

A meeting of Holt Parish Council was held at the URC Hall on Thursday 26th September 2013.

Present: Cllr. Andrew Pearce, Cllr. Jane Grant, Cllr. Marsha Nicholson, Cllr. Rebekah Harrison, Cllr. Steve Siddall, Cllr. Richard Goodman, Cllr. Dave Cullop.

Apologies: Cllr. Becky Stevens, Cllr. Bob Mizen, Cllr. Robin Paice, Cllr. Tom Stimpson.

In Attendance: Cllr. Trevor Carbin, PCSO Andrew MacLachlan.

In the absence of the Chairman, Cllr. Andrew Pearce chaired the meeting.

PCSO Andrew MacLachlan presented the following report:

Holt PC Report 26th September 2013

Wiltshire Police NPT Bradford Rural

Crime statistics 25th August – 25th September 2013

There have been 49 reported incidents for the Bradford Rural beat of which 8 occurred in Holt. This compares with 51 reported incidents for the Bradford Rural beat of which 3 relevant to Holt in the last report. These are broken down as follows (previous period in brackets):

Crime	Rural beat	Holt	Comments
Anti Social Behaviour (personal)	3 (4)	0 (0)	
Anti Social Behaviour (Nuisance)	1 (2)	0 (0)	
Burglary	8 (5)	0 (2)	
Criminal Damage	5 (6)	3 (0)	31/08 – Memorial plaque prised off bench nr tennis court. Names have been passed and enquiries ongoing. 01/09 – The Common. Recycling bin used to damage car. No witnesses or forensics. Closed undetected. 05/09 – The Street. Car rear window damaged. No witnesses or forensics – closed undetected.
Drug related	1 (1)	0 (0)	
Theft and Handling	14 (10)	0 (0)	
Sexual offences	0 (2)	0 (0)	

Violence against the person	4 (3)	1 (0)	11/09 – The Street. Fruit pie thrown from moving car hitting pedestrian. Reg plate not taken so no further enquiries possible.
Other	1 (4)	0 (0)	
Concern for Safety	0 (1)	0 (0)	
Domestic related	2 (3)	0 (0)	
Suspicious circumstances	1 (2)	0 (0)	
Transport related	9 (8)	4 (1)	29/08 – The Street. RTC non injury 31/08 – Hawcroft. RTC non injury. 10/09 – B3107 clash of mirrors 11/09 – B3107. RTC minor injury

Priorities

The priority for the Rural Beat is tackling theft throughout Bradford Town Centre and the villages. Regular high visibility and plain clothed patrols are being carried out throughout the beat to deter or catch criminals.

Other incidents of interest

- There are three youths regularly appearing in Holt on their mopeds and causing some Anti Social Behaviour within the village. None of them are from the village but are friends with local youths. Lee and I are keen to deal robustly with them and we have already warned them about their behaviour. If you witness these 3 causing problems, please let us know either via our mobile numbers or 101 if we don't answer and you need a police presence.

Success stories

- I am very pleased to report three success stories to you. Alan Campbell was wanted in connection with several canal boat burglaries over the summer and he was recently arrested in Lincolnshire and transferred to Wiltshire where he has been charged with 5 burglaries and remanded in custody until his court appearance tomorrow.
- There were 3 incidents of lead and tile theft from St Mary's Church in Limpley Stoke in early August and 3 people have been arrested and charged with these offences.
- The Trowbridge and Bradford on Avon area has been victim to multiple dwelling burglaries over the past year or more and Matthew Reynolds from Bradford town was arrested and charged with 3 burglaries last week and was remanded in

custody awaiting trial in October. Since his arrest, there have been no burglaries reported. This is a major breakthrough but residents should still be mindful of good security as there is always someone out there ready to take his place!

In closing

Please feel free to give out our mobile numbers to anyone who would like to contact us:

PC Lee Pelling 0752 897 2004

PCSO Andrew MacLachlan 0752 897 2236

26th September 2013

With reference to anti social behaviour, Cllr. Dave Cullop confirmed that photographic evidence is not admissible; an incident has to be witnessed by a police officer.

Mrs. Caroline Metz, Good Neighbour Co-ordinator, reported on her work in the Village.

Cllr. Trevor Carbin reported on proposed changes to the X86 bus service to Bath; the morning service to be retained, but the evening service cancelled. Consultation has shown that the evening service is unnecessary as people have alternatives forms of transport for their return journey.

Emma Coffield introduced herself and said she is opening a retail unit on the old tannery site for the sale of giftware; opening times will be in line with the Glove Factory and the National Trust Shop.

Minutes of the Meeting held on Thursday 22nd August 2013: The minutes of this meeting were approved and signed.

Matters Arising:

Rules pertaining to bulls in fields are as follows: 'It is an offence to allow any bull over 10 months old to be on its own and at large in a field crossed by a public right of way. It is also an offence to keep a bull of a recognised dairy breed, even if accompanied by cows/heifers on land crossed by a public right of way. Bulls which are less than 10 months old or of a recognised beef breed and at large with cows/heifers are exceptions to this rule'.

A response is awaited from Mrs. Jane Scott, Leader of Wiltshire Council, regarding decision making by the Bradford-on-Avon Community Area Board.

Definition of a councillor working alone – Cllr. Jane Grant to clarify.

Homes4Wiltshire, affordable housing – a freedom of information request has been submitted regarding the criteria by which tenants were selected for the development at Star Ground.

Planning Committee Report: The Planning Committee minutes for August are attached to these minutes.

4044

Cumberwell Landfill Site – Cllr. Steve Siddall to get clarification of the terms of the licence for the site.

Village Facilities Committee Report: In the absence of Cllr. Bob Mizen, Cllr. Marsha Nicholson presented the report.

- The Clerk to obtain an up to date spreadsheet of intended work to be done in Holt from Jennifer Hiscocks, Streetscene Co-ordinator. The Traffic Committee has suggested that the parish should be divided into a number of zones and, say, two councillors assigned to an area and findings brought back to the main meeting. The Traffic Committee to make this proposal at a later date.
- Holt Manor, Footpaths 71 and 72 –Objections have been received to proposals for these footpaths and the matter will now go to a planning meeting, probably in November, and a decision made as to whether it should be put to the Secretary of State. VFC consider that the responsibility for footpaths should lie with the Traffic Committee.
- Playing Fields – new padlocks have been fitted to the Playing Field Gates. A padlock with a key has been obtained for the double gates to the Children’s Play Area.
- Tree Committee – Committee members are: Cllr. Steve Siddall, Cllr. Rebekah Harrison and Mr. John Fletcher. It was considered inappropriate for Mr. Crispin Keysar to join the Committee as he will be carrying work to trees. Work to trees on Ham Green should be completed by end September.
- Quotes for work to Dawes’ Pond to be obtained. Mr. Nick Kirkham has confirmed that his contractors are unable to carry out the work.
- Signage – VFC consider that the Traffic Committee should take this forward. Cllr. Dave Cullop to prepare a draft policy.
- Bowls Club, Green Fencing – to be followed up by Cllr. Bob Mizen.
- Bench, second sports court – broken bolts to be replaced.
- Parking on the Playing Fields – Cllr. Bob Mizen to speak to the Bowls Club.
- A share of the profits from the Auction of Promises will go towards the cost of refurbishing the posts around Ham Green. Cllr. Steve Siddall to obtained quotations for the work.
- Skate board park on Playing Fields – an approach has been made to Bradford-on-Avon Community Area Board by an independent group for funding for a skate board park on the Playing Fields. No approach has

been made to this Council by the group; the Area Board to be made aware of this.

- Finance – VFC consider there is confusion and lack of clarity regarding financial reporting and would wish to see more detailed monthly statements and for HPC to prepare a written statement of monies reserved for specific tasks. A meeting of the Finance Committee to be held on 30th September.
- Holt Sports and Recreation Committee to make good the ground between the two sports court.
- The Clerk confirmed that it is not obligatory to fence a children's play area.

Traffic Committee Report: In the absence of Cllr. Becky Stevens, Cllr. Rebekah Harrison presented the following report:

- BANES has commissioned a report into a low emissions policy.
- Double Yellow Lines, The Midlands. Proposals have been amended to include DYLS at the entrance to the top end of The Midlands. It was proposed that this Council request Wiltshire Council to introduce double yellow lines in The Midlands as per the plans submitted by them. A vote was taken and all present were in favour, with the exception of one abstention.
- Community Speed Watch – to be followed up by Cllr. Steve Siddall.
- It was proposed that the Traffic Committee should be renamed the Highways and Streetscene Committee. The renamed committee also to be responsible for rights of way, footpaths and signage. The new committee will come into force from November. Revised Terms of Reference to be drawn up. A vote was taken and all present were in favour.
- Cereal Partners UK – a positive response has been received from them re the increase in grain lorries travelling through the Village; the company concerned has been asked to avoid the route.
- Community Area Transport Group – Holt is on the list for flashing speed lights. A metro count to be carried out in the Village.
- It was confirmed that Balfour Beatty, Wiltshire Council contractors, specify the timescale within which work will be completed; this has reduced costs by making economic use of the workforce.
- Litter bins - Wiltshire Council will no longer empty the rubbish bins on the Playing Fields. For the time being Garry Aland will clear the rubbish. The Clerk to follow up and also to clarify whether the dog litter bins on the Playing Fields will be emptied by WC.
- Holt Manor, bollards and signage – this matter is still with the Legal Department.

Pavilion Refurbishment Project Committee Report: Nothing to report.

Bradford-on-Avon Community Area Board: Cllr. Jane Grant attended the meeting and has circulated a report.

- Wiltshire Core Strategy consultation closes on 9th October.
- What Matters to You? Survey 2013 – the questionnaire is available online and hard copies are available from Cllr. Grant.
- Community Speed Watch has been relaunched and fifteen new speed cameras are being provided.
- A policy consultation on 20mph zones outside schools is to be launched soon.

Holt Tannery Limited Liaison Committee: Cllr. Steve Siddall reported on a meeting held on 16th September:

Mr. Nick Kirkham briefed the meeting that flood works are underway. Mr. James Child said that negotiations with the preferred house builder had collapsed at the last minute setting back the programme and negotiations with a new builder are now progressing with a target sign up of 13th December 2013. It is hoped that environmental study work will begin in November with the aim of making the Phase 2 application in March/April 2014. The application to include an outline plan of Phase 3 (housing). The present brief excludes building on the orchard and this may be used for amenity; this reduces the commercial/housing ratio as there will be fewer houses. This would also reduce the affordable housing bill and the current thought was to concentrate on 'empty nesting' type housing. Commercial parking would be onsite with some provided by the existing Phase 1 proposal.

A new master plan should be available in October. Two further rounds of Village consultation are planned, the first in early December.

The community aspects of the project to be progressed with Wiltshire Council once the Master Plan has been finalised. The Village will need to provide a prioritised list of wants by the end of 2013. To be discussed at the next meeting of the Parish Council and prior to the meeting Cllr. Andrew Pearce agreed to circulate the list of 'wants' held by the Neighbourhood Plan Group, together with the scoping plan.

Neighbourhood Plan and Localism Act 2011: A meeting to be held early next week. Cllr. Andrew Pearce confirmed that there is no time limit for completion of the Neighbourhood Plan.

Holt NHP Group is in contact with the Bradford-on-Avon NHP Group.

Cllr. Andrew Pearce said there is no budget at present, however support is available from several different sources.

Children's Play Equipment – Budget for Replacement: Cllr. Marsha Nicholson asked if the Council can precept for replacement play equipment. It

has not been Council policy to precept for replacement play equipment. The present equipment was provided by fundraising by an independent group. The matter to be discussed at the Finance Committee meeting on 30th September and recommendations brought to the next meeting.

Some councillors expressed concern regarding the Council's small budget. The Clerk to check the precept of other, similar Parish Councils.

Emergency Response Plan: It is advisory, not obligatory, for a council to have an ERP. It was decided that a plan should not be prepared.

Footpath Survey: Some reports still outstanding.

Website: In the absence of Cllr. Tom Stimpson there was nothing to report. It was confirmed that all recent minutes have been added to the site.

Correspondence: WALC AGM will be held on 17th October. Cllr. Jane Grant to attend.

Village Inspection Report: In the absence of Cllr. Tom Stimpson there was nothing to report. Cllr. Marsha Nicholson said she considers the monthly report sheet to be ambiguous and confusing and asked for clarification. Cllr. Steve Siddall to provide a map.

Accounts: The following accounts were approved for payment:

Broker Network Ltd/ Insurance Premium	£1112.85	
WALC/Fee for Audit Training Course	£ 102.00	(VAT £17.00)
R. Mizen/Padlock	£ 22.43	
G. Aland/Caretaking	£ 312.55	
G. Aland/Ground Maintenance	£ 468.08	
Grant Thornton/External Auditors	£ 150.00	(VAT £25.00)
JM Beale	£ 632.98	
Remuneration	£ 348.06	
Back Pay to April 2013	£ 17.20	
Pension	£201.00	
Fixed Expenses	£ 34.62	
Photocopying& Stationery	£ 16.20	
Postage	£ 0.90	
Telephone/Line Rental & Calls	£ 15.00	

Any Other Business: Cllr. Jane Grant reported on a recent meeting of WALC where the guest speaker was the Cabinet member for finance; he spoke about the council tax base and mitigation funding and confirmed that, although there

would be no increase in council tax in the coming year, the amount of money from the Government towards mitigating the effect of having a reduced council tax base will have some effect. There will be consultation with town and parish councils about distribution of that funding and briefing papers are due out shortly. The consultation will end on 4th November. There will be no help from Wiltshire Council to offset the reduced number of households on which council tax can be levied.

Cllr. Jane Grant to circulate a report of a meeting of Community First which she attended recently.