

A meeting of Holt Parish Council was held at the Village Hall on Thursday 23rd October 2014 at the URC Hall.

Present: Cllr. Becky Stevens, Cllr. Andrew Pearce, Cllr. Jane Grant, Cllr. Rebekah Harrison, Cllr. Marsha Nicholson, Cllr. Bob Mizen, Cllr. Steve Siddall, Cllr. Dave Cullop.

Apologies: Cllr. Robin Paice, Cllr. Richard Goodman.

In Attendance: Cllr. Trevor Carbin

Open Meeting: Miss Rita Clayton was pleased to note that the consultation period for double yellow lines in The Midlands is going ahead.

Cllr. Trevor Carbin reported that there is to be a public consultation regarding car parking charges across the county. Details can be found on the Wiltshire Council website.

The following report has been submitted by PCSO Andrew MacLachlan:

Holt PC Report 23rd October 2014 -Wiltshire Police NPT Bradford Rural

Crime statistics 23rd September – 23rd October 2014. There have been 21 reported incidents for the Bradford Rural beat of which 2 occurred in Holt. This compares with 45 reported incidents for the Bradford Rural beat of which 5 relevant to Holt in the last report. These are broken down as follows (previous period in brackets):

Crime	Rural beat	Holt	Comments
Anti Social Behaviour (personal)	2 (6)	0 (1)	
Anti Social Behaviour (Nuisance)	0 (0)	0 (0)	
Burglary	0 (4)	0 (0)	
Criminal Damage	1 (4)	1 (1)	
Theft and Handling	5 (11)	1 (0)	
Violence against the person	3 (5)	0 (1)	
Other	1 (2)	0 (0)	
Concern for Safety	0 (1)	0 (0)	
Domestic related	3 (2)	0 (0)	
Suspicious circumstances	2 (6)	0 (0)	
Transport related	4 (4)	0 (2)	

Priorities. The priority for the Rural Beat is tackling Burglaries and Non Dwelling Burglaries (such as sheds and garages) throughout Bradford Town Centre and the villages.

Other incidents of interest. This month easily beats the lowest number of reports and this trend is reciprocated in Bradford on Avon town centre, which is great news.

The latest Operation Harness involving over 100 police officers and staff was held on Tuesday focusing on Public Protection and Safeguarding. With additional support from Wiltshire Council and Swindon Borough Council. 6 warrants were executed in Swindon, Melksham, Trowbridge and Salisbury. Six arrests were made for possessing and making indecent images of children on the internet.

Success Stories. Following last month's report of getting two uninsured vehicles off the road, I can happily report that one further car linked to a Holt address was also seized yesterday for no insurance.

In closing. Please feel free to give out our mobile numbers to anyone who would like to contact us: PC Lee Pelling 0752 897 2004 PCSO Andrew MacLachlan 0752 897 2236

Please remember to "like" our Facebook page called "Bradford on Avon NPT" for regular updates on what is happening on our beat.

Co-option of Councillor: Councillors were urged to approach people to fill the vacancy and the Clerk to place an article in the Magazine.

Declaration of Interests and Dispensation: Cllr. Jane Grant declared an interest in the flooding attenuation scheme. Cllr. Dave Cullop declared an interest in flooding issues in the Village'.

Minutes of the meeting held on 26th September 2014: The minutes of this meeting were approved and signed.

Matters Arising: Parking of vehicles on the Narrow Green – the Clerk has passed registration numbers to PCSO Andrew MacLachlan.

Cllr. Bob Mizen has received a 'phone call from a resident who is concerned that posts have been installed on the Narrow Green and the white line across the dropped pavement repainted because of the limited parking available around Ham Green. Whilst the work done was necessary, it was agreed that in future residents should be informed when changes are to be made.

Public Meeting to discuss Flooding – Cllr. Becky Stevens reported that Renate Malton, Weather and Drainage Team, Wiltshire Council, will attend a Council meeting in the near future and that representatives from this Council will attend Flood Working Group meetings in future.

Wiltshire Council will check gullies and liaise with Wessex Water regarding sewers and drains. Gullies will be cleared one weekend soon.

Wessex Water to issue an interim report by 4th December and a detailed report by February/March next year.

Wiltshire Scullers – Cllr. Steve Siddall has met with Mr. Donal Casey. The Parish Council will support him as much as possible.

Skateboard Park – it was noted that noise from skateboard parks can cause a disturbance and this will be taken into account when a site is chosen for the park.

Cockhill Farm Solar Development – a plan to be formed for the administration of funds from this development. To be considered by the Finance Committee and a sub-committee formed.

Youth Club – Cllr. Jane Grant tabled a report on the Youth Club. Supervision of Holt Youth Club by Wiltshire Council ceased at the end of September. Youth Action Wiltshire (YAW) will now provide professional youth workers to lead the Youth Club; one worker has been appointed and YAW is trying to recruit another. The cost of running the Club will be £6,810 for the year beginning April 2015. Wiltshire Council has allotted funds to the Area Boards for youth work and Broughton Gifford and Holt Youth Club has prepared an application to the Bradford-on-Avon Area Board for funding to operate Holt Youth Club. Funding from the Area Board is imperative and funding will also be sought from other charities. Assurance is sought from Holt Parish Council that there will be a grant to Holt Youth Club for the coming financial year. This will be discussed by the Finance committee when considering next year's precept.

Core Training – Staverton Parish Council is no longer interested in taking part. It is hoped Holt may be able to join forces with another parish council. The Clerk to follow up.

Jane Scott, Freedom of Information Request regarding acknowledgement of correspondence to Jane Scott, Leader of the Council - an unsatisfactory response has been received and it was agreed that this should now be taken back to the Area Board. Cllr. Andrew Pearce to follow up.

Restoration of Wilts & Berks Canal, Melksham – Cllr. Steve Siddall has passed relevant information to the Neighbourhood Plan.

Planning: The Planning Committee minutes are attached to these minutes.

Planning Application W13/01/1395/FUL, Forewoods Common – no progress to date.

Glove Factory Studios access road from Leigh Road – construction of a road from Leigh Road to the Glove Factory Studios will allow vehicular access to the site for development of the site. This road will be removed once the work is complete and Cllr. Steve Siddall has requested written confirmation that this will be done. All heavy traffic will travel to the site via Bradford Leigh. There will be weekly updates during the construction period.

Cumberwell – traffic approaching from the east of the site will use identified routes and trucks have been stopped from running through Holt and are now travelling via Atworth. Please report MJ Church or Wiltshire Concrete vehicles travelling through Holt to Cllr. Steve Siddall.

Village Facilities Committee Report:

- The crossbar on the swing bay has been repaired.
- Annual Safety Inspection Report – Playforce has quoted £199.00 to carry out the inspection which will include a one to one training session with a nominated Parish Council representative to enable that person to carry out regular checks. To be discussed at the next meeting.
- Cllr. Marsha Nicholson to obtain a price guide for cleaning the pavilion.
- Fire safety regulations – a quote of £59.27 has been obtained for a fire safety inspection and replenishment of the fire extinguisher. This was agreed.
- Bus shelter – this is owned by the Parish Council.
- Dawes' Pond – work is ongoing and Cllr. Steve Siddall gave assurance that it will look much better once the work is completed.
- Glove Factory Car Park – the ramp leading from the car park is too steep to easily manoeuvre a wheelchair or pushchair. It was proposed, second and agreed, all in favour, that in order to make the ramp more user friendly for village users and National Trust visitors, it can be extended onto Parish Council land to a maximum of 2 feet.
- The National Trust to be asked to contribute funds to improve the footpath over the bridge at Dawes' Pond.
- Football teams – Cllr. Bob Mizen to contact both team managers to arrange a site meeting to discuss residual 'rubbish', cleaning and showers at the pavilion.
- The Clerk to provide VFC with a copy of the Caretaker's job description.
- Cllr. Harrison has submitted a tree report and a programme of work/expenditure will be put to the December meeting.
- Cllr. Mizen to chase progress on storage cupboards for the pavilion.
- Dawes' Pond – ongoing. No plan to put plants in the Pond.
- Bench restoration – ongoing.

Hedge Cutting: Cllr. Bob Mizen has received a quote of £300.00 to cut back the hedge around the Playing Fields to a height of 5 feet. It was proposed, seconded and agreed, all in favour, that this quote should be accepted.

The Clerk to inform Garry Aland.

Bin replacement – ongoing.

The Clerk and Cllr. Jane Grant left the meeting.

Highways & Streetscene Committee Report:

- Glove Factory Studios car park management – signs still not in place.

- Double yellow lines/white lines –Consultation period has commenced. The chair advised that it is important that anyone in agreement with the double yellow lines should advise WC accordingly.
- Footpaths – 16 and 31 being dealt with by Cllr. Mizen.
- Traffic Count held on 23rd October. HGVs formed 2% of the count.
- White Lines –Have been repainted.
- Community Day – a lot of work has been carried out; councillors should be more pro-active in identifying work that needs to be done. There does not appear to be an obvious way for water collected in the ditch alongside the Village Hall hedge to drain. Cllr. Siddall to follow up.
- The problem of parking on the Narrow Green since the wooden posts were installed appears to be resolved.

Website Committee Report: A meeting to be held on 10th of November.

Bradford-on-Avon Community Area Board: The next meeting will be held in December.

Holt Tannery Limited Liaison Committee Report: A meeting has not been held since June. Cllr. Steve Siddall to follow up.

Neighbourhood Plan: Ongoing.

Correspondence: Notification of road closure at Ham Green has been received. It comes into effect today and will last for up to 21 days.

Emergency Planning meeting, 26th November. Cllrs. Pearce and Harrison to attend.

Information has been received from Wiltshire Council about flood risk; Councils are urged to be pro-active and approach landowners to request them to clear overgrown ditches and watercourses.

Defibrillator - Bradford-on-Avon Lions Club has offered a defibrillator to Holt Youth FC. This will also be for the wider use of the Village. A presentation to be made on Sunday, 2nd November at 1.15pm.

Village Inspection Report: This was carried out by Cllr. Robin Paice and his report circulated. All looking reasonably good.

Thanks were expressed to Garry Aland for clearing the beech husks from the Play Area so quickly.

Online map of footpaths – Cllr. Steve Siddall to follow up.

Footpath signs – a request to be made for them to be cleaned/repaired on a Community Day. Cllr. Siddall to follow up.

A pile of clay is blocking the gateway near the junction of footpaths 25 and 16. The footpaths are no longer accessible at this point and walkers have created a path adjacent to the original line of the footpath. Mr. Nick Kirkham has blocked the gateway to prevent vehicular access to his land. Mr. Paul Millard to be informed that

the footpaths are no longer accessible and the path that people have been walking for some years is now blocked.

Footpath Survey: Some reports still outstanding.

Accounts for Payment: The following accounts were approved for payment:

Playforce		£532.42 (VAT £88.74)
Wiltshire Waste		£33.36 (VAT £5.56)
G.Aland/Ground Maintenance		£280.08
G. Aland/Caretaking		£201.21
J M Beale		£427.10
Remuneration	£348.06	
Fixed Expenses	£34.62	
Stationery	£21.98 (VAT £4.38)	
Postage	£ 7.44	
Telephone/Line		
Rental & Calls	15.00	

The amount paid to Wiltshire Waste was queried. This payment is made by direct debit. The Clerk to follow up.

Any Other Business: Remembrance Day Service 9th November – Cllr. Mizen to lay the Parish Council wreath.

Footpath on Playing Fields – the person who has offered funding for this path to be informed of the current situation.

White lines on Playing Fields – footballers to be asked not to mark anything other than the pitch.

Co-option of councillor – it was suggested that the PTA at Holt School should be approached. The Clerk to follow up.