

A meeting of Holt Parish Council was held at the URC Hall on Thursday, 22nd August 2013.

Present: Cllr. Becky Stevens, Cllr. Andrew Pearce, Cllr. Jane Grant, Cllr. Bob Mizen, Cllr. Steve Siddall, Cllr. Robin Paice, Cllr. Richard Goodman.

Apologies: Cllr. Marsha Nicholson, Cllr. Rebekah Harrison, Cllr. Tom Stimpson.

In Attendance: Cllr. Trevor Carbin, PCSO Andrew MacLachlan.

PCSO Andrew MacLachlan presented the following report:

Holt PC Report 22nd August 2013

Wiltshire Police NPT Bradford Rural

Crime statistics 17th July – 17th August 2013

There have been 51 reported incidents for the Bradford Rural beat of which 3 occurred in Holt. This compares with 54 reported incidents for the Bradford Rural beat of which 18 relevant to Holt in the last report. These are broken down as follows (previous period in brackets):

behaviour (personal)			
behaviour (Nuisance)			
			case stolen from kitchen by through cat flap – no witnesses or detected.
			case entered through an open door and purse stolen. Vehicle 14 th August in Bath. ongoing.
burglary			
drugging			
disturbance to the person			
public safety			
public order			
special circumstances			
unexplained			Wheelie bin knocked in to road, causing damage.

Priorities

The priority for the Rural Beat is tackling theft throughout Bradford Town Centre and the villages. Regular high visibility and plain clothed patrols are being carried out throughout the beat to deter or catch criminals.

Other incidents of interest

- Dwelling (property) and non dwelling (sheds and garages) burglaries continue to occur throughout our beat. In the hot weather, there is a tendency to leave windows open – please encourage residents to close windows and lock doors when out or asleep.

Success stories

- An off duty Bradford police officer spotted a suspicious male in a lay by near Wingfield on his way home and summoned help. The male was arrested for theft of curb stones.

In closing

Please feel free to give out our mobile numbers to anyone who would like to contact us:

PC Lee Pelling 0752 897 2004

PCSO Andrew MacLachlan 0752 897 2236

17th August 2013

PCSO Andrew MacLachlan confirmed that speed checks will be ongoing. He said that the Police have a good rapport with youth in the Village and they will speak to youngsters who speed through the village on motorbikes.

Cllr. Trevor Carbin said there is no further news from BANES re a low emissions zone.

Mr. Pearce, the agent for Mr. Nicholas Allen, 7 Forewoods Common spoke about planning application W/13/01395/FUL for retrospective retention of building as a recording and composing studio, music management office and photography studio with associated storage facilities. He explained that his client had been wrongly advised by his building contractors, hence the variation from the original planning consent which was for B8 commercial use.

Councillors queried several aspects of the building, particularly the need to excavate to level the site; something that was not considered necessary with the original planning application.

Co-option of Councillor: Mr. David Cullop gave a short submission saying why he would like to become a councillor. It was proposed, seconded and agreed, all in favour, that Mr. Cullop should be co-opted to the Council. Cllr. Cullop signed a declaration of acceptance of office and joined the meeting.

Minutes of Meetings held on:

Thursday, 27th June 2013 – the minutes of this meeting were approved and signed.

Extraordinary Meeting held on 17th July 2013 – the minutes of this meeting were approved and signed.

Thursday, 25th April 2013 – Proposed Amendment – Cllr. Steve Siddall presented the following amendment and this was approved and signed.

Cllr. Steve Siddall said that the Council had established the Holt Tannery Ltd Liaison Committee to avoid any suspicion that private discussions were taking place between councillors and the developers. All minutes were to be in the public domain and the committee was to include members of the Neighbourhood Plan Group representing the community. It was subsequently decided to form a sub group of councillors and the

Neighbourhood Planning Group to take on the traffic aspects of the development. The Chairman of the group, Cllr Martin Moyes had asked HTLLC to arrange for the developer to attend his meetings which had been done. Cllr Siddall explained that, to make sense of their business, HTLLC needed to see the minutes of the Traffic Group. Cllr Moyes had refused to supply the minutes as requested stating that, in his opinion, his group directly represents the Village and was not part of the Parish Council. Cllr Siddall also pointed out that it was Council policy that councillors should not be meeting the developer in private. After some discussion it was clear that the matter would not be resolved in the meeting and the Chairman advised that she would discuss this with the two councillors concerned prior to the next meeting. Cllr. Moyes stated that he was resigning as chairman of the Traffic Group and did not wish to discuss the matter further.

Matters Arising: The Clerk to check rules pertaining to bulls in fields with public footpaths running through them.

Streetscene – the Clerk has met with Jenny Hiscocks, the Streetscene co-ordinator for this area, and a spreadsheet of work is being drawn up including pothole repairs and weed killing throughout the Village. Requests for work to be done should be passed to the Clerk.

Planning enforcement – a response is awaited from Jane Scott.

Holt Manor, definitive map – Rights of Way Modification Orders have been made to add Footpaths 71 and 72 to the definitive map and statement over land at Holt Manor. The landowner has until 13 September 2013 to lodge an objection to the orders; if none is received, then Wiltshire Council may change the definitive map, otherwise the matter will be referred to the Secretary of State for a decision.

Kingston Farm development – Bradford-on-Avon Town Council has recommended the application.

Cumberwell Landfill Site - Cllr. Steve Siddall reported that consent was given in October 2012 for a licence from the Environment Agency for 123200 tonnes to be tipped on the site, by the end of 2012 103207 tonnes had already been tipped. In May of this year a licence was granted for a further 124800 tonnes to be tipped on the site. Cllr. Steve Siddall said it is not clear from talking to Planning Officers whether this a planning or waste management issue. Cllr. Steve Siddall to seek clarification.

Definition of working alone – Cllr. Jane Grant to get clarification.

The tree planted in memory of Mr. Raymond Stillman has been identified and Cllr. Bob Mizen has spoken to the family and said that the Parish Council has no objection to a plaque if the family wish to provide one.

A response is waited from Homes4Wiltshire. The Clerk to follow up.

Football charges – Cllr. Bob Mizen had met with Ben Howe, Holt FC and it has been agreed that the team will pay £400 for use of the pitch for the coming season. This is a little more than 50% of the charge made by Wiltshire Council.

Rubbish by Mr. Basil Ash's property, The Elms – this matter has been resolved.

Innovation Fund – Cllr. Jane Grant has informed the Youth Club that funds may be available to them from this fund.

Memory sticks for new councillors have been purchased from WALC.

Compost - members of the Community Orchard have collected and used compost donated by Hills.

Bogus alarm salesmen – this has been highlighted in the Magazine.

Dropped kerbs – Caroline Metz, Good Neighbour Co-ordinator, has been given details of a new resident at The Elms. Cllr. Andrew Pearce has spoken to Wiltshire Council and requested that a disabled parking space is provided outside the home of the disabled gentleman who has recently moved to The Elms.

New padlocks have been purchased for the Playing Field gates and a new combination number set.

Planning Committee Report: Minutes of Planning Committee meetings for July/August are attached to these minutes.

Planning Application W/13/01395/FUL – Land Adjacent to 3 Forewoods Common, Holt. Retrospective retention of building as recording and composing studio, music management offices and photography studios with associated storage facilities.

After discussion, Cllr. Steve Siddall proposed that the Parish Council should object to this application on the grounds that it remains inappropriate development within green belt, as per a previous ruling on W/06/01282. That the scale of the building is much greater than the one replaced. The reasons given for the considerable excavation of the site that the ground was not level is at odds with the drawings submitted in the original and earlier application showing it to be level and that it is considered to be an abuse of the planning process. A vote was taken, 7 in favour, one abstention.

The Planning Committee Terms of Reference to be revised.

Land at Frogmore – Land Registry Title Number WT18674 - A restriction on the land was registered on 8th February 1972 stating that 'no disposition or other dealing is to be registered without the consent of the Secretary of State for Education or Science or an order of the Registrar.' Confirmation has been received that the Secretary of State has given his consent with regard to the restriction placed in Entry 2 of the Proprietorship Register of Title Number WT 18674. This consent to be passed to the Land Registry.

Village Facilities Committee:

i) **Report:** Cllr. Bob Mizen has circulated new Terms of Reference for the Committee.

Mr. John Fletcher has agreed to join a small group to formulate a 'tree plan' for the Village. Cllr. Bob Mizen to arrange a meeting.

War Memorial – sufficient funding has been secured. The grant from Bradford-on-Avon Community Area Board has to be claimed by February 2014 and the work completed within three months of receipt of the grant money.. Funds from the War Memorial Trust must be spent within one year. It is anticipated that work will commence in March/April 2014. There will be a rededication of the War Memorial.

Dawes' Pond is still leaking. A quote to be obtained for removing the island, digging out the pond and installing an industrial strength liner.

Emergency Response Plan – VFC do not feel qualified to take on this project. The Clerk to clarify whether a plan is advisory or obligatory.

Holt FC – as previously reported, it has been agreed that rent of £400 will be paid for next season.

Trees on Ham Green – consent for works to trees has been given and Mr. Crispin Keysar will complete the work within the next three/four weeks.

Unauthorised signage – the Tollgate has been asked to move the sign advertising the delicatessen as it obscures vision for motorists. Cllr. Bob Mizen to clarify the position re signage with Wiltshire Highways.

Childrens' Play Area Equipment – budget. To be discussed at the next meeting.

Holt Sports and Recreation Committee is concerned that the green fencing which the Bowls Club has attached to the tennis court fence is damaging the fencing posts and has asked for it to be removed. Cllr. Bob Mizen confirmed that the posts are bending. It was proposed, seconded and agreed, all in favour, that the Bowls Club should be asked to remove the fencing altogether or fix it independently of the tennis court fence. Cllr. Bob Mizen to contact the Bowls Club and draft a response to the Holt Sports and Recreation Committee letter of 5 August 2013.

HSRC to make good the uneven ground between the Children's Play Area and the second sports court.

The fencing around the old children's play equipment is in need of repair. The Clerk to clarify whether it is a legal obligation for the area to be fenced; if it is not necessary, then it proposed that the fencing is removed.

Newly restored bench by the second sports – two bolts need to be replaced to secure the seat to the ground.

ii) **Red Swing Seat – Broken Catch** – this has been repaired. The cost was £178 and the Chairman gave permission for this expenditure without the approval of the full Council as it was a health and safety issue. Standing Orders state that approval must be given by the full Council for expenditure in excess of £100.00.

Traffic Committee Report:

BANEs low emissions – nothing to report.

Traffic survey – an update will be given at the CATG meeting on 2nd September.

Double yellow lines, The Midlands – a site meeting is to be held with Highways. It is hoped the lines will be installed in the near future.

Community Speedwatch Programme - Cllr. Steve Siddall to follow up.

Letter to Cereal Partners UK – the draft letter prepared by Cllr. Steve Siddall to be sent to them.

Temporary flashing speed signs – Holt is on the waiting list and Cllr. Andrew Pearce will follow this up at the next CATG meeting.

Cllr. Rebekah Harrison monitored the traffic for some time with a view to photographing vehicles driving dangerously through the Village. No such incidents occurred but Cllr Harrison will continue to monitor the situation.

B3107 does not meet the criteria for 20mph speed limit as it is designated a through traffic route. This may change once the relief road is open.

Rights of Way – it was decided that the Traffic Committee should assume responsibility for rights of way. The Traffic Committee to consider whether they wish to be renamed.

Holt Manor signage – Mr. Bill Parkes has confirmed that the matter continues to be considered by Wiltshire Council legal team.

Pavilion Refurbishment Project Committee Report: Cllr. Becky Stevens reported that the wine tasting evening held at the Glove Factory Studios raised just under £700.

Bradford-on-Avon Community Area Board – The next meeting will be held in September.

Holt Tannery Limited Liaison Committee: Nothing to report. The next meeting will be held in September.

Neighbourhood Plan & Localism Act 2011 – Terms of Reference to be circulated.

The next meeting of WALC will be held on 23rd September. Requests for any issues to be raised at the meeting to Cllr. Jane Grant.

Emergency Response Plan – as previously discussed, the Council does not feel qualified to prepare a plan. The Clerk to clarify the situation.

Footpath Survey – reports to the Clerk ASAP.

Website – carried over in the absence of Cllr. Tom Stimpson.

Correspondence – Best Kept Village Competition – Holt came second in the large Village category.

Notification has been received to designate Bradford-on-Avon Neighbourhood Area. The consultation period runs until 2nd October. This information was passed to Cllr. Andrew Pearce.

Community First AGM will be held on 25th September. Cllr. Jane Grant will attend.

Holt Sports and Recreation Committee – the official opening will be held at the Bowls Club on 7th October. All councillors are invited.

Village Inspection Report – Cllr. Jane Grant presented her report. The Clerk to follow up.

Lamp posts are looking very shabby. Cllr. Andrew Pearce suggested that funding for such traffic related issues may be available from CATG. The Traffic Committee to consider.

Overgrowth from a property near Firlawn. The Clerk to follow up.

Footpath 55 is overgrown. The Clerk to report to Wiltshire Council.

The Village Hall hedge needs to be cut back. The Clerk to follow up.

A letter to be sent to the Magazine highlighting the problems caused by parking on pavements and the greens and overgrowth encroaching onto pavements and roads.

Parking on the Playing Fields by visitors to the Bowls Club – Cllr. Bob Mizen to mention this to the Bowls Club and ask them to ensure that vehicles are not parked on the Playing Fields.

Clerk's Pay: NALC recommendations are that there should be a 1% increase in clerks' salaries from April 2013. The precept allows for an increase of 2.4%.

It was proposed, seconded and agreed that the clerk's salary should be increased by 1% from April 2013.

Accounts for Payment: The following accounts were approved for payment:

WALC/Memory Sticks		£49.32 (VAT £8.22)
Paul McNeil/Labour&Materials Metal Bench		£ 90.00
R. Mizen/Padlock & Chain		£ 22.49 (VAT £4.49)
G. Aland/Caretaking/July/August		£500.08
G. Aland/Ground Maintenance/July/August		£550.00
JM Beale/July/August		£816.54
Remuneration	£689.24	
Fixed Expenses	£ 68.52	
Photocopying& Stationery	£ 18.90 (VAT £3.78)	
Padlock/Chain	£ 23.98 (VAT £4.79)	
Postage	£ 0.90	
Telephone/Line Rental & Calls	£ 15.00	
Photocopying& Stationery	£ 18.90 (VAT £3.78)	
Padlock/Chain	£ 23.98 (VAT £4.79)	
Postage	£ 0.90	
Telephone/Line Rental & Calls	£ 15.00	

Any Other Business: Cllr. David Cullop to join the Traffic Committee and the Village Facilities Committee.

Cllr. Steve Siddall asked that a letter of thanks be sent to the 'litter runner' from Lions Orchard thanking him for the good work that he does clearing litter everyday as he jogs around the Village; his good work no doubt contributed to Holt's second place in the Best Kept Village Competition.

Cllrs. Cllr. Becky Stevens and Paice gave their apologies for the next meeting.