

A meeting of Holt Parish Council was held on Thursday, 28th February, 2013 at the URC Hall.

Present: Cllr. Becky Stevens, Cllr. Andrew Pearce, Cllr. Helen Quilliam, Cllr. Barbara Tucker, Cllr. Jane Grant, Cllr. Bob Mizen, Cllr. Steve Siddall, Cllr. Martin Moyes, Cllr. John Fletcher.

Apologies: Cllr. Basil Ash.

In Attendance: Cllr. Trevor Carbin.

Mr. Alan Fox reported that a catalytic converter had been stolen from his friend's car in the Village Hall car park. The Clerk to inform the Police.

Mr. Fox expressed concern about traffic accidents on the B3107 from Holt to Bradford-on-Avon and would like statistics from the Police. The Clerk to follow up. He also expressed concern about the number of lorries speeding through the Village en route to Cumberwell Landfill site. The Police to be asked to carry out speed checks in the Village. It was agreed that a meeting should be set up between the Parish Council, Cllr. Trevor Carbin, Mr. Chris James (Cumberwell), and the Police. The Clerk to follow up.

Mr. Nick Kirkham and Mr. Gerald Milward-Oliver spoke about plans for development of the Tannery site, which is now to take place in two phases.

Phase II, Tannery - Mr. Gerald Milward-Oliver said the name of the housing partner for the Tannery site will be announced in the near future. The company is renowned for high quality design. He gave assurance that there will be full engagement with the Parish Council and the community as a whole with regard to development of the site. The same architect will be used for housing and commercial development. The Company has been renamed Holt Tannery Ltd. and full details will be published on the company website. It is hoped that an application will be submitted in the autumn of this year with work commencing in the summer of 2014 and completion in 2017/18.

Phase I, Glove Factory – Mr. Nick Kirkham explained that this work has been brought forward because of recent flooding problems on the site. It is intended that following relevant surveys and consultations, an application will be submitted in May and an application exhibition afternoon/evening will be held at the Glove Factory.

There will be fibre optic broadband at the Glove Factory; it will be available to The Midlands Industrial Estate and through wifi to properties in the Village.

Area of Opportunity boundary – changes to the junction of The Midlands and The Street by the Village Hall will not be done until Phase II of the development.

The car park capacity will be based on a formula of 1 space per 30 square meters; two hundred parking bays will be provided as part of Phase I development. Car park is sized on the intent that it will accommodate visitors.

An employment study will be held and design will be based on a formula.

Cllr. Steve Siddall clarified that Dawes' Pond is owned, not just managed, by Holt Parish Council.

The proposed access to the car park will cross land at Dawes' Pond. Mr. Kirkham confirmed that the new pond at the rear of the Glove Factory would be open to all at all times. It is intended that the physical area of the existing pond will not change. No decision regarding the use of land at Dawes' Pond for access to the site has been made.

Mr. Kirkham confirmed that the size of the development is in line with the original plans submitted.

Cllr. Trevor Carbin reported as follows:

Wiltshire Council has approved the budget for next year; there will no increase in council tax thanks to the government freeze tax. The Police and the Fire Service have also not increased their part of the council tax.

Wiltshire Waste Strategy has been approved.

A consultation on housing allocation is open until 26th April. It suggests that higher priority could be given to people with local connection on any property advertised through the Homes 4Wiltshire process.

Cllr. Martin Moyes left the meeting.

PCSO Andrew MacLachan submitted the following report:

Holt PC Report 28th February 2013

Wiltshire Police NPT Bradford Rural

Crime statistics 26th January 2013 – 26th February 2013

There have been 35 reported incidents for the Bradford Rural beat of which 7 occurred in Holt. This compares with 26 reported incidents for the Bradford Rural beat of which 6 were relevant to Holt in the last report. These are broken down as follows (previous period in brackets):

Crime	Rural beat	Holt	Comments
Anti Social Behaviour	6 (2)	0 (0)	
Burglary	5 (2)	2 (2)	31 st Jan – unoccupied property in The Gravel, nothing stolen. No suspects. 14 th Feb – The Gravel. Jewellery stolen. Forensically linked to similar burglaries – enquiries ongoing
Criminal Damage	3 (1)	0 (0)	
Drugs related	3 (0)	1 (0)	Drug cultivation
Theft and Handling	5 (5)	2 (1)	4 th Feb – Ham Green, car entered and handbag stolen. 4 th Feb – The Common, car window smashed and portable stereo on seat stolen.

Violence against the person	0 (1)	0 (1)	
Other	3 (5)	0 (0)	
Concern for Safety	2 (1)	0 (0)	
Suspicious circumstances	0 (2)	0 (0)	
Domestic Incident	3 (0)	2 (0)	Details not publically available due to confidentiality of victims
Transport related	5 (7)	0 (2)	

Priorities

The priority for the Rural Beat is tackling theft throughout Bradford Town Centre and the villages. Regular high visibility and plain clothed patrols are being carried out throughout the beat to deter or catch criminals.

Other incidents of interest

- Following an excellent report from an observant NHW coordinator in Lower Westwood, Wiltshire Police are very keen to speak to the occupants of a Green VW Golf with a partial registration of M595 **R. There could be up to three male occupants in their 20's in the car. If you see this car, please call 999.
- You will note that the two vehicle related crimes occurred because there were items inside the car on show. Please do not leave any valuable items on show in the car.
- We have also been made aware of some nationwide scams taking place: Thieves are now plotting different ways to get a person (often females) to stop their vehicle and get out of the car. Here are some examples:- Gangs are placing a baby's car seat by the road, with a fake baby in it, waiting for a woman to stop and check on the abandoned baby. Note that the location of this car seat is usually beside a wooded area or grassy field. Do not stop for any reason, dial 999 and report what you saw and don't slow down.

If you are driving at night and eggs are thrown at your car windscreen, do not stop to check the car, do not operate the wipers and do not spray any water because eggs and water become milky and greatly reduce your vision, forcing the driver to stop and become a victim.

A person will lie in the road forcing a driver to stop. Again, please do not stop but call 999 and report the location.

To avoid any alarm and distress, there is nothing to indicate that these gangs are working in Wiltshire, but it is good to be aware of as they could easily operate here.

Success stories

- A male was arrested by PC Lee Pelling in Holt following a suspicious incident in Bradford town. The male has been charged with 4 counts of burglary, the majority of them happening in the Bradford rural beat.

In closing

Please feel free to give out our mobile numbers to anyone who would like to contact us:

PC Lee Pelling 0752 897 2004

PCSO Andrew MacLachlan 0752 897 2236

27th February 2013

Minutes of the Meeting held on 24th January 2013: The minutes of this meeting were approved and signed.

Matters Arising: The Elms parking – signage re parking is advisory, not enforceable.

Grit bin, Bradley Lane – a request has been made.

Works to trees on the Narrow Green – the Clerk has emailed Mr. Kilmister several times and left a telephone message; no response to date. The matter to be raised with Mrs. Jane Scott.

Ombudsman – a Parish is not permitted to make a complaint to the Ombudsman. An individual can make a complaint. Mrs. Jane Scott to be asked to whom a council should make a complaint.

Area Board – Mr. Peter Dunford has been approached regarding lack of response from the Area Board regarding issues at Holt Manor; Mr. Dunford has referred the matter to Mrs. Sarah Marshall, Legal Department, Wiltshire Council.

Manholes cover – work done/being done.

Kerbstones, Station Road – ongoing. The Clerk to follow up.

Insurance cover for individual councillors – Cllr. Jane Grant to follow up.

Glove Factory Studios, land drainage – the matter has been referred to Mrs. Sarah Marshall, Legal Department, Wiltshire Council. Mr. Kirkham has not yet received any correspondence from her. The Clerk to follow up.

Bowls Club metal bench – the Bowls Club has confirmed that they will restore the bench.

Community Orchard – Garry Aland has been asked to cut the grass in the orchard differently.

Litter bin, The Street – a request made.

Grit Bin, Hawcroft – request made.

Holt Manor road signage – the Police do not have evidence to show that the signs are so misleading that they should be removed.

Miss Jacqueline Sharpe has been informed that there is no objection to her holding a hand fasting ceremony on Ham Green and that the ceremony will be held entirely at her own risk.

Elections – article placed in Magazine.

It is hoped that Mrs. Jane Scott, Leader, Wiltshire Council, will attend the March Council meeting.

Planning Committee Report: Applications:

W/13/00020/FUL

Demolish rear conservatory and existing store ; erection of rear and side single storey side extensions, replacement porch and driveway alterations

Parish: Holt

Ward: Holt And Staverton

07.01.13

Full Plan

330 The Street Holt Wiltshire BA14 6QH

Case Officer: Mr Philip Baker

Grid Reference: (E) 386378 (N) 162011

Applicant:

Mr Halma Hughes

W/13/00021/CAC

Demolish rear conservatory and existing store; erection of rear and side single storey side extensions, replacement porch and driveway alterations

Parish: Holt

Ward: Holt And Staverton

07.01.13

Conservation Area Consent

330 The Street Holt Wiltshire BA14 6QH

Case Officer: Mr Philip Baker

Grid Reference: (E) 386378 (N) 162011

Applicant:

Mr Halma Hughes

Planning Committee Decision: Refer to full PC recommending objection to paving over front garden in the Conservation Area. This proposal does not comply with Policy C19:

C19 Proposals to alter an unlisted building in a conservation area which require planning permission will be

permitted only if the following criteria are met:-

A The alteration will preserve or enhance the character or appearance of the conservation area;

B The design is sympathetic to the scale, form and fenestration of the building, and the alteration retains features

of the existing building which are important to the character of the area;

C Matching materials, characteristic of the local area, are used;

D Open spaces, means of enclosure, trees and other features which contribute to the character of the street scene

are retained or enhanced.

Clerk actioned: 7 February 2013

W/13/00141/TCA

Parish: Holt**Ward: Holt And Staverton**

23.01.13

Tree(s) in Conservation Area

Case Officer: Mr Chris Kirk

(T1) - Remove dead branches _ minor wood of As Tree,
 (T2) - Crown reduce Tulip Tree by 2m _ remove split
 branch, (T3 - T12) - Remove extended branches of
 Sycamore Trees x 9 by 14m _ remove dead wood, (T13)
 remove lowest branch of Sycamore Tree, (T14) - Remove
 dead branch of Goat Willow, remove dead of Walnut Tree
 (T15) _ Lime Trees x 6 (T16 - T22), (T23) prune branch
 over hanging neighbours property back to trunk _ remove
 dead wood, (T24) - Fell Purple Norway Maple Tree, (T25) -
 Remove lower branch of Lime Tree back to main stem by
 approx 10m _ remove Beech Trees x 2 (T26-T27) _ Blue
 Conifer (T28).

The Courts The Walk Holt Wiltshire BA14 6RR

Grid Reference: (E) 386113 (N) 161802

Applicant:

National Trust

Planning Committee Decision: No comment

Clerk actioned: 8 February 2013

DECISIONS:**Application No:** W/12/02154/FUL**Site Address:** Glove Factory Studios 1 Brook Lane Holt Trowbridge
Wiltshire BA14 6RW**Proposal:** Change of use of Studio 6, from a workshop/studio
(Class B1) to retail (Class**Applicant:** Glove Factory Studios LLP**Case Officer:** Mr Kenny Green**Category of** Full Plan**Decision:** **Permission** **Decision** 16/01/2013**Application No:** W/12/02195/TCA**Site Address:** 13 The Elms Holt Wiltshire BA14 6RP**Proposal:** Reduce group of Leyland Cypress and Yew Trees
back to past pruning points

and trim sides into hedge

Applicant: Mrs SARAH DIXON**Case Officer:** Mr Chris Kirk**Category of** Tree(s) in Conservation Area**Decision:** **No Tree** **Decision** 16/01/2013
Preservation Order
be made]**Application No:** W/12/02196/TCA**Site Address:** Land West Of 3 Avonfield Holt Wiltshire

(T1829) **Proposal:** Remove epicormic growth of Rowan
Applicant: Mrs SARAH DIXON
Case Officer: Mr Chris Kirk
Category of Tree(s) in Conservation Area
Decision: **No Tree Decision** 16/01/2013
Preservation Order
be made

Application No: W/12/02197/TCA
Site Address: Land Adjoining Starfield Station Road Holt Wiltshire
Proposal: Fell Goat Willow (T1840) and treat stump
Applicant: Mrs SARAH DIXON
Case Officer: Mr Chris Kirk
Category of Tree(s) in Conservation Area
Decision: **No Tree Decision** 16/01/2013
Preservation Order
be made

W/09/03110/FUL – Copse Farm. Permission was given for a temporary mobile home at Copse Farm for three years, expiring 3rd January 2013. **‘The mobile home hereby approved shall be removed from the site and the land restored to its former condition on or before three years from the date of the approval (8th January 2010)...’** It would appear that all planning applications for this site have been made retrospectively. It was agreed that the matter should be referred to Development Control, Wiltshire Council.

W/!3.00020/FUL – 330 The Street – it was agreed to withdraw the Council’s objections to this planning application.

W/11/02226/FUL – Forewoods Common - documentation has been reviewed and it would appear that there are variations to the plans, notably an additional lean to structure at the rear, windows in the elevations and the new fences. It was also noted that the associated house on the other side of the road (4/7) Forewoods Common, BA14 6PJ) is being advertised (namrecording.com) as a residential recording studio available for hire. No record for any permission for change of use from residential can be found. It was considered that the new building may be related to this business and it was agreed that the matter should be referred to Development Control, Wiltshire Council.

Wiltshire Core Plan – the Planning Inspector has held an initial meeting and the inspection will take until July 2013.

Section 106 agreement re affordable housing development – Cllr. Steve Siddall to clarify with Wiltshire Council.

Village Facilities Committee Report:

Seats – concrete bases to be done next week.

Cherry Tree, Playing Fields - to be felled next week, weather permitting.

Mr. Nick Kirkham and Mr. Mark Pursey will make repairs to the Dawes' Pond area within the next thirty days.

Bowls Club hedge – in the process of being removed. Chippings from the Leylandii trees will be used to cover the pathways created/spoiled by the second sports court.

A working party to be formed to clear moss from the Children's Play Area. Cllr. Bob Mizen to arrange.

War Memorial – an application for a grant for restoration work has been made to the War Memorial Trust. The application has been accepted as we meet the various criteria, but is on a long list. Cllr. Bob Mizen is confident sufficient funds will be raised to cover the work by 2014 and he confirmed that he is happy to continue with this project if he resigns from the Council in May.

Second sports court, gate – Cllr. Bob Mizen said a gate is required when funds available from this Council. For the time being the wire fencing needs to be secured.

Traffic Committee;

- i) **General Report:** A letter is being drafted to Mrs. Jane Scott, raising issues that the Council has with Wiltshire Council. A final draft to be circulated.
- ii) **Holt Manor & Road Signage:** Summer Lane signage – Clerk to follow up. Mrs. Sarah Marshall has reported that Wiltshire Council owns the verges leading to Holt Manor, apart from the verge on which the four posts closest to the Manor are situated; she has written to Mr. Harris's solicitor accordingly and a response is awaited.
- iii) **Traffic Plan:** Meetings have started and it is hoped that a draft paper will be produced within six months.
- iv) **Footpaths & Greens:** Cllr. Bob Mizen has spoken to Barbara Burke, Senior Rights of Way Officer, Wiltshire Council, and the matter should be addressed within the next six weeks.

Pavilion Refurbishment Project Committee Report: Nothing to report.

Bradford-on-Avon Community Area Board: Cllr. Andrew Pearce will attend the next meeting on 13th March. Funding to be requested for the war memorial restoration. Cllr. Andrew Pearce to liaise with Cllr. Bob Mizen. Cllr. Andrew Pearce to raise the matter re lack of follow up from them for their declared support regarding issues at Holt Manor.

Cllr. Jane Grant said the Youth Club will be applying to the Board for funding.

Holt Village Regeneration Liaison Committee: Cllr. Steve Siddall said this committee will now be called Holt Tannery Limited Liaison Committee. Information has been circulated to Councillors. Soil contamination studies should be done in April/May after the application for Phase I is submitted. Representatives from the Village Facilities Committee, Traffic Committee and Neighbourhood Plan Group will serve on the Committee.

Neighbourhood Plan and Localism Bill: Cllr. Andrew Pearce has circulated a copy of the formal letter to Wiltshire Council. Formal consultation begins on 4th March and goes on until 7th April. The scoping study and other papers will be available on the Wiltshire Council website and will be sent formally to surrounding town and parish councils for comment.

Localism Act 2011 - nothing to report.

Emergency Response Plan: Cllr. John Fletcher has circulated a draft plan for comment and has not received any response. The draft plan to be circulated again. To be discussed at the next meeting.

Correspondence: Best Kept Village Competition – Holt to enter the competition.

Elections will be held on 2nd May and the closing date for nominations is noon on 5th April.

Wiltshire Scullers – Councillors considered this to be a good initiative. Details to be published in the Magazine.

Village Inspection Report: Cllr. Helen Quilliam carried out the Village Inspection. Generally tidy. Details to be passed to Garry Aland. Cllr. Becky Stevens to do the next inspection.

Rubbish bin, Children's Play Area – the rough edge around the bin is dangerous. To remove it would be expensive because it is so securely concreted into the ground. The VFC to put red/white tape around the bin.

Overgrown Hedge, The Midlands – Cllr. John Fletcher to follow up with Mr. Stuart Renfrew, Highways.

Accounts for Payment: The following accounts were approved for payment:

EON	£ 21.57 (VAT £1.03)
Crispin Keysar	£ 370.00
John Fletcher	£ 70.03
G.Aland/Caretaking	£ 180.95
JM Beale	£ 434.15
Remuneration:	£344.62
Fixed Expenses	£ 34.26
Photocopying/Stationery	£ 40.27 (VAT £8.05)
Telephone Call & Line	
Rental	£ 15.00

Any Other Business: Cllr. Becky Stevens said it would be good to have an election this year; in 2014 there will be big issues for the Council to consider and it would be better to have a Council with elected members, rather than co-opted members, making major decisions for the future of the Village. Please encourage people to stand for the Council.

Cllr. Siddall commended the work done by Highways in repairing manhole covers and clearing drains. The Clerk to pass on a vote of thanks to Highways.

Cllr. Andrew Pearce referred to the state of The Star; the road surface is broken up and the ditches need to be cleared. The Clerk to follow up with Highways.

Cllr. Jane Grant has received complaints about the state of the pavements in Little Parks and Great Parks. The Clerk to report to Wiltshire Council. There was once a grit bin on the green at the entrance to Little Parks; it has disappeared. The Clerk to follow up.