frame – Cllr. Bob Mizen to follow up.
- Overgrown verge, land adjacent to post box at Little Parks – the Clerk to follow up.
- Logs at Dawes Pond – a request has made for these logs and it was agreed that they could be taken.

**Highways & Streetscene Committee Report:** Cllr. Andrew Pearce reported that the figures from the traffic census held this year show very little change in volume from the census held in 2012. Far fewer large lorries travel through the Village, but there is a 70% increase in smaller lorries.

Cllr. Pearce proposed that the Council pursue the possibility of an access only weight limit (7.5 tonnes) on the B3107 through Holt. This was seconded and unanimously agreed subject to consideration of the finer detail, i.e. access for horse boxes to the Equestrian Centre.

Flooding issues – surface water from the B3107 goes into the Brook under the road. Wiltshire Council has advised that the Brook is clear for its entire length until it reaches the Courts, after which it is not properly maintained. It was agreed that Wiltshire Council should be asked to request the riparian owners of that stretch of the Brook to carry out necessary maintenance work. Cllr. Pearce to follow up.

Substantive Road Improvement Scheme Budget – funds are held centrally by Wiltshire Council for big schemes outside the usual budget and it was agreed that the Parish Council should make a claim towards a plan for a traffic calming scheme along the B3107.

Footpaths 12 and 14 – Cllr. Marsha Nicholson has spoken with Mr. Nick Kirkham who has agreed to carry out improvements to the junction of footpaths 12 and 14.

Footpath 31 – this has been re designated footpath 73 and the deadline for objections is 5<sup>th</sup> September.

Footpath Survey – councillors were reminded to walk their footpaths by the September meeting at the very latest.

**Bradford-on-Avon Community Area Board:** Cllr. Andrew Pearce attended a special meeting of the BOA Community Area Board regarding health and well-being; it is proposed to increase the health and well-being of people in the community area by co-ordinating Social Services and other Wiltshire Council services. Healthwatch Wiltshire website is a useful source of information. Cllr. Pearce to advertise the initiative through the Magazine.

**Neighbourhood Plan – Progress Report:** Cllr. Pearce has chased Wiltshire Council regarding the Statement of Decision on the Plan. Apparently WC has received several plans at the same time and this is causing a delay. Cllr. Pearce to follow up.

**Footpath Adjacent to Second Sports Court:** Work has been completed but edging stones have not been used, as originally agreed. Cllr. Mizen to approach Mr. Kirkham and request that the edging stones are done.

The Chairman thanked Cllr. Mizen for arranging to get the path done.

**Skateboard Park:** Cllr. Mizen has met with a skateboard park designer and has been advised that a certificate of lawful development should be obtained and that it would be necessary to get permission from all residents living within 100m of the any development. Following this advice it is considered that the Playing Fields are not a suitable site. The Parish Council wishes to continue to work with the Youth Club to find a site and Cllr. Mizen to liaise with the Youth Club and place an article in the Magazine with a view to securing suitable land. It is possible that the Youth Club may wish to seek permission from residents living within the vicinity of the Playing Fields.

Skateboard Park no longer to be a substantive item on the agenda.

**Complaints Procedure:** The Chairman has circulated a complaints procedure which she considers suitable for this Council. Cllr. Andrew Pearce stressed the need for a watertight procedure. Cllr. Marsha Nicholson considered it too lengthy and repetitive and will amend and circulate for approval.

**Parish Steward Scheme:** This Scheme commences at the beginning of October and a list of the five top priorities to be sent to Wiltshire Council in September. Village Facilities and Highways and Streetscene Committees to confer to decide what to prioritise. The Clerk to liaise with the Parish Steward. It will be a substantive item on the agenda.

**Website:** After discussion, it was agreed that website publications should become a substantive item on the agenda and at the end of each meeting a decision will be made as to what information from that meeting should be posted. Articles to be headlined with a link to the full story.

**Publication of Unadopted Minutes on the Website:** It was proposed, seconded and unanimously agreed that the minutes should be circulated to councillors for comment; two weeks will be allowed for amendments, after which time they will be

posted as unadopted. To be replaced by the adopted minutes following the Parish Council meeting.

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**Clerk's Salary:** It was proposed, seconded and unanimously agreed that in line with N.A.L.C. revised salary scale 2016, the Clerk's Salary should be increased to £4311p.a.

**Correspondence:**

- Best Kept Village Competition – Holt came second in the large village category (72 points) and Bratton first (80 points).
- The next meeting of the Flood Working Group meeting will be held on 7<sup>th</sup> September at Corsham Town Hall.
- A letter has been received from Mr. Garry Aland asking the Council to consider increasing his pay as caretaker; at present he receives £6.59 per hour and the living wage is £7.20 per hour. To be discussed at the September meeting.

**Village Inspection Report:** Cllr. Steve Siddall carried out the inspection and has circulated his report.

The locks and chains are missing once again from the playing field gates. Cllr. Mizen to replace. Cllr. Mizen also to arrange for broken swing to be removed. Consideration will be given to a replacement swing at a later date. The Clerk to follow up other necessary work.

**Accounts for Payment:** The following accounts were presented for payment:

Thornbury Surfacing Ltd.	£2498.58 (VAT £416.43)
Village Hall/Hire Charge	£ 120.00
Diana Lindsey/Internal Audit	£ 120.00
Crispen Keysar/Works to Trees	£1220.00
Grist Environmental/Waste Collection	£ 19.20 (VAT £3.40 )
G. Aland/Caretaking	£ 361.90
G.Aland/Ground Maintenance	£ 483.00
JM Beale	£ 509.49 (VAT £14.80)
Remuneration	£369.83
Fixed Expenses	£ 34.62
Printer & cartridges	£ 84.48
Telephone	£ 18.50
Postage	£ 2.06

**Any Other Business:** Cllr. Halma Hughes complained about the number of unnecessary emails he receives. The Chairman said she thought it important that councillors are informed on all issues.

Cllr. Robin Paice gave his apologies for the September meeting.

Cllr. Bob Mizen reported that BoxFest has been a big success and £100 has been given to the Council from proceeds and £200 to Dorothy House Hospice. Box Steam Brewery would like to run the event again next year.

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It was considered that the pavilion is not the best place for the defibrillator and that near the shop or in the telephone box would be better. The football club to be approached for their agreement, as it was presented to them by Bradford-on-Avon Lions Club.

Cllr. Becky Stevens suggested that Cllr. Ian Bolden joins the Planning Committee for the time being. This was agreed.

Both the Chairman and the vice-Chairman will be away on 22<sup>nd</sup> September, the date of the next meeting. It was agreed to bring the meeting forward to 15<sup>th</sup> September, subject to the Village Hall being available.