

The Annual Meeting of Holt Parish Council was held on Thursday 22nd March 2012 at the URC Hall.

Present: Cllr. John Palmer, Cllr. Jane Grant, Cllr. Helen Quilliam, Cllr. Barbara Tucker, Cllr. Andrew Pearce, Cllr. Basil Ash, Cllr. Steve Siddall, Cllr. Bob Mizen, Cllr. John Fletcher.

Apologies: Cllr. Becky Stevens, Cllr. Martin Moyes, PC Martin Barrett.

In Attendance: Cllr. Trevor Carbin.

Open Meeting: The Chairman welcomed members of the public to the meeting and explained procedure. Mrs. Fiona Drysdale spoke on behalf of some members of the public and asked for clarification of proposals for development of the Tannery site. Mr. Gerald Milward-Oliver, representing Holt Village Regeneration Ltd (HVR), explained that there are no firm proposals for the site at present; things are still at the discussion stage. He said that the next public consultation is expected to take place in June; reports on various aspects of the development are awaited. The traffic workshop will also be delayed, probably until June, to allow for more information to be gathered so that discussion with the public and Highways can be more accurate. The Chairman stressed that the Parish Council is not a partner in this process; Holt Village Regeneration Ltd. has been formed to develop the site and the issue for the Parish Council is how to respond to this development. All the minutes of meetings with HVR have been published and no information has been withheld from the public.

Concerns were raised about the pits; Mr. Gerald Milward-Oliver gave assurance that the developers are aware that the land is contaminated; there are strict criteria to be observed in the remediation of any land that has environmental issues, particular if there is to be housing on the site. This is very costly. He also clarified that as the pits form part of the Tannery site they have to be considered in the initial part of the development. The land lies outside the Village Policy Limit and can only be developed if an exceptional case can be made.

Mrs. Lesley Stevens expressed concern that she had been informed by Mr. James Child that the Parish Council had offered land at Dawes' Pond to the consortium as part of the development to provide vehicular access to land adjacent to the Glove Factory Studios. Two Parish Councillors have confirmed to her that this is the case. The Chairman stated that there is no such agreement and that this has never been raised with the Parish Council. Cllr. Steve Siddall also confirmed that this has never been discussed with HVR. Mrs. Stevens asked if the Parish Council would be in agreement to such a proposal. The Chairman said should this be put to the Council in the future, then it would be considered on its merits, and without prejudice, in the context of the whole scheme. The Parish Council has a duty to maximise gain for the Village as a whole from the development of the Tannery site.

Mr Nick Kirkham confirmed that he had purchased land adjacent to the Glove Factory Studios some years ago. It was on the open market at the time.

Mr. Bruce Stevens said that the Glove Factory Studios are violating the terms of planning permission for the site; the rubbish bins are not being stored in the designated place and, in wet weather, could pose an environmental health issue. He has reported this to the enforcement officer at Wiltshire Council and Mr. Kirkham has been asked to move the bins to their correct position. To date the bins have not been moved and Mr. Stevens asked the Council to inform the Enforcement Officer.

The Chairman said the Parish Council is loathe to intercede in disputes between neighbours and individuals, but there are exceptions where something is of interest to the Village as a whole. The Parish Council would consider Mr Stevens' request during the closed meeting.

Mr. Kirkham declined to comment on the matter and said he would get a planning consultant to make a statement.

Ms. Alison Ward-Baptiste has complained to Wiltshire Council that the café at the Glove Factory Studios does not have planning permission to be open to the public, which it is. Wiltshire Council has responded by saying they will look at the matter but does not consider that Wiltshire Council has failed to uphold planning controls. The Glove Factory owners have agreed to conduct a survey to ascertain usage of the café. Ms Ward-Baptiste said an independent survey should be conducted and asked the Parish Council to intervene. The Chairman said that the Council had asked Cllr. Trevor Carbin follow up the matter, which he has done; he is meeting with the agent next week and will report back. Cllr. Steve Siddall noted that the recent Village survey showed that the number one thing people wanted as part of the development was a café.

Cllr. Bob Mizen said he considered there is an obligation for the Council to ensure that where rules apply they should be applied fairly and there is a case for the Council to respond to issues regarding the café and placement of bins at the Glove Factory Studios. The Parish Council to consider this issue during the closed meeting.

Mrs. Heather Morris introduced herself and gave an update on the Neighbourhood Plan Group; she has taken over chairmanship of the group from Mrs. Tina Davies. She expressed thanks to Mrs. Davies for her immense hard work to get the Group to the stage it is now. Work is continuing with a degree of urgency to get a plan together. It is wider piece of work than the Tannery development and the work is being done as fast as reasonably possible. It is hoped that more people will be involved in the work of the Group through wider consultation through the magazine and website. It is anticipated that it will take 18 months to get a Plan together ready for a referendum. Views gained regarding the Tannery development will not have legal force at the time of the public consultation in June, but can inform response to any proposals. Cllr. Steve Siddall has been assured by the head of spatial planning at Wiltshire Council that work in progress on the Plan can be taken into consideration on planning matters. The Chairman urged the Neighbourhood Plan Group to hold a public meeting prior to the public consultation on the Tannery site in June.

The Chairman explained that the Neighbourhood Plan is defined under the aegis of the Localism Act; the Plan lays out what a community wants and does not want in the community and will go to referendum (there has to be a 50% vote which shows a clear majority). Once adopted then any subsequent development of any scale has to meet with the tenets of the adopted plan, or it falls. The Group is separate from the Parish Council, although two councillors are part of the Group.

Mr Gerald Milward-Oliver concluded by saying that the developers wish the Village to embrace any future development of the Tannery site and he urged people to ring or email him at any time if they have any concerns regarding the development; the developers are anxious to engage with the public and all progress will be published in the Magazine and through their website.

Cllr. Trevor Carbin reported that work to install the pedestrian crossing will commence on 10th April. The planning application for 18 Little Parks has been called in. The planning application for solar panels at Copse Farm has been withdrawn.

Chairman's Report: The Chairman presented his annual report:

I present my twelfth annual report as Chairman of Holt Parish Council following a year in which the challenges we have faced have been daunting in their number and scale.

Over the year we have responded to many planning applications and occasionally challenged the responsible authority, Wiltshire Council, when its decisions seemed perverse. Despite the support of Trevor Carbin, these challenges have met with only limited success. Tina Davies led the Village Plan Group through a productive year in which a village-wide opinion survey led to an authoritative report on what the community would like to see in any development of the Tannery Site. The recent survey into housing needs will further inform this process. Tina has now handed over the reins to Heather Morris and this independent group will continue to advise the Parish Council on the priorities for the village in general and for the Tannery Site in particular. The longer term goal is for the Group to generate a Neighbourhood Plan which will be presented by The Parish Council to the Village for adoption by ballot and which will give us a much stronger voice in the planning process, under the provisions of The Localism Act. The Parish Council continues to lead the way in the consultations with Holt Village Regeneration Limited (HVR) over their plans for the Tannery Site. This has not been an easy road to travel and strong and sometimes intemperate views have been expressed about the perceived hidden agenda of HVR and, indeed, of The Parish Council. The Parish Council has no pre-conceived position on the Tannery Development, far less any shared position with HVR. The fact is that there will be a planning application for the development of this site whether or not the Parish Council engages in a consultative process. I believe that the role of the Parish Council is to establish and support a robust system of consultation with the developers and with all interested parties in order to make sure that the Village gets maximum gain from this development. We have invested, with the support of the Bradford-on-Avon Community Area Board, a great deal of time and effort to establish this consultative framework. Not to have done so would have been, in my view, an abrogation of our responsibility. Consultations continue.

After many months campaigning and working in partnership with the school and with the support of the Bradford-on-Avon Community Area Board, we were given the go-ahead for a pedestrian crossing which will serve the Melksham side of the Village and greatly improve safety. Work on the crossing is, as I write, imminent. Other work has included continuing negotiation with Wiltshire Council to introduce a speed limit on the eastern approaches to the village. Speed limits at the western end and on the Staverton Road are due to be implemented this year. Problems created by parking have included a serious pinch point on the approaches to the bend in The Midlands caused by antisocial parking by the users of The Glove Factory, visitors to the Courts and others. At the time of writing, Graham Heard of the National Trust assures me that additional temporary parking on The Tannery site will be ready "within the next few weeks" and Nick Kirkham of the Glove Factory has assured us that its users will also use this facility in the very near future. Additionally, Wiltshire Council has agreed to paint double yellow lines on the problematic roadside area and, eventually, to raise the kerb further to protect the pavement. A grit bin has been installed in Station Road - although the mild winter has meant that proof of its value will have to wait until next year. Plans to create an additional footpath along the line of the hedge on the recreation field have been held in abeyance this year while

attention has focussed on the pedestrian crossing, speed limits and parking. 'Twenty is Plenty' stickers were purchased and distributed to all households lining The Street. Signage to The Courts has been improved and our new policy on general signage will be implemented over the summer. Road flooding problems have been raised and addressed with Wiltshire Council. We have led the way in bringing the school, Wiltshire Council and local residents together to find a sensible solution to the traffic congestion around the area of the school gates and I hope that the agreed way forward will be implemented shortly. We are persevering in our attempt to engage representatives from the six areas of the village to advise on traffic priorities. Without success, we have worked with The Bradford-on-Avon Community Area Board to challenge Bath's intention to impose a weight restriction on Cleveland Bridge which will have the effect of increasing the flow of heavy goods vehicles through the Bradford-on-Avon area. The latest estimated year for the building of the Hilperton Gap relief road is 2014 and we will be trying to get a traffic weight restriction through the Village by that time.

In placing unofficial traffic signs, erecting posts on the verges and by declaring their longer term wish to close the road across their estate to traffic Mr and Mrs Harris, the owners of Holt Manor, have triggered widespread concern in the Village. At the time of writing, and following a challenge from The Parish Council, Wiltshire Council has ruled that their signage is acceptable but that the posts are not and must be removed. Mr and Mrs Harris have challenged this ruling and we await the outcome. No formal proposal to close the road to traffic has yet been made and we will cross this bridge when we come to it. The other issue concerning Holt Manor has been the re-routing and fencing in of footpath 16 and the creation of an unofficial footpath joining footpath 8 to footpath 16 at its southern end. I have spent much time in consultation with Mr Harris on these issues and he has made a number of concessions on additional stiles etc. More recently, following his assurances in September that he had no intention to challenge or interfere with the proper use of footpath 8, Mr Harris has recently formally applied to have footpath 8 re-routed along the line of his new unofficial footpath. If this application is granted he will also create a new footpath on his fields to join footpath 16 with the footpath network to the north of Summer Lane. The Parish Council is currently consulting with the village over what our response should be. We have until early May to respond to Wiltshire Council and, until that period of informal consultation is completed, the Parish Council reserves its position.

Over the year we have carried out our maintenance duties regarding the recreation field, Dawes Pond, the Pavilion, the Children's Play Area and the various trees, greens, bins and amenities around the Village. Additionally, a programme of renovation of the elderly benches around the Village is underway, with some being sponsored by folk wishing to commemorate their loved ones. Councillors and others have helped to maintain Dawes Pond and we intend to move towards a more permanent and sustainable arrangement over the coming years. A village orchard is now established on the northern side of the recreation field and we intend to plant more trees in the future. We have taken out additional insurance on the war memorial because of the recent deplorable trend of robbers targeting such monuments. The New Pavilion Committee has dealt with a number of delays in the planning process and is now poised to make further progress.

PC Martin Barrett has attended most of our meetings during the year and when he couldn't, CSO Vicki Huntley has done so on his behalf. Martin retires in October this year and earlier this month the Lord Lieutenant of Wiltshire presented him with a medal in recognition of 20 years exemplary service. As the Bradford-on-Avon

Community Area Beat Manager, serving eight rural parishes including our own, he has given Holt consistently excellent support, liaising with the Parish Council effectively on many issues including speeding, parking and petty crime and he will be a very hard act to follow. I wish him a happy and well-earned retirement. Jo Eccleston has worked throughout the year as our Good Neighbour Co-ordinator and continues to provide help and advice for the more vulnerable members of our community. She has reported to the Parish Council on her progress and she has our support in this important work. Our Wiltshire councillor, Trevor Carbin, continues to attend all of our meetings and has given us invaluable help on planning matters and at the Community Area Board. I believe that our financial affairs have never been better run and we were able set a stand-still precept for 2012/13. Gary Aland once again gave sterling service to the Village both as the contractor cutting our greens and as our Village Caretaker. A monthly rota of parish councillors has encouraged greater engagement with Gary and, I believe, helped to prioritise his work.

The hoped-for second sports court has run into some difficulties. The Holt Sport and Recreation Committee, with the support of others, continues to work independently of the Parish Council to resolve these difficulties. The Children's Play Area has been maintained and inspected and certain safety concerns addressed. In the meantime the roundabout for older children has been relocated by private subscription.

Councillor Basil Ash has led the way in representing the best interests of the residents of The Elms and, with the support of Trevor Carbin, has effectively engaged with Wiltshire Council on addressing a number of safety and security issues which will have a positive impact on the provision for vulnerable older parishioners.

The Parish Council has again supported the Youth Club through a substantial grant and Councillor Jane Grant and I serve as trustees. The partnership with the County Youth Service continues to flourish and the Bradford-on-Avon Community Area Board has provided us with sufficient additional funds to pay for two professional youth workers until March 2013. The youth shelter on the playing field is now in place. Sadly, an attempt by Mr Billy Gunning to get support from the wider community to progress a skateboard park has not yielded any results as yet.

Once again, the footpaths and rights of way have been walked and any problems reported to Wiltshire Council. We asked Wiltshire Council to upgrade the surface of Footpath 55 along the side of the school playing fields to improve access and this was promptly done.

Councillors Andrew Pearce and John Fletcher engaged the voluntary support of an IT professional, Dave Huggins, and our own web site (www.holtvillage.info) is up and running following the failure of our previous providers. Hopefully this site will go from strength to strength as a forum for the exchange of views and the access of information, not only relating to the Parish Council but also more widely.

David Hogg stood down from the Parish Council after several years good work, most notably as our treasurer and chair of the finance committee. I thank him for his contribution. Two candidates expressed an interest in his seat and, in June, John Fletcher was co-opted.

I would like to thank Jennie Beale, our clerk, for another year's excellent work and my fellow councillors for their industry and patience and, in particular, my vice-chairman and chair of the traffic committee, Councillor Becky Stevens and councillors Steve Siddall (planning), Martin Moyes (finance and the Bradford

Community Area Board) Bob Mizen (village facilities) and Barbara Tucker (New Pavilion).

Minutes of the Meeting held on Thursday, 23rd February 2012. The minutes of this meeting were approved and signed with one abstention.

Matters Arising: Footpaths 8 & 16 – CPRE, The Ramblers, Holt Walkers, Mr. Robert Floyd and the National Trust have been asked for their response to the proposals from Mr Harris. The public meeting re the footpaths on 26th March has been advertised through the magazine.

Pavement adjacent to the Playing Fields – Highways has been informed of the poor state of the pavement. A pothole has been repaired, the broken up surface near the Playing Field gates will be repaired and the pavement will be kept under observation.

Tannery Development – Cllr. Steve Siddall confirmed that the developers have placed an article in the Magazine regarding contamination on the site.

Wessex Water has reinstated the green at the end of Leigh Road. Cllr. Bob Mizen is not happy that the work has been done satisfactorily. The Clerk to contact Wessex Water again.

Pedestrian crossing – to be installed on 10th April.

The Brook, litter – Mr. Kirkham has undertaken to clear the ditch and work has commenced. A steel post with a concrete base has been retrieved from the ditch. Now at the back of the new sports court. Andy Slade to be informed.

Community Orchard – first planting took place on 17th March.

Cllrs. Tucker and Stevens attended the Army Board presentation on 1st March. It was an interesting event.

A letter of thanks has been sent to Mr. Duncan Hames MP, for his help regarding posts on the verge at Holt Manor.

Grant from Bradford-on-Avon Community Area Board for a design guide – this has been claimed.

Sports court floodlights on during daylight hours – reported to Andy Slade.

WALC Executive Committee meeting, 5th March. Cllr. Jane Grant attended and reported that Mr. Ian Gibbons, Wiltshire Council, gave a briefing on the new standards framework. There is to be a new Standards Committee and the terms of reference are being prepared along with new arrangements for dealing with complaints of misconduct. The Committee will compose 13 elected and up to 8 co-opted councillors, half of whom will be town, city or parish councillors. The council must appoint at least one independent person whose views would have to be sought on matters they wish to investigate. If a parish councillor is found to be in breach of conduct, then the Committee recommends to the parish council on a sanction as appropriate.

WALC subscription – Cllr. Jane Grant conveyed this Council's dismay about the increase. There will be an explanation and WALC is looking to see what other

sources are available in order to maintain the service. Accumulated reserves are being used to cover the deficit.

Cllr. Basil Ash will continue to meet with Nicola Gleeson, Contracts Manager, Department of Adult and Community Service, regarding the warden service at The Elms. Residents need more contact with the wardens than is presently provided. Cllr. Basil Ash was concerned that watches and intruder alarms were available to residents at a charge of £4; these are now available free of charge. His next meeting is on 27th March and he will report back to the Council.

Planning Committee:

- i) **General Report:** Procedure is to change. A full list of planning applications and decisions will not now be included in the minutes. The Planning Committee now meet every week following publication of the planning applications/decisions list and these lists will be treated as the Planning Committee minutes and attached to the main minutes.
- Copse Farm – planning application for solar panels – withdrawn.
 - Holt Joinery – planning application ongoing. A noise survey is being conducted.
 - Forewoods Common – the barn, for which there is planning permission, is being erected. To be monitored.
 - Affordable housing – work has commenced on the site at Station Road.
- ii) **Holt Tannery Project:** The minutes of the HVR meeting held on 27th February are attached to these minutes. The parking issue has now been passed to the Traffic Committee.

Wiltshire Core Strategy:

- Boundaries have been retained for large villages. Holt is a large village.
- Section 106 money – it appears that this money can now only be used on things pertaining directly to a specific development. The Chairman queried whether this would make constraints on any gain for the Village from the Tannery development as the money may be taken for the Community Infrastructure Levy and spent elsewhere in the county. Cllr. Jane Grant believes that where the CIL is concerned, an undefined amount of it will be given to the Parish Council to direct where it is spent. It was agreed that the Council should challenge the wording of 4.41 to read 'of benefit to the village or community in which the development occurs'. Cllr. Steve Siddall to follow up.
- B3107 – high volume of traffic on Holt Road acknowledged.
- Housing – a need for a further 95 houses in the community area 2006-2026. Assurance needed from Wiltshire Council as targets may not necessarily be a limit.

- Appropriate public transport, walking and cycling links should be provided to the town centre.
- Area of opportunity retained.
- Affordable housing – concern that affordable housing could be provided for people who have no links with the Village and who may not wish to live here. Cllr. Steve Siddall to challenge.
- Network against Wiltshire Sprawl – NAWS. A campaign against development in the area. There is cause for some concern.

A copy of the extracts from the Wiltshire Core Strategy is attached to these minutes.

Village Facilities Committee:

i) General Report:

- Pietra – Cllr. Bob Mizen to meet with Mr. Stuart Faint to discuss the proposal to tarmac the area where the petrol pumps once stood.
 - Benches – order placed and work will commence shortly.
 - A garden adjoining Dawes' Pond is encroaching on the Pond area. Cllr. Steve Siddall and Cllr. Bob Mizen to meet on site.
- i) Pavilion Store – inspected and no problem.
- ii) Implementation of signage policy – the following recommendations were made:
- Fly posting is illegal and designated sites in the Village to be identified for posters to be displayed. The Elms and the top of The Walk may be ideal.
 - A3 weatherproof clipboards to be purchased for this purpose. £18.90 each plus postage and package.
 - In every instance where a commercial fly poster is seen in the Village, a letter to be sent to the offenders, cc Wiltshire Council, drawing their attention to the offence. A standard letter to be drawn up.

This policy was agreed.

Traffic Committee:

- i) **General Report:** In the absence of Cllr. Becky Stevens, Cllr. Barbara Tucker gave the following report:
- Raised kerbstones, The Midlands – no funding available in this financial year. To be carried over to 2012/13.
 - Double yellow lines – new process with Wiltshire Council. Mr. Nick Kirkham and Mr. Graham Heard to complete applications and application will be submitted next week. Pre-approval already given by Wiltshire Council.
 - Councillors considered that Mr. Pete Hulbert, Mr. Paul Jones, residents of Lions Orchard and the Village Hall should be included in the process. Cllr. Barbara Tucker to check with Cllr. Becky Stevens.
 - Cleveland Bridge – closure possibly late May. Traffic Committee propose to carry out a lorry count prior to closure of the Bridge. The count to be carried out in April from 6.00am to 11.00pm/midnight.
 - Traffic Workshop - probably in June.

- ii) **Holt Manor:** Wiltshire Council has asked Mr. Harris, Holt Manor, to remove the posts. Mr. Harris is disputing the request.

The Chairman reverted to two planning issues raised during the Open Meeting – positioning of bins at the Glove Factory Studios and a request for an independent survey of usage of the Glove Factory Studios Café. Cllr. Steve Siddall said Mr. Tyrell, Wiltshire Council, has made it clear in the past that he is not interested in receiving anything from the Parish Council. Intervention from the Parish Council will not affect the outcome. The Chairman considered that these issues should be raised with Wiltshire Council, on behalf of the parishioners, asking what they are doing about these particular issues. Cllr. Steve Siddall to follow up on both issues.

New Pavilion Project Committee Report: Cllr. Barbara Tucker presented figures for refurbishment of the pavilion. To be discussed at the next meeting once the New Pavilion Committee has had the opportunity to consider the options. A formal recommendation to be presented at the next meeting.

Bradford-on-Avon Community Area Board: In the absence of Cllr. Martin Moyes, Cllr. Trevor Carbin was invited to report on the recent meeting. Youth Projects have been awarded grants. An application for grant funding for skateboarding in Holt was not successful.

Website: Cllr. John Fletcher reported that the minutes of the previous four Council meetings are now posted on the website in PDF format. They can be read and downloaded, but not altered. It was agreed that unadopted minutes should be posted on the website.

Another tab – Holt Community – offers a link to Holt Walkers. It is hoped that other organisations will form links to the site.

He urged councillors to use the site to post comments so that the site doesn't fall.

Neighbourhood Plan and Localism Bill: A meeting of the Neighbourhood Plan will be held on 2nd April. It is intended to hold one more meeting of the existing steering group before inviting others to join them. The Chairman requested that the group calls a public meeting, preferably in May, in liaison with the Clerk. Cllr. Steve Siddall to pass a relevant document published by CPRE to Cllrs. Grant and Pearce.

Standing Orders: Cllr. Jane Grant agreed to consider the revised Standing Orders and bring recommendations to the next meeting.

Correspondence: Mrs. Val Baker, Bradley Lane, has asked for the Council's support in securing street lighting in Bradley Close. This was agreed.

Holt Football Club – the invoice for the 2011/2012 is overdue for payment. Mr. Stuart Faint has asked for payment to be deferred until after the Club's annual fundraiser in May/June of this year. After discussion, it was proposed, seconded and agreed, all in favour, that Holt FC will be required to pay half the bill within the next week and the remainder after their annual fundraiser in May/June, at which time half of the payment due for the 2012/2013 season will also become payable. The balance of the 2012/2013 invoice will be payable by 31st January. Mr. Faint to be reminded of the Conditions for Hire and Use of the Pitch which he has signed.

Mrs. Jilly Siddall has requested possible use of Ham Green for celebrations for the Queen's Diamond Jubilee. This was agreed.

Caretaker's Report: The Village inspection was done by Cllr. Becky Stevens; in her absence Cllr. Barbara Tucker presented the report. Garry Aland to be asked to carry out the necessary work.

Accounts: The following accounts were approved for payment:

EON	£ 15.90
Cllr. Steve Siddall/Materials	
Bench refurbishment/Pond repairs/Padlock	£ 39.15 (VAT £6.78)
Hire of Village Hall for Public Meeting	£ 37.00
Garry Aland/Caretaking	£ 144.76
Garry Aland/Ground Maintenance	£ 238.62
Cllr. Bob Mizen/Weatherproof	
Clipboards	£ 29.10 (VAT £4.85)
JM Beale	£ 446.66
Remuneration	£ 344.62
Fixed Expenses	£ 34.26
Photocopying/Stationery	£ 47.26 (£9.45)
Telephone Calls	£ 15.00
& Line Rental	
Postage	£ 5.52

Any Other Business: The Chairman reminded Councillors of public meeting to discuss Footpath 8 & 16 will be held on 26th March.

Cllr. Steve Siddall has been alerted by a villager to the erection of a barn at Copse Farm and he will raise the matter with the Planning Department as there is no planning permission for the barn.

Cllr. Jane Grant highlighted the traffic chaos which ensued during a house fire in The Street on Monday morning. The Clerk to ask PC Martin Barrett what emergency traffic plans are in place.

Cllr. Basil Ash reported overgrowth and rubbish which has been dumped adjacent to 19 The Elms. Ivy is climbing up the property. The Clerk to report to CLARENCE.

Mrs. Marsha Nicholson asked that she be given copies of paperwork circulated at meetings; it is not possible for her to report properly with limited information.