

A meeting of Holt Parish Council was held on Thursday, 28th May 2015 at the URC Hall.

Present: Cllr. Becky Stevens, Cllr. Andrew Pearce, Cllr. Marsha Nicholson, Cllr. Bob Mizen, Cllr. David Cullop, Cllr. Mervyn Osman, Cllr. Robin Paice.

Apologies: Cllr. Richard Goodman, Cllr. Steve Siddall, Cllr. Trevor Carbin, PCSO Andrew MacLachlan.

In Attendance: PCSO Laura Humphreys.

Open Meeting: In the absence of PCSO Andrew MacLachlan PCSO Laura Humphreys presented his report:

Holt PC Report 28th May 2015 - Wiltshire Police NPT Bradford Rural

Crime statistics 28th April – 28th May 2015. There have been 30 reported incidents for the Bradford Rural beat of which 5 occurred in Holt. This compares with 29 reported incidents for the Bradford Rural beat of which 2 relevant to Holt in the last report. These are broken down as follows (previous period in brackets):

Crime	Rural beat	Holt	Comments
Anti Social Behaviour (personal)	5 (0)	0 (0)	
Anti Social Behaviour (Nuisance)	2 (0)	0 (0)	
Burglary	5 (6)	1 (1)	11/05 – Industrial Estate – Shutter doors forced and items stolen. Enquiries ongoing
Drug Offences	1 (0)	1 (0)	05/05 – Warrant executed at an address in Holt and occupants arrested for various offences including possession and supply of drugs, theft, burglary and benefit fraud.
Criminal Damage	4 (3)	1 (0)	06/05 – Hawcroft. Brick thrown through car window. Enquiries ongoing
Theft and Handling	5 (3)	2 (0)	22/05 – The Street – iron railings stolen from outside

			of a property. Enquiries ongoing. 22/05 – The Midlands – Hose pipe stolen. Enquiries ongoing
Violence against the person	0 (3)	0 (1)	
Other	0 (2)	0 (0)	
Concern for Safety	0 (2)	0 (0)	
Domestic related	2 (4)	0 (0)	
Pets/animal related	2 (0)	0 (0)	
Suspicious circumstances	1 (0)	0 (0)	
Transport related	3 (6)	0 (0)	

Priorities: The priority for the Rural Beat is tackling Burglaries and Non Dwelling Burglaries (such as sheds and garages) throughout Bradford Town Centre and the villages.

Other incidents of interest: 4 other burglaries – Non dwelling burglaries in Winsley Hill and Iford, Dwelling burglary in Winsley and a Hotel burglary in Limpley Stoke.

Success Stories: Patrick Soan who lives in the town centre was sentenced two 2 years imprisonment for burglary.

In closing; Please feel free to give out our mobile numbers to anyone who would like to contact us: PC Lee Pelling 0752 897 2004, PCSO Andrew MacLachlan 0752 897 2236

28th May 2015 “Like” our Facebook page – Bradford on Avon NPT. Sign up to Community Messaging at www.wiltsmessaging.co.uk

Mr. David Martin, Wessex Water, gave a presentation on Wessex Water and the work they have carried out in Holt since flooding in July and September 2014. They are responsible for the sewers and surveys carried out in the Village have revealed several problems, some of which have now been rectified. CCTV cameras have been installed in most sewers in Holt. A gas pipe had been found in a sewer and holes had been left by the contractors; repairs to this damage have now been done. There was also a faulty hydro brake (the responsibility of Wiltshire Council) and debris and the relevant work has now been done. A flow survey is being done in the Trowbridge area (to include Holt) and this will establish when and where flooding is most likely to occur. The deadline for the results of this survey is March 2016, after which a scheme to reduce flooding risk can be implemented. Mr. Martin Tidman to report to the Parish Council in six months’ time. Mr. Martin assured the meeting that Wessex Water and

Wiltshire Council liaise over flooding/water issues but will ensure that the next update to the Council will be held jointly with Wiltshire Council representatives.

Members of the public expressed concern about flooding on the road following a ten minute storm on 3rd May. Mr. Martin advised people to inform Wiltshire Council and Wessex Water immediately when such flooding occurs.

Mr. Martin Tidman, Wessex Water, and a representative of Wiltshire Council to be invited to attend a Council meeting in six months' time.

The Chairman thanked Mr. Martin for attending the meeting.

Mrs. Heather Morris reported on the status of the final draft of the Neighbourhood Plan. Further maps are to be included in the Plan. For the time being the status quo will be retained on the statement on the Tannery.

Ms Rita Clayton said Mr. Alistair Steadman will succeed her as Chairman of Lions' Orchard Residents Association and she thanked the Parish Council for support given to Lions' Orchard residents.

Election of Officers: The Chairman retained the chair and asked for nominations for chairman. It was proposed, seconded and agreed that Cllr. Becky Stevens should serve as chairman. There were no other nominations. Cllr. Becky Stevens accepted the nomination.

It was proposed seconded and agreed that Cllr. Andrew Pearce should serve as vice chairman. There were no other nominations. Cllr. Andrew Pearce accepted the nomination.

It was proposed, seconded and agreed that Cllr. Richard Goodman should serve as treasurer. There were no other nominations. Cllr. Richard Goodman previously agreed that he would accept the position if nominated.

Committees: The Committees remain unchanged, with the following exceptions: Highways & Streetscene Committee - Cllr. Mervyn Osman will join the Committee and Cllr. Andrew Pearce will become Chairman.

Website Committee to be disbanded as it is no longer needed. Cllr. Marsha Nicholson agreed to liaise with councillors over the website, but all members should drive the site forward. Website to be substantive item on the agenda for the next six months. All articles for the magazine to be uploaded onto website.

Bradford-on-Avon Community Area Board – Cllr. Andrew Pearce will continue to represent the Council at the meetings.

Declarations of Interests and Dispensation: Cllr. David Cullop declared an interest in flooding issues.

Minutes of the Meeting held on 23rd April 2015 Matters Arising: The minutes of this meeting were approved and signed.

Matters Arising: The Parish Council website to be advertised in the Magazine.

Cllrs. Stevens, Pearce and Osman welcomed Mrs. Phillippa Read to the Village Hall on 11th May following the first day of her 50 mile walk in Wiltshire to celebrate 50 years of Community First.

Neighbourhood Plan – Final Draft for Approval: It was proposed, seconded and unanimously agreed that the Council should endorse the final draft of the Neighbourhood Plan as presented, subject to the inclusion of the Parish Council's policy on development outside the village boundary and the additional maps as outlined by the Chair of the Steering committee during the open meeting.

Thanks were expressed to Mrs. Heather Morris, Cllr. Andrew Pearce and their team for the hard work done in preparing the NHP.

Planning: In the absence of Cllr. Steve Siddall, there was not a full report. The music studio at Forewoods Common now has a deadline of 10th September 2015 to ensure the structure meets the approved planning permission.

Village Facilities Committee:

i) Report:

- The replacement rubbish bin is now in place.
- All benches now restored.
- Flood kit – suitable storage has been identified. This has now been put on hold awaiting clarification of possible criteria which has to be met in order to qualify for a free emergency flood kit.
- A date has been agreed for doing kerbstone work on Ham Green.
- Play Area – children are throwing stones from the Glove Factory Studios car park and the adjacent footpath on to the play area creating considerable problems with grass cutting. Mr. Nick Kirkham to address the problem. The footpath from the GFS needs to be acceptable to the National Trust in terms of accessibility.
- Attenuation Ponds, Glove Factory Studios – concern was expressed that Mr. Kirkham does not intend to install lifesaving equipment by the ponds.
- Mr. Liam Brereton to be informed that the Council does not consider it appropriate for shrubs to be planted on the Playing Fields. However, he is welcome to tidy up the area around his mother's memorial seat. The Clerk to suggest to him that he may wish to plant a tree in the Orchard in memory of his late mother.
- Dawes' Pond – in discussion with Mr. Kirkham it has been agreed that the latest suggestion of laying a pipe in the brook to

- feed the Pond was unlikely to work and the idea has been dropped.
 - Mr. Kirkham will get a price for a Neoprene liner and electric pump as a means of filling and retaining water in the Pond. The cost of a liner is likely to be in excess of £3000 and Mr. Kirkham will not fund this work. If an electric pump is installed it will run from the GFS.
 - Cllr. Bob Mizen to draft a letter to Mr. Kirkham asking for a timescale for outstanding work which affects the Village.
- ii) **Football Charges:** It was proposed, seconded and agreed, all in favour, that Holt Youth Team should be charged £350.00 for the coming season and the adult team £450.00.
- iii) **Play Area Repairs:** Scrambling net – wooden crossbar. It was proposed, seconded and unanimously agreed, that Playforce's quote of £351.19 (to include installation costs) should be accepted and that the money should come out of the 2015/16 budget. The timber will carry a fifteen year warranty.
- Cllr. Robin Paice left the meeting
- iv) **Pavilion – Redecoration Costs:** It was proposed, seconded and unanimously agreed that Mr. Alistair Steadman's quotation of £906 to redecorate the pavilion internally should be accepted. £460 to come from the remaining pavilion funds and £446 from reserves. This does not include painting floor, work which needs to be done at a later date.

Highways & Streetscene Committee Report:

- Cllr. Andrew Pearce has met with Mr. Dave Thomas, Traffic Engineer, Wiltshire Council, who has estimated the costs of a gravel path or a concrete path to be approximately £9000. This cost does not include lighting. The exit to Ground Corner would be opposite the end of the raised pavement outside Ostler House down a slope cut through the hedge.
- Dispute with Wiltshire Council over HGV and other traffic counts on B3107 – there is still no definitive response to our questions on the APNR survey and Cllr. Pearce will raise the issue at the next BCATG meeting. A recount will be delayed until September, by which time the A36 will have reopened and the Hilperton Gap road in use.
- Footpaths – the Committee consider that monitoring of footpaths should be done by a councillor, rather than a committee. Cllr. Marsha Nicholson has agreed to fulfil this role and the item will be a sub section of the Highways and Streetscene Committee. Footpath Survey reports to be sent to Cllr. Nicholson as well as the Clerk.

- Double Yellow Lines, The Midlands – Cllr. Andrew Pearce to follow up at the next BCATG meeting.

Website Committee Report: Cllr. Marsha Nicholson reported as follows:

- The website did not identify Holt as being in Wiltshire; this has now been rectified.
- The contact email address for the Clerk is working well.
- A dedicated email address for the Clerk to be set up by Mr. David Huggins.
- It is imperative that Committee Chairmen keep the site up to date.
- The Clerk to inform the Police of the facility so they can publicise information on the website.

Bradford-on-Avon Community Area Board: No meeting.

Holt Tannery Limited Liaison Committee Report: No meeting.

Cockhill Solar Farm Development: Wansbroughs, Solicitors have drafted an agreement to which some amendments need to be made. The Clerk's address to be amended and the period of the agreement, twenty five years, to be stated. Also, it was considered important that Gaiger Brothers indemnify the agreement so the Council is protected should Trowbridge PV Ltd. cease to trade. Cllr. Becky Stevens to clarify the situation with Cllr. Steve Siddall prior to Wansbroughs being instructed further

Bowls Club Rent: It was proposed, seconded and unanimously agreed that up to £1000 should be spent on legal advice to clarify the situation re the Bowls Club lease. McCloy & Co, Solicitors, to be instructed.

Footpath Survey: Details circulated. Reports by August.

Standing Orders – Review: There were no amendments to the Standing Orders. A decision re Section 137 money to be made at the Precept meeting in November.

Correspondence: Improvements are being carried out to the URC Hall and a donation has been requested. To be discussed at the next meeting. A fund raising coffee morning is being held on 6th June and it is hoped that users of the Hall will support the event

Mobile library – the service in Holt has been reduced from weekly to fortnightly.

Village Inspection: Cllr. Becky Stevens to carry out the inspection and circulate her report. Mr. Garry Aland to be asked to clear the area outside the pavilion as soon as possible.

Clerk's Pay: The NALC pay scale recommended an increase in clerks' salaries of 2.2% from January 2015 and a one off non-consolidated payment of £100 pro rata. It was agreed that the clerk's salary should be increased accordingly.

Accounts for Payment: The following accounts were approved for payment:

Andrew Pearce/NHP	£ 232.56 (VAT £38.76)
Community Development Fund/ Repayment of unspent grant money	£1990.00
Crispin Keysar/Works to Trees	£ 560.00
Revision4/ Web Hosting to 31 st March 2015 and Domain Registration to December 2016	£ 251.87
WALC/Annual Subscription	£ 627.78 (VAT £104.63)
WALC/Training Course x 2	£ 84.00 (VAT £14.00)
Holt & Broughton Gifford Youth Club	£ 600.00
Open Spaces Society/Annual Sub	£ 45.00
Wessex Water	£ 108.33
Wiltshire Waste	£ 18.84 (VAT £ 3.14)
British Gas	£ 90.74 (VAT £ 4.32)
Mrs. A.Crawford/Internal Audit	£ 120.00
G. Aland/ Ground Maintenance	£ 436.00
G. Aland/Caretaking	£ 312.55
JM Beale	£499.20 (VAT £5.67)

Remuneration	£408.01
Fixed Expenses	£ 34.62
Stationery	£ 34.01
Postage	£ 7.56
Telephone	£ 15.00

Any Other Business: Cllr. Bob Mizen said the boundary hedge of the house opposite the Old Ham Tree is overhanging the pavement. The Clerk to follow up.

Cllr. Marsha Nicholson reported that the definitive map order for Footpath 31 is now in place. Relevant paperwork was submitted to Mrs. Janice Green, Rights of Way Officer, Wiltshire Council, on 29th April, 2015.

The Children's Play Area sign at Little Parks needs to be cleared of Ivy. Cllr. Nicholson to do.

Cllr. Trevor Carbin will not hold his usual surgery in the Village on 4th June.