

A meeting of Holt Parish Council was held at the URC Hall on Thursday, 29<sup>th</sup> May, 2014.

**Present:** Cllr. Becky Stevens, Cllr. A Pearce, Cllr. Jane Grant, Cllr. Rebekah Harrison, Cllr. Marsha Nicholson, Cllr. Bob Mizen, Cllr. Steve Siddall, Cllr. Tom Stimpson, Cllr. Dave Cullop, Cllr. Richard Goodman.

**Apologies:** Cllr. Robin Paice.

**In Attendance:** Cllr. Trevor Carbin, PC Lee Pelling.

**Open Meeting:** PC Lee Pelling presented the following report:

*Crime statistics 29<sup>th</sup> April – 29<sup>th</sup> May 2014*

There have been 23 reported incidents for the Bradford Rural beat of which 1 occurred in Holt. This compares with 44 reported incidents for the Bradford Rural beat of which 5 relevant to Holt in the last report. These are broken down as follows (previous period in brackets):

Crime	Rural beat	Holt	Comments
Anti Social Behaviour (personal)	3 (3)	0 (0)	
Anti Social Behaviour (Nuisance)	1 (2)	0 (0)	
Burglary	1 (5)	0 (1)	
Criminal Damage	3 (7)	0 (1)	
Drug related	0 (2)	0 (0)	
Theft and Handling	2 (11)	0 (2)	
Violence against the person	4 (8)	1 (1)	21/05 – Bradley Lane. Incident on a driveway – enquiries ongoing
Other	2 (0)	0 (0)	
Concern for Safety	2 (0)	0 (0)	
Domestic related	2 (3)	0 (0)	
Suspicious circumstances	1 (2)	0 (0)	
Transport related	2 (2)	0 (0)	

**Priorities**

The priority for the Rural Beat is tackling Burglaries and Non Dwelling Burglaries (such as sheds and garages) throughout Bradford Town Centre and the villages. Operation Magpie

38/14

is currently being run involving regular high visibility and plain clothed patrols being carried out throughout the area to deter or catch criminals.

*Other incidents of interest.* Please accept our apologies for not submitting a report for the last couple of months.

The Bradford of Avon NPT now has a Facebook page where incidents and advice will be posted on a regular basis. Anyone with Facebook is encouraged to “like” our page to receive these updates.

*Success Stories.* Ronnie Frost was found guilty of burglaries in Avon and Somerset and asked for 21 other offences to be taken in to consideration. These included the Holt New Years Eve car thefts. He was sentenced to 3 years imprisonment.

The number of incidents being reported to us for the rural beat is at an all time low which is excellent news!

*In closing* Please feel free to give out our mobile numbers to anyone who would like to contact us:

PC Lee Pelling 0752 897 2004 PCSO Andrew MacLachlan 0752 897 2236

PC Pelling also said that catalytic convertors are being stolen again and urged people to be vigilant and report anything suspicious to the Police.

Mr. Sam Gaiger, Gaiger Brothers Ltd. spoke about the proposed solar farm development at Cockhill Farm; ninety five percent of the land in question lies within Holt Parish boundary. The development would be a 20 megawatt site and the company pays £1000 per megawatt p.a. for twenty five years to benefit the area in which development takes place. Gaiger Brothers have spoken to Wiltshire Community Foundation and suggested that both Holt and Trowbridge should benefit from the development. Cllr. Steve Siddall to arrange a meeting with Gaiger Brothers Ltd. to discuss community funding.

Mr. Gerald Milward-Oliver said a further planning application has been submitted regarding the proposed attenuation ponds at the Glove Factory Studios. It is anticipated that the application will be approved in the near future and, in order to get the work done quickly, Mr. Kirkham intends to start preparation work during week commencing 9<sup>th</sup> June. No unauthorised work will be done until planning permission has been given.

Plans for temporary re-routing of affected footpaths are in hand and can be viewed on GFS website. The footpaths will be reinstated once work is completed.

Miss Rita Clayton asked for more signage to the Courts overflow car park in The Midlands as problems still occur during busy times.

Miss Clayton also said that skateboarders have caused damage to the surface of the Village Hall car park. One of the offenders told her they have permission to use the car park. The clerk to inform the Village Hall Trustees.

37/14

Cllr. Trevor Carbin said he has called in planning application 14/04460/FUL – 221 Melksham Road. The planning application for further development at Cumberwell has also been called in.

Youth Service consultation – it is proposed that the youth service will be more community based and funding will come through the Area Board. All youth workers have been made redundant and their jobs will be advertised. It is not known how Holt and Broughton /Gifford Youth Club will be affected.

**Election of Officers:** The Chairman retained the chair and asked for nominations for chairman. Cllr. Bob Mizen proposed Cllr. Becky Stevens, this was seconded by Cllr. Jane Grant. There were no other nominations. A vote was taken and all present were in favour. Cllr. Becky Stevens accepted the nomination.

The Chairman asked for nominations for vice-chairman. Cllr. Becky Stevens proposed Cllr. Andrew Pearce, this was seconded by Cllr. Jane Grant. There were no other nominations. A vote was taken and all present were in favour. Cllr. Andrew Pearce accepted the nomination.

The Chairman asked for nominations for treasurer. Cllr. Bob Mizen proposed Cllr. Richard Goodman. This was seconded by Cllr. Marsha Nicholson. There were no other nominations. A vote was taken and all present were in favour. Cllr. Richard Goodman accepted the nomination.

**Committees:** Planning Committee – Cllr. Steve Siddall (chairman), Cllr. Bob Mizen, Cllr. Jane Grant, Cllr. Robin Paice, Cllr. Becky Stevens (ex officio).

Village Facilities Committee: Cllr. Bob Mizen (chairman), Cllr. Steve Siddall, Cllr. Marsha Nicholson, Cllr. Rebekah Harrison, Cllr. Dave Cullop. Cllr. Becky Stevens (ex officio).

Finance Committee: Cllr. Richard Goodman (chairman), Cllr. Andrew Pearce, Cllr. Marsh Nicholson, Cllr. Becky Stevens (ex officio).

Highways and Streetscene Committee: Cllr. Jane Grant, Cllr. Andrew Pearce, Cllr. Rebekah Harrison Cllr. Dave Cullop, Cllr. Becky Stevens (ex officio). A chairman to be elected at the next committee meeting.

Holt Tannery Limited Liaison Committee: Cllr. Steve Siddall (chairman), Cllr. Bob Mizen, Cllr. Rebekah Harrison, Members of the Planning Committee, Heather Morris (Neighbourhood Plan), Fiona Drysdale (Neighbourhood Plan). It was considered that Cllr. Paice should consider his position because of the proximity of his property to the development site.

Website Committee: Cllr. Tom Stimpson (chairman), Cllr. Marsha Nicholson, Cllr. Bob Mizen, Cllr. Dave Cullop.

Bradford-on-Avon Area Board Representative: Cllr. Andrew Pearce. Cllrs. Grant and Goodman will stand in for Cllr. Pearce if necessary.

Wiltshire Association of Local Councils Representative: Cllr. Jane Grant. Thanks were expressed to Cllr. Grant for her work with WALC. Cllr Nicholson to attend with Cllr Grant when available.

36/14

**Declaration of Interests and Dispensation:** Cllr. Jane Grant declared an interest in flooding issues.

**Minutes of the Meeting Held on Thursday 24<sup>th</sup> April 2014:** The minutes of this meeting were approved and signed.

**Matters Arising:** Hedge at Holt Manor – ongoing.

Wiltshire Council Solar Farms Policy – this is being considered by WC. No policy at present. Cllr. Steve Siddall has a document relating to a proposed policy. To be circulated.

Replacement Postbox, The Common – ongoing.

Recording of meetings – Cllr. Jane Grant informed the meeting that proposed new regulations will permit members of the public to record/video council meetings.

Letter to Jane Scott re local democracy – a response has been promised prior to the next meeting.

Core training – the Clerk to follow up with Staverton Parish Council. At present there are insufficient potential attendees to make it financially viable.

A response has been sent to Mr. Peter Flannery re footpaths and stiles.

BT infinity – Cllr. Steve Siddall to publicise through the Magazine.

**Website:** Minutes of the Website Committee meeting have been circulated. Cllr. Stimpson was unable to give a presentation of proposals for a new website as WIFI is not available. Cllr. Richard Goodman offered to host a presentation at his home. A date to be arranged. Cllr. Stimpson to continue building a concept for the website prior to the work being put out to tender.

Cllr Bob Mizen considered that Cllr. Stimpson should be paid for the work he is doing. The Clerk to clarify whether this is permissible. Cllr. Stimpson did not take part in any discussion regarding payment.

**Planning Committee:** Minutes of Planning Committee meetings have been circulated and a copy is attached to the master copy of these minutes.

Glove Factory Studios Car Park Plan – the Planning Committee recommended that the following amendments should be made to the Plan:

- 1 Paragraph 3.4 – final sentence change ‘should’ to ‘must’
- 2 Paragraph 6.2 add new sentence as follows: ‘The Glove Factory Studios has sole responsibility for the legal operation of the CCTV systems’.
- 3 Replace 7 and 7.1 with ‘Holt Parish Council will be involved in discussions to approve the way finding signage’.

It was proposed, seconded and agreed (6 in favour, 3 against, 1 abstention), that there is a need for safety warning signage at the exit from the car park. Cllr. Marsha Nicholson to draft this clause and circulate to councillors for comment.

35/14

Double yellow lines in The Midlands will be installed once due process has been followed and do not form any part of the car park plan.

It was proposed, seconded and agreed, all in favour, that all recommendations should be accepted.

Cumberwell – the application has been called in. Apparently the licence to tip is separate from the planning application. The original traffic management plan permitted 100 tips per day into the site; there were 80 a day through Holt at its peak.

Trees in conservation areas – concern was expressed about works to a tree being carried out at 90 The Street. Mr. Crispin Keysar is doing the work. Cllr. Bob Mizen to ask Mr. Keysar who sanctioned the work and, if necessary, ask him to stop work so the matter can be referred to the Planning Department at Wiltshire Council. Cllr. Mizen also to query the legality of the felling of a tree at 89 The Street. There was some confusion regarding whether Mr. John Fletcher, as Tree Warden, had been consulted re the work. The VFC Committee has a sub-committee which deals with trees and it was questioned whether a tree warden is now necessary. Cllr. Bob Mizen to follow up.

Proposed Solar Development at Cockhill Farm, Trowbridge – it was considered that the Parish Council should initially request that money from the development should be distributed in relation to the proportion of land on which the site lies – i.e. 95% Holt, 5% Trowbridge. The contribution to Holt should be ring fenced and not paid into a community fund. There was a query over the Boundary Commission review. The Clerk to follow up.

#### **Village Facilities Committee Report:**

- Old Children's Play Area – quotes of between £5200 and £6500 have been received for replacing the gates and fencing. VFC recommended that the fencing should be removed and the area left open. A vote was taken and all present were in favour.
- 89 The Street, removal of post – Cllr. Bob Mizen has written to the owner re conditions for removal of the post; verbal agreement has been given and a written response is awaited.
- Dawes' Pond – a quote for supplying and fitting a new liner is awaited. Mr. Nick Kirkham, GFS, to carry out the groundwork.
- Ham Green kerbs – quotes awaited.
- Pavilion – quotations have been received for the following: replacement of all sanitary ware, excluding showers, £1336, large built in cupboard inside main entrance, £613. Funds are available for this work and £620 would remain in the pavilion account. It was proposed, seconded and agreed, all in favour, that the work should be done.

Cllr. Bob Mizen suggested that the Pavilion Committee should now be wound up. A meeting of the Committee to be arranged.

- Playing Fields Gates replacement sign – a new sign to be provided, cost £29.
- WALC to be asked if the wording of the sign on the Pavilion wall is still relevant.

34/14

- Ham Green, posts and chains – work to be done in the near future.
- Tree maintenance budget – in abeyance.
- Litter bins – it was agreed that the dog litter bin on the footpath by the Children's Play Area should be removed. Stickers to be placed on all bins stating that they can be used for dog litter.
- Broken bin by Sports Court – to be removed and replaced with an existing bin.
- Playforce to be asked to quote for replacement bearings on the swings.
- WWI – Cllr. Bob Mizen attended a meeting at Tidworth – the main discussion was how to raise funds and sources of funding for WWI commemorative schemes.
- Several organisations in the Village are taking part in commemorations including rededication of the war memorial on Sunday 27<sup>th</sup> July. The children at Holt School have made named crosses to remember the fallen. There will be a brass band and cream teas. Permission to be sought for closure of the road during the ceremony. Residents are to be asked to plant poppies in pots and bring them to the ceremony.  
On 29<sup>th</sup> August a film, Letters from a Small Town, an award winning film made by a society called A Wiltshire Soldier and sponsored by the Imperial War Museum will be shown at Holt Village Hall. Following the film, Holt Dramatic Society will present a reading of wartime poetry.  
As part of Remembrance Sunday weekend, 8<sup>th</sup>/9<sup>th</sup> November, there will be an exhibition at the school. Speakers will be at School to recount their memories of relatives who fought in the war and the children will stage an exhibition of memorabilia.  
It was proposed that the residue of money raise for restoration of the war memorial (£320) should be used to pay for a brass band and cream teas on 27<sup>th</sup> July.

The Chairman thanked Cllr. Bob Mizen for his work in raising funds for restoration of the war memorial and commemorative events.

#### **Highways and Streetscene Committee:**

- Traffic survey – further information is needed before an opinion can be formed.
- Flood Plan – Cllr. Steve Siddall to arrange a meeting with Mr. Steve Scothern, WC, and the riparian owners of the Brook.
- Double yellow lines, The Midlands – discussed previously.
- Footpaths 12, 14, 16, 18 and 25 - Feedback to be asked for at the Exhibition for the Neighbourhood Plan to be held on Saturday.
- Community Day – requests for work to the Clerk.

- Path Improvement Grants – Cllr. Rebekah Harrison confirmed that a request for funding will be submitted prior to the 31 May 2014 deadline. A more detailed request to be submitted before July deadline.
- Footpath 7 – part of the footpath is impassable. The Clerk to follow up.
- Councillors were reminded of the Wiltshire Council app for reporting road defects. This can be downloaded from WC's website.

33/14

**Bradford-on-Avon Community Area Board:** Cllr. Jane Grant attended the recent meeting and has circulated a report.

Mr. Peter Dunford has asked to be informed about WWI commemorative events.

Plain Action – Cllr. Grant suggested that funding may be available towards creating a cycle way from Holt to the Kennet & Avon Canal.

**Holt Tannery Limited Liaison Committee:** A meeting to be held next week.

**Pavilion Committee:** Previously reported.

**Neighbourhood Plan:** A copy of the Plan has been distributed to every household in the Village and an open day meeting will be held at the Village Hall on Saturday, 31st May.

**Review of Standing Orders:** No amendments.

**Correspondence:** A letter has been received from Mr. Jimmy Gooding disputing Wiltshire Council's decision not to remove the posts on the grass verge leading to Holt Manor. With Mr. Gooding's permission, the letter to be forwarded to Wiltshire Council for comment.

**Village Inspection Report:** Cllr. Steve Siddall carried out the inspection and has circulated a report.

- Ham Green has been cut badly. Garry Aland to be asked to trim between the posts when cutting the Green.
- Dog bin, The Walk broken. The Clerk to follow up.
- Entrance to Recreation Grounds needs to be cut back.
- The URC to be asked to cut back overgrowth onto The Street.
- Seat, The Midlands – rubbish to be cleared.

WEEDSCOMMUNITY DAY?

**Accounts for Payment:** The following accounts were approved for payment:

Tim Jolland/NHP Design Work	£ 240.00 (VAT £40.00)
Avon Printing Services/NHP	£ 198.00 (VAT39.60)
Avon Printing Services/NHP	£1359.00
Holt Village Hall/NHP	£ 127.00
Colour Graphics/NHP	£ 90.47 (VAT £15.08)

Wiltshire Waste	£ 4.80	(VAT .80)
WALC/Annual Sub	£ 616.42	(VAT £102.74)
Open Spaces Society/Annual Sub	£ 45.00	
Holt & Broughton Gifford Youth Club	£ 250.00	
Garry Aland/Ground Maintenance	£ 556.16	
Garry Aland/Caretaking	£ 312.55	
JM Beale	£ 431.03	
Remuneration	£348.06	

32/14

Fixed Expenses	£ 34.62
Stationery	£ 15.99 (VAT £3.19)
Postage	£ 7.44
Telephone/Line Rental & Calls	£ 15.00
Postage/NHPlan	£ 9.92

Accounts for audit to be circulated when available. Deadline for auditors is 30<sup>th</sup> June. Register of assets also to be circulated.

**Any Other Business:** Funding from the Auction of Promises. Cllr. Bob Mizen declared an interest and did not take part in any discussion. Cllr. Dave Cullop suggested that the Council should seek funding from the Auction for Dawes' Pond and the repair/replacement of equipment. To be discussed at the next meeting.

Cllr. Bob Mizen noted that visitors to the Bowls Club are parking behind the pavilion. The Clerk to follow up.

Footpath 31 – no correspondence has been received.

Footpaths 71 and 72 – an enquiry will be held at the Village Hall on 30<sup>th</sup> and 31<sup>st</sup> July. Councillor Mizen asked for everyone's support at the enquiry.

Cllr. Rebekah Harrison reported that the pavement outside 9 Little Parks is in a poor state of repair which makes wheelchair access to the property very difficult.

The Footpath Survey was distributed.