

The Annual Meeting of Holt Parish Council was held on Thursday, 28th March, 2013 at the URC Hall.

Present: Cllr. Becky Stevens, Cllr. Jane Grant, Cllr. Barbara Tucker, Cllr. Steve Siddall, Cllr. John Fletcher.

Apologies: Cllr. Martin Moyes, Cllr. Andrew Pearce, Cllr. Helen Quilliam, Cllr. Bob Mizen, Cllr. Basil Ash.

In Attendance: Cllr. Trevor Carbin, PC Lee Pelling.

A letter has been received from Cllr. Basil Ash offering his resignation from the Council. Regret was expressed at his decision to resign and a letter of thanks for his work on the Council to be sent to him.

Open Meeting: PC Pelling presented the following report:

Holt PC Report 28th March 2013

Wiltshire Police NPT Bradford Rural

Crime statistics 28th February 2013 – 27th March 2013

There have been 32 reported incidents for the Bradford Rural beat of which 7 occurred in Holt. This compares with 35 reported incidents for the Bradford Rural beat of which 7 relevant to Holt in the last report. These are broken down as follows (previous period in brackets):

Crime	Rural beat	Holt	Comments
Anti Social Behaviour	6 (6)	1 (0)	Domestic related to an individual household (not public)
Burglary	5 (5)	0 (2)	
Criminal Damage	2 (3)	1 (0)	18 th March, car window smashed in Village Hall CP. Nothing stolen
Drugs related	0 (3)	0 (1)	
Theft and Handling	3 (5)	0 (2)	
Violence against the person	3 (0)	0 (0)	
Other	4 (3)	3 (0)	2 out of force enquiries and the recovery of some stolen number plates located at the Midlands Ind Est. Missing from a vehicle in Trowbridge back in Jan 2013
Concern for Safety	3 (2)	0 (0)	
Suspicious circumstances	0 (0)	0 (0)	

Domestic Incident	2 (3)	0 (2)	
Transport related	4 (5)	2 (0)	6 th March, single vehicle RTC non injury near forwards Common. Second on 19 th March is a prosecution for speeding on the B3107 towards Bradford

Priorities

The priority for the Rural Beat remains tackling vehicle crime and burglaries. Regular high visibility and plain clothed patrols are being carried out throughout the beat to deter or catch criminals.

Other incidents of interest

- Since 28th Feb we have had 3 cars stolen from Hotels on the rural beat (Limpley Stoke Hotel, and Woolley Grange Hotel). We are supporting CID in the investigation of these. One of the vehicles was recovered in Bristol. Offenders have targeted rooms and public areas to steal the keys to the cars. Very professional. We urge all businesses to encourage customers to secure vehicles and their keys and be vigilant for any unusual activity, and report as such to us.
- We have been paying attention to vehicles parked too close to junctions, particularly Leigh Road and the entrance to the Midlands. We have limited powers, but have already advised several residents. We plan to do this in a balanced way for both safety, and recognition of limited parking in certain areas. Hopefully we can achieve a sensible balance. A permanent solution can only be achieved through yellow lines.

Success stories

- The male was arrested in Holt on suspicion of theft from a motor vehicle following a suspicious incident in Bradford town has been charged with several offences relating to car crime where we had evidence for prosecution. Although he has not admitted of any of the Holt crimes, I am personally satisfied he was responsible as since his arrest we have had no thefts from cars in the locality.

In closing

Please feel free to give out our mobile numbers to anyone who would like to contact us:

PC Lee Pelling 0752 897 2004 and PCSO Andrew MacLachlan 0752 897 2236

27th March 2013

There was also a break in at Bradley Lane on 28th March, possibly to a storage unit.

Cars have been stolen from Hotel car parks; it is thought that the offenders are gaining access to room keys to steal the vehicles; it is possible that businesses could also be targeted in this way.

Car parking – PC Pelling has been monitoring junctions; vehicles are being parked too close junctions and he has already spoken to people regarding parking at the junction of Leigh Road with Ham Green and the junction of The Midlands with The Street.

The Chairman thanked PC Pelling for his report.

Mrs. Heather Morris said information re funding for the Neighbourhood Plan is now a top priority for the group.

Mr. Nick Kirkham said a plank has been put into The Brook and the water is now level with the footpath crossing; he thinks it looks wrong and intends to consider ways in which to change the water level. Cllr. Steve Siddall said there will be a site meeting next week; there is no immediate concern re the water level unless there is torrential rain. The Glove Factory Studios will keep a ‘weather’ eye on the situation.

Mr. Gerald Milward-Oliver said development of the Glove Factory Studios, Phase I, will go to public consultation in late April. Plans to be submitted late May. GMO clarified that a design workshop will be held when considering Phase II of the development. Meetings will be held with the liaison group so information can be fed back to the Council.

Cllr. Trevor Carbin reported as follows:

- Wiltshire Minerals Plan – this has followed due process and will go to the new Council for approval.
- Swimming in Wiltshire will be free to under 16s during the Easter holidays.
- HGVs Bath – BaNES is now looking at the possibility of a Low Emission Zone for the City. Cllr. Carbin has written to BaNES regarding the impact this could have on roads in the Holt and Staverton area and asking for this to be taken into account.
- The next Western Area Planning meeting will be held on 17th April; it is unlikely that the meeting will be cancelled.
- Cope Farm – a planning application is to be submitted for a permanent dwelling on the site.

Chairman’s Report:

I present my first annual report as Chairman of Holt Parish Council. I was Vice Chair until October and became Chair following the resignation of Councillor John Palmer after twelve years at the helm and after more than twenty years of service to this Council.

It was with some trepidation that I took over the Chair when considering the large amount of work this Council undertakes on behalf of Parishioners and the challenges that face not only this Council but the village as a whole over the coming months, and ultimately the decisions that will have to be made.

During the last twelve months we have continued the consultation process with Holt Tannery Ltd over the proposed development of the Tannery site. As the

initial phase came to an end and the negotiations over the detail were due to start the decision was made to include members outside of the Council with Holt Tannery Ltd liaison committee. This was to ensure an independent view of the challenges ahead. Heather Morris and Fiona Drysdale of the Neighbourhood Plan group joined the committee and meetings with Holt Tannery Ltd have been continuing. To ensure that the views of the village as a whole are represented the Parish Council held two meetings during the year at the Village Hall. The Traffic workshop was held on 24 May 2012 and was a joint venture with Holt Tannery Ltd. Wiltshire Council and local business owners attended, with SKM Buchanan coordinating the workshop. The impact on traffic of the Tannery site development during and after construction was considered along with possible solutions to other traffic issues informed by the impact of the traffic generated by the Tannery development. The Council's response to the report was agreed and presented to Holt Tannery Ltd. An Extraordinary meeting was held on 20 July 2012 focusing entirely on the Tannery development. The Council conducted a leaflet drop into every home. 122 people attended the meeting and to ensure that everyone had an opportunity to make a contribution groups were created. The facilitator of each group reported back from which a detailed response was written and forwarded to Holt Tannery Ltd for their information. The planning committee has continued to consider planning applications made over the year and to challenge applications which fell outside of this Council's policy. Concerns regarding the robustness of the Enforcement Department of Wiltshire Council and the monitoring of building work have been highlighted and in response to these concerns the Council agreed that an invitation to attend one of our meetings would be extended to Jane Scott, leader of Wiltshire Council where this and other issues can be addressed. We are at the present time waiting for confirmation of a firm date from Jane Scott.

Based on the outcome of the May workshop a Traffic Plan committee has been created to include members of the Neighbourhood plan group which is reviewing traffic issues for the whole of Holt. The Neighbourhood plan group has worked hard over the last year and the initial scoping plan is complete. The Parish Council formally wrote to Wiltshire Council confirming that Holt wishes to produce a Neighbourhood Plan and the formal consultation process which began on 4 March continues until 17 April. The work being undertaken by the Traffic Plan committee will form part of the final Neighbourhood Plan.

The affordable housing in Station Road has been completed and following consultation was named Star Ground. The approval for planning on the site included a S106 agreement protecting the allocation of housing to families with a connection to Holt. The implementation of this policy proved difficult but with a lot of hard work from members of the Planning Committee we are reasonably happy that this clause has been adhered to. However, the Planning Committee on behalf of the Council is still seeking clarification on due process with regard to future allocation.

The Village Facilities Committee has continued their hard but often unseen work on the general up keep of the village and this work was endorsed by Holt becoming second in the best kept village competition. Work includes painting of the play area equipment, maintenance of Dawes Pond, the playing field and the continuing restoration of benches which have been partly funded through donations. Donations have also been received from generous members of the public for the restoration of the War Memorial and I would like to thank Paul

McNeil who has offered to paint the railings free of charge. Grant applications are to be made to the Bradford Area Board and War Memorial Trust and if successful these funds will be used to replace the damaged concrete base of the War Memorial with a granite surface. The Parish Council has been approached by groups regarding the use of the playing field and to ensure a coherent plan a long term strategy will be developed for the playing field to include a footpath along the line of the hedge. A donation from a resident has been offered to fund the footpath. More trees have been planted in the orchard which has proved to be very successful and are a tribute to the hard work by Councillor John Fletcher. Holt Parish Council became a member of the Open Spaces society and the Parishioners of Holt were asked if there are any rights of way which are not properly defined on the village map. Several responses were received and the appropriate forms were submitted to Wiltshire Council. Due process is currently being followed through consultation and we hope to know the outcome in the next few months.

Traffic and parking issues have continued to prove problematic. The Traffic Committee looked into the issue of dangerous parking on the corner of The Midlands and for a considerable time cones were placed on the bend every day. The owner of the Glove Factory, Mr Nick Kirkham, kindly supplied the red and white bollards currently placed there and we are hopeful that Wiltshire Council will put double yellow lines around the bend. To help alleviate the pressure of parked cars on The Midlands, in the Village Hall car park and on the B3107 on the junction with The Midlands temporary parking spaces have been created on the Tannery site which after an initial period is proving to be helpful. Parking issues will be one of the main concerns for the Parish Council when considering the development of the tannery site. Concerns around traffic movement and parking at the beginning and end of the school day were brought to the Council's attention and after considerable dialogue with the school, Wiltshire Police and Wiltshire Council the white wigwag lines were placed outside the school gates which have helped to reduce the dangers to small children going to school. After numerous attempts over the years a pedestrian crossing was also installed with funds from Wiltshire Council and fund raising events including a question and answer evening with our local MP's and dignitaries organised by our local Wiltshire Councillor Trevor Carbin. A thank you to Trevor and to the Highways department of Wiltshire Council without whose help it wouldn't have happened. The Council were invited by the Rural Speed Review to submit a report into speed limits on the B3106 and B3107. Following a consultation process it was agreed that the speed limit on the B3106 would be reduced to 40mph and to 50mph from Forewoods Common to Bradford on Avon on the B3107. These came into force in January. BANES wanted to place a weight limit on Cleveland Bridge in Bath thereby potentially increasing the volume of HGVs through the surrounding villages. Due to this threat the Parish Council notified Wiltshire Council of its concerns and conducted two traffic counts of all vehicles travelling through the village in May and June as a marker. Intervention from Central Government has forced BANES to withdraw their plans. Complaints have been received regarding the speed of some lorries travelling through the village on a regular basis and the Clerk has been in communication with the individual companies. The situation continues to be monitored and a third HGV count was conducted this month. The traffic count puts the Parish Council in a strong position and is invaluable data for the Traffic Plan Committee. We continue to monitor the situation regarding the Hilperton Gap relief road and will try to get a traffic weight restriction through the village by that time.

A public meeting was held in the Village Hall regarding the application to re-route footpath 8 and 16 and to extend footpath 16 up to Summer Lane. The meeting was well attended with the vast majority opposed to the re-routing of both footpaths but welcomed the extension of footpath 16. Wiltshire Council was advised of the Parish Councils position. Despite considerable effort by the Parish Council the concerns raised on posts erected on Holt Manor road and the re-routing of Footpaths 8 and 16 remain unresolved. We continue to press Wiltshire Council on these issues. A planning application by Mr Harris of Holt Manor to change the signs for Chalfield Manor and to install passing laybys on Summer Lane was turned down by Wiltshire Council.

The decision was made to amend the remit of the Pavilion committee from one of demolition and rebuild to one of refurbishment. This decision was due to cost of the initial plan and the funds available to complete such a project. The fund raising events are continuing and it is hoped that the Pavilion will have a complete refurbishment in the near future.

There have been democratic changes over the last twelve months including the introduction of the Localism Bill and new rules over Standing Orders for all Councillors which Holt Parish Council adopted on 1 July 2012. The Parish Council had their first taste of these changes when a dispensation had to be signed by all Councillors before a vote on the 2013/14 precept could be completed. The Parish Council will continue to monitor the implications of the Localism Bill including the new planning rules to ensure that the impact on our village is as positive as it can be.

Councillor Basil Ash raised very real and serious concerns over the warden service at The Elms. The previous Chair met the interested parties to resolve the issues and the situation continues to be monitored.

Holt has a new Good neighbourhood co-ordinator. Joanna Eccleston was replaced by Mrs Caroline Metz who introduced herself at the Council's January meeting. Mrs Metz confirmed that the scheme is funded by Wiltshire Council, is working well and she has our support in this important work.. Following the retirement of PC Barrett and after one very quick change we are now supported by PC Lee Pelling and PCSO Andrew MacLachan who continue to attend our monthly meetings and give extensive reports on activities within the village I would like to thank them for their continuing support. Marsha Nicholson stepped down from reporting Parish Council meetings for the magazine after many years. No replacement was found and the unadopted minutes are now printed in the magazine. Trevor Carbin, our Wiltshire Councillor, attends every meeting and his help has proved invaluable over the last twelve months. The financial affairs of the Council are well placed and we took the decision to increase our precept by 2.2% for the coming year to ensure that services do not suffer. Garry Arland once again worked hard for the village both as the contractor cutting our greens and as our village caretaker. A monthly rota of parish Councillors continues to support Garry in his work.

The Parish Council has continued to support the Youth Club and I agreed to become a Trustee. Funding has been agreed with the Bradford-on-Avon Community Area Board and the continuation of the Youth Club is secured for another year.

The footpaths and rights of way have been walked again this year with any problems being reported to Wiltshire Council.

I would like to thank Jennie Beale, our Clerk, for another year's excellent work and in particular for the last few months in supporting me in my new role. Her help and support has been invaluable.

This year has been a very busy one, with no let-up in sight for the Councillors who remain after the May elections. I would like to thank each and every one of them for their hard work and commitment to Holt. In particular to my Vice Chair, Andrew Pearce, Martin Moyes, (Finance and the Bradford Area Board), Steve Siddal (Planning), Bob Mizen (Village Facilities) and Barbara Tucker(Pavilion). A special thank you to Councillor Jane Grant who spent many hours reading the Localism Bill and new Standing Orders and advising the Council accordingly. However, the biggest thank you must go to John Palmer for his hard work and service to this Council over the last 22 years. I hope he is enjoying the extra time he now has and wish him well.

As a Council we face many challenges over the next twelve months and the village will see some major changes around The Midlands area. I am committed as I know my fellow Councillors are to ensuring that we maximise the gain for the village as a whole from any development and wish to confirm that the Parish Council will continue to consult with the village on these issues.

Minutes of the Meeting Held on 28th February, 2013: Page 3088 – to read 'verges belong to Wiltshire Council', not the posts. Page 3087 – Neighbourhood Plan and Localism Bill. The consultation period ends on 17th April.

Matters Arising: A letter has been sent to Mrs. Jane Scott, Leader, Wiltshire Council, concerning issues relating to Wiltshire Council and a comprehensive response received; it addressed customer service, the work of the Area Board, Planning, Holt Manor issues, Rights of Way issues, Land Drainage issues, affordable housing and works to trees. The letter was read to the meeting and a copy circulated to all councillors. It is hoped that Mrs. Scott will attend the June meeting of this Council.

Catalytic converter – the Clerk has informed PCSO MacLachan of the theft from the Village Hall Car Park on 12th January which was reported to the Council by Mr. Alan Fox.

HGV traffic to Cumberwell landfill site – a meeting has not yet been set up between the Police, Cllr. Trevor Carbin, Mr. James and the Parish Council. Cllr. Steve Siddal has spoken to Mr. Chris James (Cumberwell) and others regarding the matter; he is hoping to clarify the terms of the licence for tipping at Cumberwell and will report back to the Council.

Provision of car parking spaces at the Glove Factory Studios – Mr. Nick Kirkham to be asked to clarify the formula on which the number of parking spaces will be calculated.

Grit bin, Bradley Lane – ongoing.

Works to trees on the Narrow Green – the work has not yet been done and the query regarding this work has been answered by Jane Scott's letter. Mr. Chris Kirk has offered to talk to the Council and his offer will be taken up after the May election.

Kerbstones, Station Road – work to replace the kerbstones will be completed shortly; when the work was started a void was found under the kerbstones and had to be filled with tarmac immediately.

Insurance cover for individual councillors – Cllr. Jane Grant to follow up.

Glove Factory Studios, land drainage – this is being dealt with by Wiltshire Council's land drainage team and a meeting is due to take place after Easter. There are no legal issues regarding this matter.

Rubbish bin, The Street – Wiltshire Council will not supply a bin, but may agree to empty one. The cost would be £230 for a 110 litre bin, excluding installation. Village Facilities Committee to consider and report back.

Grit bin, Hawcroft – ongoing,

Youth Club – Bradford-on-Avon Community Area Board has awarded the Youth Club £1895 for an assistant youth worker for 2013/14.

Wiltshire Scullers – Mr. Donal Casey's article regarding the Wiltshire Scullers has been passed to the Magazine editor.

Children's Play area, broken rubbish bin. Mr. Keith Tucker has removed the bin.

Overgrown hedge, The Midlands – Cllr. John Fletcher reported that it is not Highways' responsibility because the overgrowth does not extend to the highway. He has spoken to Mr Stuart Renfrew and Mr. Chris Kirk, both of whom were extremely helpful; Mr. Kirk advised on the legalities of the situation regarding the right of the owner of the adjacent property to complain. Cllr. John Fletcher has taken the appropriate forms to them and explained the situation. Cllr. Steve Siddall and Cllr. John Fletcher have cut back the trees as far as possible and the flowering Cherry now has light. One is obliged by law to return the arisings to the property from which they came; because of the volume of arisings Mr. Crispin Keysar has agreed to chip them and return to the original site. A letter of thanks to be sent to Crispin Keysar.

Manhole covers – a vote of thanks has been given to Highways for this excellent work.

The Star – the poor state of the road surface and the ditches has been reported to Highways.

Little Parks and Great Parks, pavements – the poor state of the pavements has been reported to Highways.

Grit bin, Little Parks – the missing bin has been reported to Wiltshire Council. It is unlikely that it will be replaced.

**Planning:
APPLICATIONS:**

W/13/00356/FUL

Parish: Holt

Ward: Holt And Staverton

01.03.13

Full Plan

First floor side extension over existing garage and single storey rear extension

45A Leigh Road Holt Wiltshire BA14 6PW

Grid Reference: (E) 385724 (N) 161815

Case Officer: Vicky Hodgson

Applicant: Mr & Mrs Jonathan Wheeler

Planning Cttee Decision: No comment

Clerk actioned: 27/3/13

W/13/00446/FUL

Parish: Holt

Ward: Holt And Staverton

12.03.13

Full Plan

Proposed single storey extension, front, side and rear and loft conversion

73A Ground Corner Holt Wiltshire BA14 6RT

Grid Reference: (E) 385843 (N) 161829

Case Officer: Mr Philip Baker

Applicant: Mr Patrick Ladd

Planning Cttee Decision: No comment

Clerk actioned: 27/3/13

DECISIONS:

Parish:

Holt

Application No:

W/13/00141/TCA

Site Address:

The Courts The Walk Holt Wiltshire BA14 6RR

Proposal:

(T1) - Remove dead branches _ minor wood of As Tree, (T2) - Crown reduce Tulip Tree by 2m _ remove split branch, (T3 - T12) - Remove extended branches of Sycamore Trees x 9 by 14m _ remove dead wood, (T13) remove lowest branch of Sycamore Tree, (T14) - Remove dead branch of Goat Willow, remove dead of Walnut Tree (T15) _ Lime Trees x 6 (T16 - T22), (T23) prune branch

over

hanging neighbours property back to trunk _ remove dead wood, (T24) - Fell Purple Norway Maple Tree, (T25) - Remove lower branch of Lime Tree back to main stem by approx 10m _ remove Beech Trees x 2 (T26-T27) _ Blue Conifer

Applicant:

National Trust

Case Officer:

Mr Chris Kirk

Category of

Tree(s) in Conservation Area

Decision:

No Tree

Decision

01/03/2013

**Preservation Order
be made**

Application No:

W/12/02384/FUL

Site Address:

Coal Yard Station Road Holt Wiltshire

Proposal:

Change of use to B8 (storage or distribution) for concrete yard and buildings

Applicant:

Heaven Scent Incense Ltd

Case Officer:

Mr James Taylor

Category of

Full Plan

Decision:	Permission	Decision	08/03/2013
Application No:	W/13/00020/FUL		
Site Address:	330 The Street Holt Wiltshire BA14 6QH		
Proposal:	Demolish rear conservatory and existing store ; erection of rear and side single storey side extensions, replacement porch and driveway alterations		
Applicant:	Mr Halma Hughes		
Case Officer:	Mr Philip Baker		
Category of Decision:	Full Plan	Decision	14/03/2013

Affordable housing - legal control is usually done under a section 106 Agreement. Cllr. Steve Siddall has a copy of the nominations agreement used by West Wiltshire District Council when planning permission was given for the development at Station Road and will contact Jephson Housing Ltd. to ascertain if they are aware of the agreement. Planning Committee to consider how this Council can be made aware when the housing is advertised in the future.

Village Facilities Committee Report:

- Cherry tree felled and timber removed.
- One small tree to be done
- Children’s Play Area Play clean up – cancelled because of weather. Another date to be arranged.
- Dawes Pond – repairs to pond underway and looking good.
- Benches – concrete bases done; benches to be secured when concrete cured.
- War Memorial – donations now stand at £600. Cllr. Bob Mizen and Cllr. Andrew Pearce will attend Bradford-on-Avon Community Area Board meeting to apply for funding and a grant application has been submitted to the War Memorial Trust.
- Wood chips from the Bowls Club hedge will be placed on the paths adjacent to the second sports court.

Cllr. Jane Grant said that some older residents have expressed concern that some trees which have been felled were planted as memorials. Cllr. John Fletcher said such trees could be identified on the tree plan which he has done; Cllrs. Grant and Fletcher will try to identify memorial trees.

Cllr. John Fletcher said there are two trees on the Recreation Ground which are both covered in ivy; this is not a problem for the tree but reduces the trees amenity value. He would like to cut back the ivy and allow it to fall from the tree naturally. This was agreed. He has submitted an application to Wiltshire Council for works to trees for this financial year and for 2013/2014.

Traffic Committee:

General Report: Cllr. Becky Stevens reported that Cllr. Andrew Pearce conducted a traffic count on 13th March because of the frequency of lorries through the Village. There were 140 lorries on that day, two thirds of which had 2 axels, 27 5/6 axels and 1 Great Bear lorry. Cllr. Andrew Pearce did another

count in March and counted one dumper truck every three minutes during two two hour stints. The date and times of this count were not given. Cllr. Steve Siddall reported that MJ Church claimed to be doing 80 loads a day through Holt; this would account for 160 journeys.

Highways wish to extend the Freight Management Study through Holt the B3107 to cover all vehicles and has applied for funding to extend the study.

i) Holt Manor and Road Signage – ongoing. Legal debate continues between Holt Manor and Wiltshire Council. The Clerk to follow up progress re rerouting of footpaths 8 & 16.

ii) Traffic Plan: Cllr. Barbara Tucker reported that meetings have been held and the next meeting will be on 22nd April. It is hoped that all local surveys will be completed by then. Report to Parish Council meeting.

iii) Footpaths and Greens: Applications for definitive map modification order to add public footpaths over land south of Holt Manor have gone to consultation.

Pavilion Refurbishment Project Committee Report: Cllr. Barbara Tucker reported that grant applications are being made and fundraising is ongoing.

Bradford-on-Avon Community Area Board: Cllr. Andrew Pearce sent the following report to the meeting:

As previously reported, funding for the Youth Club for 2012/14 has been secured.

There was an interesting briefing from James Child re Kingston Farm development. There are no plans to date for vehicular access to the site, but will be in place when construction commences. The whole area will be traffic calmed.

Holt Tannery Limited Liaison Committee: Cllr. Steve Siddall reported that the Planning Inspectors activities regarding the Core Strategy is about to start and the developers have applied to the Planning Inspector to change the Area of Opportunity. Cllr. Steve Siddall has received advice from Strategic Planning that this Council should attend the meeting and make a submission. Cllr. Steve Siddall to circulate the submission to councillors on Tuesday; it has to be submitted on Wednesday. The hearing will be on 23rd May and Cllr. Steve Siddall and a member of the Neighbourhood Plan Group hope to attend.

A meeting with Wiltshire Council officers involved in the development issue will take place on 8th April in Holt. Development Control, Spatial Planning, Highways, Conservation and Economic Development will be involved. Cllr. Becky Stevens and Cllr. Steve Siddall to attend the meeting.

Cllr. Steve Siddall circulated the minutes of the meeting of Holt Tannery Ltd. held on 11th March held at the Glove Factory Studios. A briefing was given on progress to date; Phase I application to be made in early May. For Phase 2 there would be a design workshop in June and consultation in September with an application being submitted in October/November of this year.

Parking – permission for 200 parking spaces will be sought and, if granted, could be available to the Village, without restriction, until Phase 2 is completed, after which access would be restricted to evenings and weekends if the Council gives permission for access to the car park across land at Frogmore. If that permission is not given, the car park will remain private at all times. This could offer a temporary solution to the National Trust and would allow them to defer finding a proper solution to their parking problems. If permission is granted for the car park, then Highways will install double yellow lines in The Midlands on the junction from the B3107 around the corner to opposite Beaven's old canteen, thus creating parking problems for residents of Bridge Terrace.

Frogmore was purchased by the Parish Council in 1972 for £1700. The Council is being asked if they will give, lease or give rights to cross the land to gain access to the new car park. It was agreed that the Village should be asked what they would like to happen to the land. Legal advice to be sought, initially through SLCC. Cllr. Steve Siddall to arrange a meeting to get councillors' opinions regarding taking this forward and to formulate the question which the Village should be asked.

Flooding – a comprehensive plan is being developed in conjunction with Wiltshire Council. The proposal includes the construction of wet and dry attenuation ponds.

Footpaths – the proposed ponds and car park plans are crossed by footpaths 12,13,14 and 16. Two options to be developed – one which maintains the current footpaths exactly as is and one that proposes pragmatic rerouting, but with minimum alterations.

Neighbourhood Plan and Localism Act 2011: New planning rules have come into force and the Council needs to be briefed on these. A representative from the Planning Department to be invited to attend a meeting after the May election.

Emergency Response Plan: Cllr. John Fletcher has not received any response from councillors. It was agreed that this should be deferred until the new council is formed, after which a small sub committee should be formed.

Correspondence: Westwood Parish Council has written to parish councils expressing disappointment in Wiltshire Council's intention not to consult with Parish Councils, CATG or the Area Board re its' policy on 20mph speed limits and encouraging councils to make representations to Wiltshire Council. Letter to be considered by Traffic Committee.

Village Inspection Report: Cllr. Becky Stevens carried out the inspection; the Village is generally tidy. The bench by the second sports court has been thrown into the ditch. (This has since been removed and will soon be secured to a concrete base).

Cllr. Steve Siddall reported that damage caused to the grass verge on Ham Green was done by a contractor working for Mr. John Moody. The Clerk to speak to Mr. Moody.

The next inspection to be done by Cllr. Barbara Tucker.

3086

Accounts for Payment:

The following accounts were approved for payment but the Clerk to check that the playground inspection had been received:

EON	£ 21.57 (VAT £1.03)
Digley Associates/Playground Inspection	£ 54.00 (VAT £9.00)
Crispin Keyzar/Concrete Seat Bases	£338.00
G. Aland/Ground Maintenance	£144.76
G.Aland/Caretaking	£ 123.00
JM Beale	£ 424.10
Remuneration:	£344.62
Fixed Expenses	£ 34.26
Photocopying/Stationery	£ 23.02 (VAT £4.60)
Postage	£ 7.20
Telephone Call & Line	
Rental	£ 15.00

Any Other Business:

Cllr. Jane Grant reminded the meeting that a representative of the Council needs to be appointed to the Executive Committee of WALC. May Agenda.

Cllr. John Fletcher expressed concern about the lack of response from the person who set up the website. Cllr. John Fletcher to liaise with Cllr. Andrew Pearce and make recommendations to the new Council.

Cllr. Steve Siddall questioned the powers of the Area Board. The Area Board made a decision on the issue of diverting the traffic around Holt Manor; the matter was then referred to the Cabinet member for a decision. Clarification of the powers of the Area Board is needed.

Holt FC youth team is now chartered and is playing in the cup final in Chippenham on 12th May. The football club has complained about the amount of dog mess which they regularly remove from the pitch. Cllr. Siddall noted that the footballers leave a considerable amount of litter on the Playing Fields. asked councillors to encourage people to stand for election. The deadline for submission of nominations is NOON on 5th April.